

Academic Council
Minutes: 9-23-02 meeting
3:00p.m. To 5:00pm, Room 425
Submitted by Mary Ellen Sullivan

Present: Stephen Rider-Student, Mary Ellen Sullivan-Articulation, Valerie Nelson-Counseling, Jay Jackson-Counseling, Brad Krein-NAS, Claire Biancalana-Instruction, Ekua Omosupe-BELA, Alice Rink-HWPEA, Topsy Smalley-Library, Robert Diller -HWPEA, Kathy Cowan-BELA, Jennifer Lee-HASS, Joseph Krause-NAS, Pete Hernandez-Student, Nick Roberts-Chair

Absent: 2 Reps from the VAPA division

1. Nick reported that we need two reps from the VAPA division.
2. Nick asked for a volunteer to take notes. Mary Ellen volunteered and will be assisted by Jay Jackson.
3. Old Business
 - A. Information Literacy—Topsy reported that the Information Literacy requirement had been pulled from the consent agenda of the Board of Governor's by the **Department of Finance** because of **funding implications**. She gave us information about how some of the 4-year universities are handling information literacy. Many of the **Community Colleges** that Topsy is in touch with have gone ahead with their plans because they feel it is the right thing to do. A sub-committee of the Academic Council was formed to discuss how Cabrillo College can include information literacy into our graduation requirements without increasing the units needed to graduate. The members are Topsy Smalley, Jay Jackson, Claire Biancalana, Pete Hernandez and Steve Rider. The committee will be known as the Information Literacy Task Force and will be chaired by Topsy.
 - B. Removing courses not taught from GE lists:

Mary Ellen asked if the division reps would once again examine courses from their divisions that appear on any of the college's GE patterns. If the course has not been taught in the last 5 years, the recommendation is to remove it from the lists so that students will not wait for a course that may never be offered. We will continue this item to the next meeting—GE lists will be provided for each of the Division Reps.
4. New Business:
 - A. Claire brought some small yet significant revisions to board policies and Administrative Regulations 3010-3020 –3260 and Board Policy 3210. These revisions are needed to bring our policies into compliance **with state regulations**.

The changes on each are listed below:

AR 3010--Graduation Requirements

add to the common requirements section for the AA/AS degrees:

#4--Only one English or ESL course below transferable freshman composition may be used toward the Associate degree.

BP 3210-Grades and Grade Points

#4 change seven to eight

add #5—Grades earned in non-degree applicable courses shall not be included in calculating the grade point average.

change current #5 to #6

AR 3020—General Curriculum

add to section C. 200-299

These courses will not count in calculating the GPA.

AR 3260 External Examinations, Advanced Placement, and Special Credit

1st paragraph delete the word-credit

Delete #s 1-3-5-7-8-

Change:

#4 to #1

#6 to #2—add –and the Cabrillo College catalog

#9 to #3—delete the words-Up to 6 units per subject area—begin with Credit

#10 to #4—add the word **certificate** after Associate Degree

#11 to #5

The changes in AR 3010, BP 3210 and AR 3020 were approved. Suggestions for improved language were made on AR 3260 and 3210—Claire will bring both back to the next meeting.

- B. Mary Ellen and Jay brought an item regarding degree requirements as they relate to the new Degree Audit system in datatel. It is currently not written in our **Board Policies** or **Administrative Regulations** that a student is not allowed to satisfy both a major requirement as well as a GE requirement with the same course-e.g. **Anthropology 1 +1L** could satisfy both a major requirement for **Anthropology** as well as a Biological Science GE requirement. Mary Ellen pointed out that at UCSC an unlimited **number** of courses can satisfy both requirements as long as the student has the overall **number** of units required for transfer-60. At SJSU, up to 6 units in the major can be used toward GE. Nick suggested that we take the issue back to our Divisions to discuss.

The meeting adjourned at 4:10