Present: Jennifer Lee-HASS, Valerie Nelson -Counseling, Jay Jackson-Counseling, Ekua Omosupe-BELA, Brad Krein-NAS, Robert Diller-HWPEA, Alice Rink-HWPEA, Nick Roberts-Chair, Gloria Garing-Registrar, Stephen Rider-Student, Mary Ellen Sullivan-Articulation Officer, Yalena Krasin-Student, Joseph Krause-NAS

Absent: 1 rep each from BELA & HASS, 2 reps from VAPA

I. Call to Order—3:00

II. Approval of Minutes
The 5-12-03 minutes were approved with minor grammatical changes.

III. Old Business: none

IV. New Business:
1. Academic Council procedures (Mary Ellen)
   a. Discussion on what comprises a Quorum. The AC has 18 voting members (see website for details)-with the Chair voting only to break a tie, but not counting toward the number needed for the quorum. Therefore it was concluded that a quorum consists of nine voting members other than the Chair.
   b. Discussion regarding procedures for bringing Academic Policy changes to the AC. It was decided that Academic Policy Changes must first be brought as information items so that AC reps can share the changes and get feedback from their divisions. Then the item is brought back to a subsequent meeting for a vote. A quorum must be present for votes on policy changes.

2. The Council approved a student petition presented by Valerie Nelson
   The petition asked that the 12 units in residence requirement be waived for credit by exam. The student had only completed 11 units at Cabrillo. The instructor is in agreement and it is allowed in our policy.

V. Adjournment at 3:30.