

COOPERATIVE WORK EXPERIENCE EDUCATION EMPLOYER EVALUATION

Fall 2009

Cabrillo College - CWEE
6500 Soquel Drive – 2100B
Aptos, CA 95003
831.477.5650

DUE DATE: December 14, 2009

Student _____ Instructor/Coordinator _____

Supervisor _____ Company _____

Instructions: Please rate the student in the following areas and return this form to the Cooperative Work Experience Education Office. *Please discuss this evaluation with the student.* Your evaluation is considered part of the Work Experience student's final grade and units.

Excellent	Good	Satisfactory	Needs Improvement	Not applicable	
					COMPETENCIES
					RESOURCES: Allocates time, money, material, space, and staff
					INTERPERSONAL: Works with others, participates as a member of a team, teaches others new skills, serves customers, exercises leadership, negotiates, works well with people from culturally diverse backgrounds
					INFORMATION: Acquires and evaluates data, organizes and maintains files, interprets and communicates information, uses computers to process information
					SYSTEMS: Understands social, organizational, and technological systems, monitors and corrects performance, and designs or improves systems
					TECHNOLOGY: Selects equipment and tools, applies technology to specific tasks, and maintains and troubleshoots technologies
					FOUNDATION SKILLS
					BASIC SKILLS: Reads, writes, performs arithmetic and mathematical operations, listens and speaks
					THINKING SKILLS: Thinks creatively, makes decisions, solves problems, visualizes, knows how to learn, and reasons
					PERSONAL QUALITIES: Displays responsibility, self-esteem, sociability, self-management, and integrity and honesty
					OVERALL JOB PERFORMANCE

Briefly describe the student's strengths and weaknesses:

What recommendations do you have to better prepare this student for his/her chosen career?

Has this evaluation been discussed with the student? Yes No

Supervisor's Signature _____

Date _____

Student's Signature _____

Date _____

AN AFFIRMATIVE ACTION EQUAL OPPORTUNITY EMPLOYER

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