

# LEARNING OBJECTIVES FOR COOPERATIVE WORK EXPERIENCE EDUCATION

## INTRODUCTION

Anytime we are involved in an activity we should have a reason for doing it. These reasons are often referred to as goals or objectives. Individuals set goals; businesses set goals. You will be setting goals or objectives relating to the activities you will be involved in at your Cooperative Work Experience Education (CWEE) job site. In CWEE we will refer to them as measurable Learning Objectives. The Learning Objectives are *specific, measurable, limited to a single definite result, and have a completion date within this semester*. You, your job site supervisor, and your Work Experience Instructor will be involved in the writing of the Learning Objectives and later in the semester, the evaluation of your accomplishment of the Learning Objectives.

## MEASURABLE LEARNING OBJECTIVES – WHAT, WHY, AND HOW?

**What do we mean by measurable Learning Objective?** A measurable Learning Objective is a statement that clearly and precisely describes what it is that you intend to accomplish this semester at your job site. Each Learning Objective involves **NEW** learning, **EXPANDED** growth, or **IMPROVEMENT** on the job and benefits both you and the company.

**Why have Learning Objectives?** CWEE is an academic program designed to enhance your college education. Learning Objectives are one of the most effective methods devised to assess the extent and value of your classroom learning when applied to a job situation.

**How do you develop and write your Learning Objectives?** Start by reviewing the skills you use daily at the job site. Is there opportunity to expand or improve on these skills? Then, observe others in your company and ask yourself what new skills you could gain? What special project could you work on? Or what other areas in the company would you like access to that would enhance your chance for promotion or better prepare you for another job in the future?

# Cooperative Work Experience Education

## LEARNING OBJECTIVES WORKSHEET

Talk with your job site supervisor about what you would like to accomplish at your work site during the semester. Write your learning objectives (Goals) in draft form on this worksheet. By the due date on the Checklist make an appointment with your WE Instructor to finalize and validate the objectives for the semester.

Two (2) Learning Objectives are required if you are enrolled in 1-2 units of. Three (3) Learning Objectives are required if you are enrolled in 3-4 units of credit. *Remember: IT IS YOUR RESPONSIBILITY TO CONTACT YOUR WORK EXPERIENCE INSTRUCTOR AND MAKE THE APPOINTMENT TO DISCUSS YOUR LEARNING OBJECTIVES.*

### LEARNING OBJECTIVE #1

What is the task to be accomplished? \_\_\_\_\_

\_\_\_\_\_

How will it be accomplished? \_\_\_\_\_

\_\_\_\_\_

How will it be evaluated (measured) and by whom? \_\_\_\_\_

\_\_\_\_\_

When will it be completed? \_\_\_\_\_

FINAL FORMAT: To \_\_\_\_\_

\_\_\_\_\_

### LEARNING OBJECTIVE #2

What is the task to be accomplished? \_\_\_\_\_

\_\_\_\_\_

How will it be accomplished? \_\_\_\_\_

\_\_\_\_\_

How will it be evaluated (measured) and by whom? \_\_\_\_\_

\_\_\_\_\_

When will it be completed? \_\_\_\_\_

FINAL FORMAT: To \_\_\_\_\_

\_\_\_\_\_

