

# Allied Health Programs Security Screening Policy for Clinical Placement

To comply with state and local regulations for healthcare providers, students enrolled in the Cabrillo College Allied Health programs of Radiology Technology, Nursing, Dental Hygiene, and Medical Assistant may be required to undergo the following security screening procedures.

## **Background Checks:**

In order to be eligible to participate in placements at clinical facilities RT, MA, and Nursing program students must use the approved vendor to complete criminal background checks. The background check is not a requirement for acceptance to the program, will not be reviewed by Cabrillo staff or faculty without written permission from the student, and will be completed only after an invitation for admission is received. Background screening is required for registration in the clinical courses. Students must be prepared to provide printed background report results to their clinical site at any time during the program. Background investigations will minimally include the following:

- Social Security Verification
- Criminal Search (seven years or up to five criminal searches)
- Employment Verification (last two employers)
- Violent Sexual Offender and Predator Registry Search
- HHS/OIG List of Excluded Individuals/Entities
- GSA List of Parties Excluded from Federal Programs
- Address verification
- Two names (current legal and one other name)
- Three counties

## **Health Screening:**

There are significant health screening requirements that must be met before entering the clinical area. Each student is required to meet vaccination and drug testing requirements and provide documentation to the Student Health Center *before* entering the program. You may elect to have these requirements performed at Cabrillo's Student Health Center, at your own medical provider's office, or at a clinic. In any case, all documentation regarding health screening **MUST** be provided to the Student Health Center. Students must be prepared to provide printed drug screening results to clinical sites at any time during the program.

## **LiveScan Finger Printing:**

Students may be required to complete Live Scan (inkless electronic fingerprinting) if the clinical site to which the student is assigned requires said procedure. LiveScan fingerprints are electronically transmitted to the Department of Justice (DOJ), and in some cases to the Federal Bureau of Investigation (FBI) for completion of a criminal record check. LiveScan finger printing can be completed at the Santa Cruz County Sherriff Sub-station on the Cabrillo College campus.

These policies may be expanded due to additional requirements which may come from hospital/clinical facilities at any time. Students may be denied access to clinical facilities based on information appearing on the background check, LiveScan fingerprinting, or drug screening report, which may have occurred more than seven years ago. If the student's record is not clear, the student will be responsible for obtaining documents and having the record corrected to clear it. If this is not possible, the student will be unable to attend the clinical portion of the program. If a student cannot complete the clinical training during the time it appears in the curriculum, a student will not be able to complete the program requirements. The school is not obligated to make special accommodations and will not find an alternative clinical site if there is a problem with a student's security screening.