Cabrillo Classified Employee Union
QUARTERLY BOARD MEETING MINUTES
April 27, 2009 -- 5:30 P.M. El Chino Restaurant

Item 1.) CALL TO ORDER: ...................... TIME 5:59 PM
Present: Mikki Adams, Lori Amato, Eireann Del Bonta, Jill Gallo, Jefferson Hancock, Lena Mason, Anya Finke, Stephanie Stainback
Absent: Janus Blumë (approved), Rick Fillman (approved), Alta Northcutt (approved)
Non-voting members and regular guests absent: Jill Gallo, Bradley Booth

Item 2.) CHANGES TO AGENDA: none

Item 3.) ITEMS FROM THE FLOOR
3-1.) Stephanie asked about why "affiliation options" was an item at the last membership meeting. She was under the impression that perhaps affiliation was previously voted on at an earlier meeting. Jeff will review past minutes to see if this item has been voted on or not.
3-2.) Some at the table felt it was important for membership to know when the CCEU board of directors was meeting. Jeff will talk to Ann Schwartz about putting the board meeting schedule on website.
3-3.) Anya reported that the job announcement for Stroke Center position was quite specific, and its content differed from the job description. CCEU will continue to assert that job description, not job announcement, should determine minimum qualifications for open positions.
3-4.) Anya reported on unsafe work environment in offices which are too hot or too cold. She has addressed those concerns with Sesario, her manager. Staff are encouraged to notify Joe Nugent and record excessive temperatures. Anya notified Joe Nugent and is awaiting further response from administration.
3-5.) Steph asked whether the Board might be re-trained in group decision making. Steph will contract Teri Titlebaum for rates and additional information.

Item 4.) APPROVAL OF EXPENDITURES
4-1.) Liability Insurance – Expenditure of $3547.55 to River Valley Insurance for liability insurance was approved. Lena moved to approve. Anya seconded. 6 yea, 0 nay, 0 abstentions.
4-2.) $15.30 was approved for duplications costs. Mikki moved to approve. Lena seconded. 6 yea, 0 nay, 0 abstentions

Item 5.) NEW BUSINESS:
5-1.) Mission Statement -- A mission statement may have already been prepared. Jeff will review old minutes from August through December of 2008 to see if an approved mission statement already exists. Lena brought in a draft of a past mission statement that members seemed pleased with. If a mission statement hasn’t already passed, the board will finalize Lena’s draft and present it as an informational item at the May 21 General Membership Meeting. It will then be presented for approval as an action item at the June 19 General Membership Meeting.
5-2.) Concerns with Administration -- Continuing concerns about communicating with administration were discussed.
5-3.) CPC Replacement -- Jill Gallo has resigned as CCEU representative on CPC. According to the CCEU Constitution, in such circumstances the president appoints a replacement. Stephanie has requested a candidate who will attend Board Members and Regular Guests:
Mikki Adams, Lori Amato, Janus Blumë, Bradley Booth, Eireann Del Bonta, Rick Fillman, Jill Gallo, Jefferson Hancock, Lena Mason, Anya Finke, Alta Northcutt, Stephanie Stainback
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Board meetings and will support her at the CPC table. Steve Wheeler has served as alternate representative in the past, is willing to step into Jill's shoes, and has promised to attend CCEU board meetings. Mikki Adams has also volunteered to fill the seat. She serves on the CCEU Board and is familiar with issues discussed at CPC. If necessary, board will conduct an informal e-mail advisory vote to assist Steph in her decision.

Item 6.) UNFINISHED BUSINESS:
6-1.) Continued response to proposed budget cuts -- Presently, administration is $196,000 short of its targeted goal of $550,000 in reductions.
   • CCEU supports limiting reductions with funding from 1-time money.
   • CCEU continues to insist that administration prepare work plans for areas with reduced services, particularly if future reductions are planned.
   • CCEU continues to ask what management is contributing to budget cuts.

Item 7.) ADJOURN REGULAR SESSION: ........... TIME 7:58 p.m. PM

Item 8.) AGENDA BUILDING:
8-1.) Board re-training workshop (old business, next BD meeting)

Respectfully submitted 5/7/2009

Stephanie Stainback, President

Jefferson Hancock, Recorder