

BP 3110 Field Trips and Excursions

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from district funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

Reference:**Title 5, Section, 55220**

Adopted: April 4, 1988

Revised: December 7, 2009

~~To furnish Cabrillo College students with knowledge and valuable educational experiences not available in the classroom, the Governing Board supports the use of field trips consistent with the objectives of the course. A field trip is defined as a class activity at a location other than the Aptos campus, the Watsonville Center, or other college off campus facility. Courses given in their entirety in the field are designated "Study Travel" and are covered under BP 3100, Study Travel. "Athletic trips" are covered under the athletic trip policy.~~

~~Instructors will make field trip arrangements with the approval of their Division Chairs and the Vice President, Instruction. The college will provide or make available appropriate liability and medical insurance coverage for field trip participants. In compliance with the Education Code, no student shall be charged a fee to attend a field trip. No student shall be prevented from making a field trip nor shall a class be authorized to take a field trip if any student who is a member of the class will be excluded because of insufficient funds for costs other than incidental expenses.~~

~~**Legal Reference:** Education Code Sections 72640 and 72641.~~