

**2010/11 Academic Position Priority Process  
Position Requests**

<u>Division</u>	<u>Department</u>	<u>Total Points</u>
1 HASS	Geography/Meteorology	66.5
2 NAS	Mathematics Instructor (1 of 2)	65
3 HAWK	Medical Assistant Instructor	55
3 NAS	Mathematics Instructor (2 of 2)	55
5 HAWK	Nursing Instructor	50
6 HAWK	Physical Education Instructor	35

Identical point score represents equal ranking

**2010/11 Academic Position Priority Process Worksheet**

**Division:** HASS  
**Position Requested:** Geography/Meteorology

**Total Points:** 66.50

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS:** 1.50  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)

Spring 2010	ADJUNCT	OL	RT	LR	RR	TOTAL	
	#N/A	#N/A	0.00	0.00	0.00	#N/A	Calculate FTEF to nearest 0.01

NOTES: X 2.5 If FTEF is less than 1, then 0 points  
#N/A If FTEF is at least 1, multiply by 2.5

Then round to nearest whole number  
 ... but not to exceed 15 points

Points = **#N/A**

Geography/Meteorology requisitions are assigned points by first "pretending" they are GEOG positions and then "pretending" they are METEO positions. The two resulting sets of point values are then averaged and assigned to the "real" GEOG-METEO position.

See the next two pages GEOG (1 of 1) & METEO (1 of 1) for computations that resulted in the average point values presented here.

**2. Demand (15 points maximum)** **POINTS:** 4.50

**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006 divided by average WSCH of Spring 2009, 2008, 2007, 2006)

Spring 2010	#N/A	#N/A	#N/A	#N/A	#N/A	Growth
Spring 2009	#N/A					
Spring 2008	#N/A					
Spring 2007	#N/A					
Spring 2006	#N/A					
4-Yr Average	#N/A					

b) Calculate to nearest whole percent  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points

Points = **#N/A**

**3. Percentage of fill at census (0 to 15 points)** **POINTS:** 10.50  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)

	Enrolled*	Seats*	
Spring'10	#N/A	#N/A	#N/A
Fall'09	#N/A	#N/A	#N/A
Spring'09	#N/A	#N/A	#N/A
Fall'08	#N/A	#N/A	#N/A
Totals	#N/A	#N/A	Percent = <b>#N/A</b>

Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points

\*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS:** 15.00  
 (WSCH divided by FTEF rounded to nearest whole number)

Spring 2010			
WSCH (WCH)	#N/A	WSCH/FTE =	<b>#N/A</b>
FTEF	#N/A		

Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS:** 5.00

a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel

b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS:** 10.00  
 Note: In order to qualify for 1st year loss must be officially declared by CIO deadline.

Contract Lost: **#N/A**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS:** 20.00  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** HASS  
**Position Requested:** Geography (1 of 1)

**Total Points:** 82.00

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS:**  
3.00  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

ADJUNCT	OL	RT	LR	RR	TOTAL	
1.35	0.00	0.00	0.00	0.00	1.35	Calculate FTEF to nearest 0.01

 NOTES: If FTEF is less than 1, then 0 points  
If FTEF is at least 1, multiply by 2.5  

					X 2.5	
					3.38	

 Then round to nearest whole number  
 ... but not to exceed 15 points  
 Points = 3

**!! This page is for reference purposes only !!**  
**It is not a "real" requisition.**

**It is here because GEOG-METEO requisitions are assigned points by first "pretending" they are GEOG positions and then "pretending" they are GEOG-METEO positions. The two resulting sets of point values are then averaged and assigned to the "real" GEOG-METEO position.**

**2. Demand (15 points maximum)** **POINTS:**  
15.00  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Spring 2010	1,347.60	-981.76 =	365.84	/	981.76 =	37.26%	
Spring 2009	1,107.40						
Spring 2008	1,063.85						
Spring 2007	837.09						
Spring 2006	918.69						
4-Yr Average	981.76						

 Growth  
**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points  
 Points = 15

**3. Percentage of fill at census (0 to 15 points)** **POINTS:**  
9.00  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	
Spring'10	375	395	94.9%
Fall'09	346	389	88.9%
Spring'09	383	369	103.8%
Fall'08	295	354	83.3%
Totals	1,399	1,507	Percent = 92.8%

 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points  
 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS:**  
15.00  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010			
WSCH (WCH)	1,347.60	WSCH/FTE =	996
FTEF	1.35		

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS:**  
10.00  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS:**  
10.00  
 Note: In order to qualify for 1st year loss must be officially declared by CIO deadline.  
 Contract Lost: **Balogh**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS:**  
20.00  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** HASS  
**Position Requested:** Meteorology (1 of 1)

**Total Points:** 51.00

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS:**  
0.00  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

ADJUNCT	OL	RT	LR	RR	TOTAL	
0.56	0.00	0.00	0.00	0.00	0.56	Calculate FTEF to nearest 0.01

 If FTEF is less than 1, then 0 points  
 If FTEF is at least 1, multiply by 2.5  
 NOTES: X 2.5  
0.00  
 Then round to nearest whole number  
 ... but not to exceed 15 points  
 Points = **0**

**!! This page is for reference purposes only !!**  
**It is not a "real" requisition.**

**It is here because GEOG-METEO requisitions are assigned points by first "pretending" they are GEOG positions and then "pretending" they are GEOG-METEO positions. The two resulting sets of point values are then averaged and assigned to the "real" GEOG-METEO position.**

**2. Demand (15 points maximum)** **POINTS:**  
-6.00  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Spring 2010	484.40	-512.78 =	-28.38	/	512.78 =	-5.53%	Growth
Spring 2009	671.91						
Spring 2008	438.40						
Spring 2007	435.20						
Spring 2006	505.60						
4-Yr Average	512.78						

 Points = **-6**  
**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points

**3. Percentage of fill at census (0 to 15 points)** **POINTS:**  
12.00  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	
Spring'10	160	163	98.2%
Fall'09	216	222	97.3%
Spring'09	193	197	98.0%
Fall'08	<u>163</u>	<u>182</u>	<u>89.6%</u>
Totals	732	764	Percent = <b>95.8%</b>

 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points  
 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS:**  
15.00  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010	WSCH (WCH)	484.40	WSCH/FTE =	<b>865</b>
	FTEF	0.56		

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS:**  
0.00  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS:**  
10.00  
 Note: In order to qualify for 1st year loss must be officially declare by CIO deadline.  
 Contract Lost: **Balogh**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS:**  
20.00  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** NAS  
**Position Requested:** **Mathematics (1 of 2)**

**Total Points:** **65.00**

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS: 15.00**  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

ADJUNCT	OL	RT	LR	RR	TOTAL
10.38	2.27	0.92	0.00	0.00	11.73

 Calculate FTEF to nearest 0.01  
 If FTEF is less than 1, then 0 points  
 If FTEF is at least 1, multiply by 2.5  
 NOTES:  

RT	0.20	J. Cass • Curriculum Committee Chair			
RT	0.07	M. Eastman • Prerequisite Subcommittee			
RT	0.45	N. Fetterman • Program Chair-Mathematics			
RT	0.07	B. Krein • Academic Council Chair-F.S.	Points =	<b>15</b>	
RT	0.07	D. Reynolds • Faculty Senate Treasurer			
RT	0.07	L. Meyer • Math Mediated Learning Coord			

 Then round to nearest whole number  
 ... but not to exceed 15 points

**2. Demand (15 points maximum)** **POINTS: 3.00**  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Year	WSCH	Change	Average	Growth
Spring 2010	18,547.84	-18057.07 =	490.77	/ 18057.07 = 2.72%
Spring 2009	20,387.85			
Spring 2008	18,212.11			
Spring 2007	16,914.90			
Spring 2006	16,713.43			
4-Yr Average	18,057.07			

**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points  
 Points = **3**

**3. Percentage of fill at census (0 to 15 points)** **POINTS: 15.00**  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	Percent
Spring'10	3,648	3,654	99.8%
Fall'09	3,810	3,620	105.2%
Spring'09	4,172	3,996	104.4%
Fall'08	<u>4,157</u>	<u>4,047</u>	<u>102.7%</u>
Totals	15,787	15,317	Percent = <b>103.1%</b>

 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points  
 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS: 12.00**  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010	WSCH (WCH)	18,547.84	WSCH/FTE =	<b>613</b>
	FTEF	30.25		

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS: 10.00**  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS: 10.00**  
 Note: In order to qualify for 1st year loss must be officially declare by CIO deadline.  
 Contract Lost: **Dauphin**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS: 0.00**  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** HAWK  
**Position Requested:** Medical Assistant (1 of 1)

**Total Points:** 55.00

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS:**  
10.00  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

ADJUNCT	OL	RT	LR	RR	TOTAL	
4.40	0.00	0.43	0.00	0.00	3.97	Calculate FTEF to nearest 0.01

 NOTES: If FTEF is less than 1, then 0 points  

RT	0.43	C. Jensen • Program Chair-Medical Assist		<u>X 2.5</u>		If FTEF is at least 1, multiply by 2.5
				9.92		

 Then round to nearest whole number  
 ... but not to exceed 15 points  
 Points = **10**

**2. Demand (15 points maximum)** **POINTS:**  
8.00  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006  
 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Spring 2010	2,764.35	-2563.36 =	200.99	/	2563.36 =	7.84%	Growth
Spring 2009	2,994.90						
Spring 2008	2,482.72						
Spring 2007	2,376.50						
Spring 2006	2,399.31						
4-Yr Average	2,563.36						

 Points = **8**  
**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points

**3. Percentage of fill at census (0 to 15 points)** **POINTS:**  
15.00  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	
Spring'10	997	1,074	92.8%
Fall'09	1,132	1,123	100.8%
Spring'09	954	990	96.4%
Fall'08	<u>1,095</u>	<u>1,100</u>	<u>99.5%</u>
Totals	4,178	4,287	Percent = <b>97.5%</b>

 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.  
 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS:**  
12.00  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010			
WSCH (WCH)	2,764.35	WSCH/FTE =	<b>628</b>
FTEF	4.40		

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS:**  
0.00  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS:**  
10.00  
 Note: In order to qualify for 1st year loss must be officially declare by CIO deadline.  
 Contract Lost: **Romero**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS:**  
0.00  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** NAS  
**Position Requested:** Mathematics (2 of 2)

**Total Points:** 55.00

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS:**  
15.00  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

** ADJUNCT	OL	RT	LR	RR	TOTAL	
9.38	2.27	0.92	0.00	0.00	10.73	Calculate FTEF to nearest 0.01

 If FTEF is less than 1, then 0 points  
 If FTEF is at least 1, multiply by 2.5  
 NOTES:  

RT	0.20	J. Cass • Curriculum Committee Chair			26.83	
RT	0.07	M. Eastman • Prerequisite Subcommittee				
RT	0.45	N. Fetterman • Program Chair-Mathematics				
RT	0.07	B. Krein • Academic Council Chair-F.S.	Points =	15		Then round to nearest whole number
RT	0.07	D. Reynolds • Faculty Senate Treasurer				... but not to exceed 15 points
RT	0.07	L. Meyer • Math Mediated Learning Coord				

 \*\* Adjunct 10.38 less 1.00 for being position #2

**2. Demand (15 points maximum)** **POINTS:**  
3.00  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006  
 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Spring 2010	18,547.84	-18057.07 =	490.77	/	18057.07 =	2.72%	Growth
Spring 2009	20,387.85						
Spring 2008	18,212.11						
Spring 2007	16,914.90						
Spring 2006	16,713.43						
4-Yr Average	18,057.07						Points = 3

**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points

**3. Percentage of fill at census (0 to 15 points)** **POINTS:**  
15.00  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	
Spring'10	3,648	3,654	99.8%
Fall'09	3,810	3,620	105.2%
Spring'09	4,172	3,996	104.4%
Fall'08	4,157	4,047	102.7%
Totals	15,787	15,317	Percent = 103.1%

 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points  
 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS:**  
12.00  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010	WSCH (WCH)	18,547.84	WSCH/FTE =	613
	FTEF	30.25		

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS:**  
0.00  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS:**  
10.00  
 Note: In order to qualify for 1st year loss must be officially declared by CIO deadline.  
 Contract Lost: Colosi

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS:**  
0.00  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** HAWK  
**Position Requested:** Nursing (1 of 1)

**Total Points:** 50.00

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS: 14.00**  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

ADJUNCT	OL	RT	LR	RR	TOTAL
5.50	0.05	1.13	0.00	1.00	5.42

 Calculate FTEF to nearest 0.01  
 If FTEF is less than 1, then 0 points  
 If FTEF is at least 1, multiply by 2.5  
 NOTES:  

RT	0.07	A. Lucero • Nursing Assistant Director			13.56
RT	0.13	M. Miller • Nursing Coordinator			
RT	0.93	D. Nunn • Nursing Director			
RR	1.00	S. Vaughn			

 Then round to nearest whole number  
 ... but not to exceed 15 points  
 Points = **14**

**2. Demand (15 points maximum)** **POINTS: 11.00**  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Year	WSCH	Change	Average	Growth
Spring 2010	3,366.68	-3036.72 =	329.96	/ 3036.72 = 10.87%
Spring 2009	3,223.33			
Spring 2008	3,006.97			
Spring 2007	3,015.70			
Spring 2006	2,900.88			
4-Yr Average	3,036.72			

**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points  
 Points = **11**

**3. Percentage of fill at census (0 to 15 points)** **POINTS: 15.00**  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	Percent
Spring'10	416	430	96.7%
Fall'09	427	430	99.3%
Spring'09	398	410	97.1%
Fall'08	428	430	99.5%
Totals	1,669	1,700	Percent = <b>98.2%</b>

 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points  
 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS: 0.00**  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010	WSCH (WCH)	3,366.68	WSCH/FTE =	<b>293</b>
	FTEF	11.47		

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS: 0.00**  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS: 10.00**  
 Note: In order to qualify for 1st year loss must be officially declare by CIO deadline.  
 Contract Lost: **Vaughn**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS: 0.00**  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)

**2010/11 Academic Position Priority Process Worksheet**

**Division:** HAWK  
**Position Requested:** Physical Education (1 of 1)

**Total Points:** 35.00

**1. FTEF taught by ADJUNCT (15 points maximum)** **POINTS:**  
10.00  
 (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation|Retirement  
 If FTEF is less than 1, 0 points)  
 Spring 2010  

ADJUNCT	OL	RT	LR	RR	TOTAL
4.10	0.17	0.38	0.03	0.00	3.85

 Calculate FTEF to nearest 0.01  
 If FTEF is less than 1, then 0 points  
 If FTEF is at least 1, multiply by 2.5  
 NOTES:  

RT	0.38	O. Killefer • Program Chair-Physical Educ
LR	0.03	D. Murray • Sick Leave

 Then round to nearest whole number  
 ... but not to exceed 15 points  
 Points = **10**

**2. Demand (15 points maximum)** **POINTS:**  
-15.00  
**a) Growth in WSCH or WCH (-15 to 15 points)**  
 (Spring 2010 WSCH less average WSCH of Spring 2009, 2008, 2007, 2006  
 divided by average WSCH of Spring 2009, 2008, 2007, 2006)  

Spring 2010	6,401.83	-7846.62 =	-1,444.79	/ 7846.62 =	-18.41%
Spring 2009	7,944.90				
Spring 2008	7,828.54				
Spring 2007	7,692.10				
Spring 2006	7,920.94				
4-Yr Average	7,846.62				

 Growth  
 Points = **-15**  
**b) Calculate to nearest whole percent**  
 Each 1% growth = +1 point  
 ... but not to exceed 15 points  
 Each 1% decline = -1 point  
 ... but not to fall below -15 points

**3. Percentage of fill at census (0 to 15 points)** **POINTS:**  
15.00  
 (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)  

	Enrolled*	Seats*	
Spring'10	2,150	2,003	107.3%
Fall'09	2,629	2,377	110.6%
Spring'09	2,302	2,186	105.3%
Fall'08	<u>2,802</u>	<u>2,785</u>	<u>100.6%</u>
Totals	9,883	9,351	Percent = <b>105.7%</b>

 Under 77.0% = 0 Points  
 77% to 84% = 3 Points  
 84.1% to 90% = 6 Points  
 90.1% to 93% = 9 Points  
 93.1% to 97% = 12 Points  
 97.1% and above = 15 Points  
 \*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

**4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)** **POINTS:**  
15.00  
 (WSCH divided by FTEF rounded to nearest whole number)  

Spring 2010		
WSCH (WCH)	6,401.83	WSCH/FTE = <b>820</b>
FTEF	7.81	

 Under 464 = 0 points  
 464 to 503 = 3 points  
 504 to 553 = 6 points  
 554 to 596 = 9 points  
 597 to 635 = 12 points  
 636 and above = 15 points

**5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)** **POINTS:**  
0.00  
 a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
 b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

**6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note** **POINTS:**  
10.00  
 Note: In order to qualify for 1st year loss must be officially declare by CIO deadline.  
 Contract Lost: **Pulido**

**7. One-person department (0 or 20 points)-- qualified for 2 consecutive years** **POINTS:**  
0.00  
 OR  
 Mandated student/teacher ratio (0 or 20 points maximum)