

FACULTY SENATE
March 14, 2006
3 - 5 pm, Britannia Arms

Present: Marcy Alancraig, Toni Alderson, Rebecca Arnesty, Jennifer Cass, Virginia Coe, James Durland, Paul Harvell, Steve Hodges, Susan Hoisington, Sue Holt, Janis Keyser, Dorothy Nunn, Rory O'Brien, Georg Romero, Randa Roland, Dan Rothwell, Barbara Schultz-Perez, Deborah Shulman, Topsy Smalley

Liaison: Dale Attias, Renee Kilmer, Diego James Navarro, James Unger

1.0 Call to Order

The Meeting was called to order at 3:10 pm.

2.0 Minutes

It was moved, seconded and carried to approve the minutes of February 28, 2006, subject to corrections.

3.0 President's Report – Rory O'Brien

Rory reported that he and Steve Hodges attended the Distance Ed Committee meeting March 13. The WebAdvisor pre-test will begin Fall 2006, with some instructors able to submit rosters and changes online. In Spring 2007, there will be a pre-test of online grade submissions. Marcy suggested that senators serve as the testers for these pilot projects. The plan is that all faculty could submit rosters online by Spring 2007, and grades by Fall 2007.

Rory also noted that the Distance Ed Committee is discussing the ramifications of full-time faculty conducting their entire load in a distance format. Marcy stated that she thought it was not permitted for full-time faculty to teach all their classes this way. Rory suggested the matter might also be addressed by the Best Practices committee.

Rory reminded faculty that among the current hires, three are holdovers from last year when no appropriate candidates were found, four are new and non-categorical and one (nursing) is new and categorical.

Problems of overuse and misuse of divisional copiers remain. Some divisions will use codes to reduce misuse. Divisions vary in how they budget their copy paper supplies. Doug Deaver and others continue to study the problems. Options include streamlining online submissions to the Duplications department. This will be continuing agenda item.

Sesario Escoto has asked that the Senate contribute again for the food supplied at the graduation reception. The contribution has been as large as \$600 some years, and as low as nothing (last year). This will be an action item in the future.

4.0 Liaison Reports

4.1 Watsonville Center Report – Diego James Navarro

Diego reported that the Watsonville Center will host a Watsonville High School Senior Conference on April 26, from 9 am to 1 pm. There will be career workshops and lunch. Faculty will lead workshops requested by high school seniors.

The Watsonville Center conducted high school exit exam workshops each of the last five Saturdays.

The Center will make requests regarding two classified positions – a 75% science lab position (50% in Aptos, 25% at Watsonville Center), and a five-hour increase in the Math LIA position (from 25 to 30 hours a week).

Diego announced that the Organization of Latino Americans will host its annual graduation and student recognition ceremony at the theatre. Dolores Huerta will speak. The Cabrillo Hispanic Affairs Council will co-sponsor the event. Diego asked for contributions from senators as individuals.

4.2 SEIU Report – Dale Attias

Dale announced that a classified retreat is being discussed.

4.3 Vice President's Report – Renee Kilmer

Renee announced that a committee including Dale Attias, Bronze Freeman, Wanda Garner and Jim Weckler will meet regularly with the Information Technology people to discuss how IT serves the needs of instruction. She also noted that an automated scheduling system is being implemented for Counseling, including automated phone messages to students. She asked senators to recommend other services or service upgrades for consideration.

Renee mentioned that two faculty positions are open on the Accrediting Commission for Community and Junior Colleges. The deadline to apply is April 7.

Renee is considering ways to simplify the adjunct hiring process. The goal is to establish larger and more regularized pools, possibly by more frequent openings and screenings. Rory will distribute a draft proposal when it is ready.

4.4 Student Senate – James Unger

James Unger was introduced as the new president of the student senate.

5.0 Information Items

5.1 Classified Staff Appreciation Day

It was proposed that the faculty recognize the classified staff on a day in the week following Spring final exams. Past events such as these have occurred at the Sesnon House and on its lawn. James and Dorothy and Dale all expressed concern that the recognition would occur after the students and most of the faculty had left for the summer. Steve noted that the event can't occur on a class day without conflicting with classes and space commitments. Sue Holt suggested that the event occur on the Friday of the third week of May. A resolution was drafted and senators agreed to vote by email.

5.2 SLO Assessment Coordinator – Marcy Alancraig

Marcy reported that the coordinator position was created as a VPI special project with a term of four semesters. The position has been supported by one-time funds. The Senate must act to extend or regularize the position in order to complete the efforts associated with making SLOs a routine part of program planning by all segments of the college. Marcy distributed a handout of the responsibilities of the position. It currently is funded for 75% time rather than 50% because of additional responsibilities associated with the accreditation self-study. Marcy plans to step down in order to take a sabbatical.

Steve asked if the position should be transitional or permanent. Marcy noted that it might take 7-10 years to bring all segments of the campus through one full round of program planning. Renee suggested that the administration and CCFT could agree to a side letter that extends the position funding for one year. Marcy will speak to Debora Bone about the matter.

Discussion continued about the extent to which the responsibilities could eventually be assumed by regular faculty committee work. Paul Harvell noted that we have preferred to have one person rather than several doing the work over the last two years, and that extending the position for some period of time would seem to make sense, at least until all programs have gone through program planning with the Core Four Competencies. After that, we might want to reexamine the position.

Marcy will revise a proposal for the position and discuss it with CCFT.

6.0 John Hurd Award for Teaching Excellence

Paul reported that John Hurd has agreed to putting his name on the proposed award for adjunct faculty. He was instrumental in obtaining additional state adjunct funds. It was moved, seconded and carried to approve the award as proposed.

7.0 Agenda Building

Barbara Schultz-Perez announced that the director of the Transfer Center has resigned and the position is in flux. She expressed concern whether it would remain a director position or become a coordinator position, with the possibility that its function be diffused. Paul noted that this position is a matter of shared governance.

Marcy noted that the SLO Assessment Review Committee should be placed a future agenda.

8.0 Adjournment

It was moved, seconded and carried to adjourn at 4:35 pm.