

# FACULTY SENATE

August 23, 2005

3 - 5 pm, Sesnon House

**Present:** Marcy Alancraig, David Balogh, Nancy Brown, Virginia Coe, James Durland, Paul Harvell, Steve Hodges, Susan Hoisington, Sue Holt, Andre Neu, Dorothy Nunn, Rory O'Brien, Georg Romero, Dan Rothwell, Barbara Schultz-Perez, Topsy Smalley, Christy Vogel

**Liaison:** Dale Attias, Renee Kilmer, Michele Rivard

**Guests:** Debora Bone, Johanna Bowen, Nancy Brown, Mark Eastman, Wanda Garner, Brian King, Jennifer Lee, Michael Mangin, Robin McFarland, Michael Pebworth, Judith Pahnke, Teresa Pool, Joseph Ribeiro, Conrad Scott-Curtis, Peter Shaw, Alex Taurke

## 1.0 Call to Order

Following some Flex Week Workshop socializing, the meeting was called to order at 3:30 pm. Rory O'Brien welcomed faculty to the Flex Week meeting of the Senate. New faculty were introduced. He congratulated Nancy Brown on her appointment as interim dean of the HASS division.

## 2.0 Minutes

It was moved, seconded and carried to approve the minutes of May 17, 2005 and May 31, 2005, subject to corrections.

## 3.0 Officers' Reports

### 3.1 President's Report – Rory O'Brien

Rory confirmed the list of Fall 2005 senators.

He reported that the college's FTES count was down by 276 (or 2.42%) the 2004-05 academic year, compared to the base apportionment calculated from 2003-04 enrollment. Each FTES brings in about \$4000. Fee hikes and a declining number of high school graduates are thought to be causes. Stabilization funds will be used, and a variety of means to raise FTES this year are planned.

Renee Kilmer reported that the most recent enrollment counts are very close to what they were at the same time last fall. Dan Rothwell noted that it is crucial to add classes this semester wherever waiting lists are long. Renee noted that an additional 112 teaching units have been allocated for this year, some of which will be used this semester. Further fee hikes are not being planned.

FTES calculations depend predominantly on Census enrollments as well as course completers. Renee mentioned that our compressed Monday-Thursday schedule slightly depresses our space utilization rates as classes have shifted away from Fridays, and only a few Saturday classes are offered. The space utilization rate plays a modest role in the base apportionment calculation.

Rory mentioned that there has been only one retirement since last year. It may be the case that no process to replace full-time positions will occur until next year.

Rory reminded faculty to complete the Campus Climate Survey form. Responses will be assessed as part of the accreditation self-study process. Faculty were also encouraged to serve on one of the various teams formed for the self-study.

He encouraged faculty to attend the Thursday open house for the 100 building, extensively remodeled to house almost all student services.

## **2.2 Treasurer's Report – Steve Hodges**

Steve distributed a report of Senate income and expenses for 1004-05. He noted that the Senate recruited 36 new dues-payers last year. Referring to previous discussions of dues increases to fund regular expenses, he suggested that the Senate consider raising full-time dues from \$5/month to \$9/month (paid tenthly).

## **3.0 Liaison Reports**

### **3.1 CCFT Report – Michele Rivard**

Michele reported that the previously negotiated one-time 1% raise has been made permanent.

### **3.2 SEIU – Dale Attias**

Dale announced that she is the new liaison from SEIU to the Senate. Subscriptions to the SEIU newsletter dropped by 40, to 225.

## **4.0 Action Item – New Senate Officers**

It was moved, seconded and carried to appoint Steve Hodges as interim Senate Vice President and Paul Harvell as interim Senate Treasurer. Both will serve for Fall 2005, and a new election will be held later this semester for Spring 2006 – Fall 2007. Randa Roland will be an interim senator from NAS while Steve serves as VP.

## **5.0 New Business**

### **5.1 Mapping of CEM 161**

It was moved, seconded and carried to approve the remapping of CEM 161.

### **5.2 Introduction of Renee Kilmer, new Vice President of Instruction**

Rory introduced Renee and welcomed her to her first of many Senate meetings.

Discussion continued on the topic of raising FTES. Michele Rivard suggested that we consider creating some courses serving the interests of retirees, with shorter terms, longer class meetings. Increasing the access of ESL students was also mentioned. Georg Romero wondered if the college has specific retention problem areas that might improve with some additional attention. Renee added that persistence (enrolling in the next course) also is worthy of focus.

At Dave Balogh's request, Renee described Southwest College's teacher-education program.

### **5.2 Student Service Hours – Barbara Schultz-Perez**

Barbara reported that both concerns for staff safety and security have led to reduced evening hours for Counseling and A &R. Faculty expressed concern about support staff as well as the appropriate level of services for evening students.

### **5.3 Agenda-Building**

The following topics were identified for future Senate meetings:

- enrollment management – marketing courses to specific segments
- facilities construction update
- hiring process assessment – what worked and what didn't last spring

## **6.0 Adjournment**

At 4:57 pm, it was moved, seconded, and approved to adjourn.