

FACULTY SENATE
September 23, 2003
3:00pm to 5:00pm, Room 1804

Present: Jamie Abbott, Winnie Baer, Caroline Bliss-Isberg, Nancy A. Brown, Claudia Close, James Durland, Terry Fetterman, Bill Hill, Steve Hodges, Sue Holt, Jay Jackson, Yelena Krasin, Andre Neu, Kathy Niven, Dorothy Nunn, Rory O'Brien, Dan Rothwell, Debra Shulman, Mary Ellen Sullivan, Patrick Stafford, Christy Vogel, Laura Dickie, Topsy Smalley, Marcy Wald

Guests: Michal Mangin, Claire Biancalana, David Balogh

Staff: Adam Cohen

1.0 Call to Order and Introduction of New Senators

The Meeting was called to order at 3:05 pm.

2.0 Minutes – Review and approve minutes of September 9th meeting

Page 1, Present:, add names “Dan Rothwell” and “Marcy Wald”. Page 1, II, second paragraph, change “Claire Biancalana” to “Jamie Abbott”. Page 1, C, Title, change “Claire Biancalana” to “Rory O'Brien”. Page 1, C, Sentence 1, replace “Claire” with “Rory”. Page 3, B, Paragraph 2, change “Kim” to “Kim had”. Page 4, VII, delete “of”. Rory moved to approve the minutes as amended. Jamie seconded the motion. The motion was passed unanimously.

3.0 Reports – including: Officers, Governance, Committee and Liaison

Senate Ranking for Academic Prioritization List- Nancy A. Brown

Nancy explained how due to the Brown Act, voting on the Academic Prioritization List needs to be public. Faculty Senators will need to sign their ballots.

CPC- Nancy A. Brown

Nancy distributed a handout titled “2003-04 Preliminary Base Budget” showing where changes to budget items will occur. The other side of the handout listed the Cabrillo College, Fall 2003 and 2002 Registration Comparisons. The comparisons show that the projected FTES declined since last year. Nancy pointed out if there is a decline in FTES, then there's a decline in the faculty obligation number.

Claire explained that if only a few colleges grow in FTES, then only the colleges with growth get money. She added that the only way for Cabrillo to grow is to add people to classes, which she knows the faculty is doing and she is appreciative of it.

Credit/No-Credit Grade Changes- David Balogh

David explained the current problems with Cabrillo's method of Cr/NCr grade changes. he told the story of a student who recently had trouble transferring to the University of Hawaii. The student had taken some classes Cr/NCr, and the University wouldn't allow the student to transfer credit from those classes. Dave attempted to submit a grade change request, but since the student requested Credit, A & R wouldn't change the grade.

David met with Gloria, and they decided there will no longer be a column for credit/no-credit on the roster. He stated that a passing grade should at least equal a “C” grade, and it should be the teacher’s prerogative to change a “Pass” to a “C” in the event of similar problems.

Nancy suggested making this topic a future agenda item for the Senate.

Welcome Back Week-Yelena Krasin

Yelena spoke about Welcome Back Week. It was a successful event, however there were some problems. Some students chose to hang around in the quad as opposed to going to class. Also, the band disrupted several music classes. James suggested putting the band on the opposite side of the quad, with the speaker facing toward the administration building. Andre brought up the “dead hour process” where we would set aside one hour a week for events. Yelena mentioned that the goal of Welcome Back Week is to get to as many students as possible, and if it’s on Monday and Tuesday, they can get to all the Monday-Thursday Events. Jamie suggested swapping the location of the events: One event in the quad, the other at the amphitheater. Other possible places to hold events could be: lower campus, the horticulture center, or by the soil retaining wall.

4.0 Action Items

4.1. Academic Staffing Priority Process – Nancy A. Brown

Nancy distributed a handout titled “FTEF taught by adjunct”. She explained that the handout showed a ranking of every program at Cabrillo using the criterion approved. She pointed out that large programs, such as English and Math, will always rank high on the list. Nancy suggested we need to figure out if the way we’re ranking is good for the entire college. Regarding the proposed change in the criteria to look at percentage of FTEF taught by adjuncts instead of the number of sections she asked if we want to have such high placements for really small programs.

Dan suggested we should have minimum standards at to what counts as a department, i.e. Japanese should count as a course, not a department. If we created a minimum standard stating that a department needs to have at least 3.0 FTEF, then many departments would be removed from the ranking and extremes are eliminated.

Nancy explained that the good of the college is the same as the good of the students. Mary Ellen suggested weight should be given to the fact a department is not only a GE department, but also an Admission requirement.

Nancy suggested that she ask Claire to have Dick Borden try running numbers and discuss it next time.

4.2. General Education Core Competencies – Rory O’Brien

Rory passed out a new Core Competency Descriptions sheet, this time without elaborations. Nancy mentioned that number 4 is not yet approved, and we need to decide whether to approve or disapprove it.

After discussion, Rory suggested changing the following: 4A, from “Understands and Manages Self” to “Self Management”, 4B, from “Experiences Wellness” to “Social and Physical Wellness”, and 4C, from “Possesses Workplace Skills” to “Workplace Skills”.

Bill motioned to approve Competency 4, Sue seconded the motion. Mary Ellen moved to amend the motion by changing 4A to “Self Management and Self Awareness. Dan

seconded the motion, Andre opposed the motion, the remainder of the Senate voted in favor.

4.3. Disciplines List

Claire explained that the Student Development section of the Disciplines List is being revised to just one line: Learning Skills DSPS, LD Specialist.

Sue motioned to approve the disciplines list, Dan seconded the motion. the Senate voted in favor of the motion.

5.0 Information Items

5.1. Cr/NCr grade changes – the Balogh proposal

Due to lack of time, the discussion of item 5.1 was deferred until the October 7th meeting.

5.2. The charge of Academic Senates – for discussion

Due to lack of time, the discussion of item 5.1 was deferred until the October 7th meeting.

5.3. AA/AS Math and English degree requirements

Nancy discussed local degree requirements. She explained that the Academic Senate is trying to make changes to the requirements. For the next meeting we need to discuss what we want to do at Cabrillo.

9.0 Adjournment

The meeting was adjourned at 5:04 pm.