

**Minutes of Special Meeting
CABRILLO COLLEGE GOVERNING BOARD
December 18, 2012**

<p><u>SPECIAL MEETING</u> The special meeting of the Cabrillo College Governing Board was held at the Cabrillo College Sesnon House, 6500 Soquel Drive, Aptos, California on Tuesday, December 18, 2012. Chair Spencer opened the meeting in Open Session at 5:00 pm. Roll was taken; present were Chair Spencer, Trustees Ed Banks, Margarita Cortez, Gary Reece, Al Smith, and Donna Ziel. Chair Spencer asked for public comments. There were no public comments.</p>	CALL TO ORDER
<p><u>ACTION ITEMS</u> It was recommended that the Governing Board authorize the Vice President, Administrative Services to execute a five year agreement with Barnes and Noble “B&N College” to lease, manage and operate the Cabrillo College Bookstore, with one five year option to renew, contingent on the resolution of certain CCEU negotiated issues.</p> <p>Vice President Lewis reported that Administrative Services has an ongoing dialog with CCEU on the negotiated items.</p> <p>A motion was made (Ziel/Banks) to execute the contract with “B&N College”.</p> <p>Trustee Cortez asked how many staff members are currently employed, and Vice President Lewis responded five.</p> <p>Trustee Ziel asked who will be managing the employees. Director Robbins reported that there are some issues will be co-managed and other issue that B&N will managing using the same contract as Cabrillo employees.</p> <p>Trustee Reece asked about liability issues concerning the management of employees by an outside group. Manager Robbins reported that liability issues are covered under B&N’s professional and general liability policies.</p> <p>Chair Spencer asked how long it will take for the bookstore to post a profit. Manager Robbins said there will be immediate positive financial results. The college has been removed from risk the moment the contract goes into effect and there will be positive revenue this year.</p> <p>Trustee Reece reported that the Bookstore Santa Cruz thanked the Board for giving Bookstore Santa Cruz and members of the community the opportunity to respond.</p> <p>The motion carried.</p> <p>Student Trustee Advisory Vote: None</p> <p>AYES: Banks, Cortez, Reece, Smith and Ziel NOES: None ABSENT: True ABSTAIN: None</p>	APPROVAL OF CONSENT AGENDA AND MINUTES
<p><u>CLOSED SESSION</u></p>	CLOSED SESSION
<p><u>ADJOURN</u> The open session of the Cabrillo College Governing Board was adjourned at 5:43.</p>	ADJOURNMENT

Respectfully submitted,
Secretary