

MEASURE D CITIZEN'S OVERSIGHT COMMITTEE

May 9, 2006

Minutes

The meeting of the Measure D Citizen's Oversight Committee was held at the Sesnon House, 6500 Soquel Drive, Aptos, CA on Tuesday May 9, 2006.

Present: Kris Reyes, Jack Baskin, Rodney Brooks, Harriet Duzet, Tila Guerrero, Chante Santana

Absent: Luis Tuosto

Cabrillo College staff members in attendance: Pegi Ard, Doug Deaver, Paul Anderson, Rob Ingram

The meeting was called to order at 10:05 by Kris.

I. Introduction of New Members

The committee introduced themselves to Chante Santana, the student trustee.

II. Agenda Modifications

None.

III. Approval of Minutes

There was a motion to approve the minutes of the meeting of February 7, 2006 (Baskin/Brooks). The minutes were approved with one abstention (Santana).

IV. Election of 2005-08 Representatives

Members are eligible to serve 2 two year terms. If any member whose term is currently expiring (Jack Baskin, Rodney Brooks, Kris Reyes, and Lou Tuosto) would like to serve a second term, please notify Pegi. Existing members are strongly encouraged to volunteer for a second term. There will be a formal recruitment in July for new members and the results will be announced at the next meeting in August.

V. Project Status Update—Paul Anderson, Doug Deaver, Rob Ingram

The parking structure is well underway, adding 520 parking spaces on 4 levels where there were 175 before. The structure is scheduled to open in November. Five weeks were lost due to rain in March and April. The contractor is working 6 days a week, 10 hours per day at their expense to make up time. The workers are very happy because they are making up for 5 weeks of lost pay. A fire pump was required due to inadequate water pressure to get up to top floors, over 100 feet. This was not part of the initial bid.

Allied Health Buildings are finishing the schematic design phase. Preliminary drawings have been presented to the Allied Health departments that will be occupying the new buildings.

Arts Education Classrooms: The grading activity for recital hall and music building is visible now that the site has dried. The contractors are spending significant time currently coordinating their work with each other.

Student Services Center: The steel has been erected, and the second level is installed. The decking extends from the building to the soil nail wall. The building is still slated to be completed by March 2007, but the contractors are trying to accelerate the schedule. There are currently problems with the concrete contractor; however, at this time, these problems are not affecting the schedule. They have agreed to complete their section of the project and have stated that they do not want to go to arbitration.

Bond Funds: The May Facility Master Plan Project Status was distributed to the committee. The monthly Board report succinctly outlines contingencies for each project. A state bond will go to the voters in November. If it passes, Cabrillo would gain \$10-11 million for the Allied Health buildings. There are also \$3 million of additional funds requested for renovating vacated existing space when Arts Education moves to the new location.

The weather has been a major issue; tight budgets are also an important issue, but staff is optimistic. We've had our share of unknowns discovered. Once site work is complete, there are fewer unknowns. The AEC project is still in the early stages, but there is no cause to be overly concerned. The theatre and recital hall are more technical, so there is potential for unknowns.

Cabrillo College is applying for a workforce development grant for a technical training facility for mechanical jobs in Watsonville. Staff is waiting for the outcome of the grant application to move forward with the Watsonville library acquisition.

The Allied Health Project is scheduled to bid during summer 2007 if the state education bond is successful in November. If the bond measure is unsuccessful we will wait to see if it is approved in the June 2007 election. If the bond is not approved by June 2007, the College will evaluate the options of bidding without state funding or waiting for a future bond election.

VI. 2004-05 Audit:

The draft audit was received late last night. The audit has no findings and will be ready for the June Board meeting. The committee would like copies of the final audit. Kris recommended that the audit firm attend the Board meeting to sunshine the audit. The audit was late this year due to the fact the audit firm was backlogged. The District will be using a different firm for future audits.

- VII. Annual Report: Pegi distributed the draft annual report. The committee suggested taking new pictures, to include an overview of the committee meetings, a synopsis of the audit, an update on projects and progress through June, 2006. The report will reflect updated financial information, and will include an additional column showing current year's expenditures and project-to-date expenditures. The annual report will be ready for review and approval at the next meeting in August. It will be emailed to the committee in July.

The next meeting will be August 8th, 2006 at 10:00 am in the Sesnon House.

Agenda building: Elect Committee Chair
 Approve Annual Report

The meeting was adjourned by Kris at 10:55am.