

**CABRILLO COMMUNITY
COLLEGE DISTRICT**

**2004 BOND FUND RESOURCES
PERFORMANCE REPORT**

JUNE 30, 2008



**INDEPENDENT ACCOUNTANTS' REPORT ON
APPLYING AGREED-UPON PROCEDURES**

Measure D Citizens' Oversight Committee
Cabrillo Community College District
Aptos, California

We have performed the agreed-upon procedures listed below, which were agreed to by the management of the Cabrillo Community College District and the Measure D Citizen's Oversight Committee, solely to review at least 25% of the expenditures of the 2004 General Obligation Bond fund resources for the period of July 1, 2007 through June 30, 2008, for the purpose of verifying if the use of the funds is within the scope of the published materials specifying the intended use of bond funds. We used election documents as guidance for the intended use of the funds. For expenditures in question, we will recommend that the District obtain the opinion of legal counsel and we inform this committee as to the issues. Management is responsible for Cabrillo Community College District's compliance with those requirements. This engagement to perform agreed-upon procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and meets the compliance requirements as outlined in Subparagraph (C) of paragraph (3) of subdivision (b) of section 1 of Article XIII A of the California Constitution. The sufficiency of these procedures is solely the responsibility of those specified parties in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below for either the purpose for which this report has been requested or for any other purpose.

Financial Summary

1. The 2004 general obligation bond was authorized at an election of the registered voters of the District held on March 2, 2004. The bond was authorized at an issuance of \$118,500,000 principal amount for the purpose of raising money to be used to upgrade, acquire, construct, and equip community college facilities. The first series of the bonds was issued by June 30, 2006, in the amount of \$59,997,760. The second series was issued on March 27, 2007, in the amount of \$58,498,504.
2. Total expenditures and encumbrances through June 30, 2008, were \$126,868,700.

Expenditures	Prior Periods	7/1/07 to 6/30/2008	Total
Non-instructional salaries	\$ 649	\$ -	\$ 649
Employee benefits	62	-	62
Supplies and materials	214,103	857	214,960
Other operating expenses	9,354,336	135,399	9,489,735
Capital outlay	42,569,778	20,391,349	62,961,127
Total expenditures	52,138,928	20,527,605	72,666,533
Other uses of funds			
Transfer to / (from) other funds	290,745	222,497	513,242
Total expenditures and other uses	\$ 52,429,673	\$ 20,750,102	73,179,775
Contract commitments, June 30, 2008			53,688,925
Total expenditures and commitments			\$ 126,868,700

3. Proceeds available for expenditure are as follows:

	Prior Periods	7/1/07 to 6/30/2008	Total
Net available proceeds for construction	\$ 118,743,795	\$ -	\$ 118,743,795
Interest earned	5,399,849	2,725,056	8,124,905
Total revenues received	<u>\$ 124,143,644</u>	<u>\$ 2,725,056</u>	126,868,700
Total expenditures and commitments			(126,868,700)
Amount available			<u>\$ -</u>

Agreed Upon Procedures Performed

1. Verify that the expenditure of funds was accounted for separately in the accounting records to allow for accountability.
2. Verify that the net funds from the sale of the General Obligation Bonds were deposited in total into the District's accounts by obtaining settlement statement for the new bond issue and verifying amounts deposited into the building and bond interest and redemption funds.
3. Select 25% of the expenditures and verify that the funds expended complied with the purpose that was specified to the registered voters of the District through election materials, district resolutions, and master plan. See supplemental information for list of expenditures reviewed.
4. Verify that the State and District policies were followed in the awarding of bids and expenditure of the funds.

Results of Procedures

1. The general obligations bond fund expenditures were accounted for separately in the 2004 bond resources of the District.
2. There were not proceeds from the sale of the general obligation bonds during the year.
3. Our review of the expenditures for the period July 1, 2007, through June 30, 2008, did not reveal any items that were paid from the general obligation bond funds that did not comply with the purpose of the Bonds as approved by the registered voters of the District on March 2, 2004.
4. Our review of the policies over awarding of contracts revealed no exceptions to the policies of the District or the requirements of the State as they relate to awarding of contracts. Our review of the District policies over disbursement of funds revealed no exceptions to the disbursement policies of the District.

We were not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Cabrillo Community College District and the Measure D Citizen's Fiscal Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

Vavrinek, Trine, Day & Co LLP

Pleasanton, California
March 25, 2009

CABRILLO COMMUNITY COLLEGE

**2004 BOND
INVOICES SELECTED FOR REVIEW
FOR THE YEAR ENDED JUNE 30, 2008**

<u>Date</u>	<u>Warrant #</u>	<u>Vendor</u>	<u>Description</u>	<u>Project Number</u>	<u>Location Code</u>	<u>Amount</u>
08/30/07	V0249504	Collins Electrical Company	Art Education Classroom	9315	47-562000	\$ 149,551
09/30/07	V0253574	Collins Electrical Company	Art Education Classroom	9315	47-562000	96,438
10/23/07	V0256786	Collins Electrical Company	Art Education Classroom	9315	47-562000	149,138
12/04/07	V0260602	Collins Electrical Company	Art Education Classroom	9315	47-562000	190,972
01/09/08	V0262691	Collins Electrical Company	Art Education Classroom	9315	47-562000	187,287
02/06/08	V0266287	Collins Electrical Company	Art Education Classroom	9315	47-562000	82,163
04/07/08	V0274315	Collins Electrical Company	Art Education Classroom	9315	47-562000	120,552
05/27/08	V0278316	Collins Electrical Company	Art Education Classroom	9315	47-562000	176,634
08/23/07	V0248466	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	99,405
10/23/07	V0256820	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	183,107
01/23/08	V0263831	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	229,345
02/06/08	V0266304	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	116,035
03/26/08	V0273440	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	256,455
05/27/08	V0278311	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	426,167
06/25/08	V0281095	J.W. Mcclenahan Co	Art Education Classroom	9315	47-562000	180,171
08/23/07	V0248460	Nibbi Brothers Construction	Art Education Classroom	9315	47-562000	429,639
09/30/07	V0253567	Nibbi Brothers Construction	Art Education Classroom	9315	47-562000	451,038
10/23/07	V0256830	Nibbi Brothers Construction	Art Education Classroom	9315	47-562000	113,714
01/08/08	V0262569	Nibbi Brothers Construction	Art Education Classroom	9315	47-562000	316,587
06/25/08	V0281097	Transbay Fire Protection	Art Education Classroom	9315	47-562000	83,385
09/30/07	V0253577	Gayle Manufacturing	Art Education Classroom	9315	47-562000	408,688
10/23/07	V0256809	Gayle Manufacturing	Art Education Classroom	9315	47-562000	243,380
12/06/07	V0260819	Gayle Manufacturing	Art Education Classroom	9315	47-562000	100,811
01/09/08	V0262686	Gayle Manufacturing	Art Education Classroom	9315	47-562000	196,677
03/05/08	V0269690	Gayle Manufacturing	Art Education Classroom	9315	47-562000	168,983
03/26/08	V0273439	Gayle Manufacturing	Art Education Classroom	9315	47-562000	127,656

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09/30/07	V0253585	Brady Co	Art Education Classroom	9315	47-562000	78,171
01/09/08	V0262681	Brady Co	Art Education Classroom	9315	47-562000	167,918
02/06/08	V0266299	Brady Co	Art Education Classroom	9315	47-562000	229,123
05/27/08	V0278314	Brady Co	Art Education Classroom	9315	47-562000	276,106
06/25/08	V0281099	Brady Co	Art Education Classroom	9315	47-562000	230,124
09/30/07	V0253580	Best Roofing & Waterproofing, Inc.	Art Education Classroom	9315	47-562000	102,492
06/25/08	V0281109	Best Roofing & Waterproofing, Inc.	Art Education Classroom	9315	47-562000	355,275
08/23/07	V0248462	ISEC	Art Education Classroom	9315	47-562000	147,493
09/30/07	V0253569	ISEC	Art Education Classroom	9315	47-562000	81,204
12/04/07	V0260500	ISEC	Art Education Classroom	9315	47-562000	99,819
01/09/08	V0262693	ISEC	Art Education Classroom	9315	47-562000	104,433
01/09/08	V0262679	ISEC	Art Education Classroom	9315	47-562000	387,562
06/30/08	J026851	ISEC	Art Education Classroom	9315	47-562000	421,555
06/30/08	J026851	McClenahan	Art Education Classroom	9315	47-562000	431,917
06/30/08	J026851	ISEC #7495	Art Education Classroom	9315	47-562000	80,161
09/10/07	V0250488	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	300,090
10/31/07	V0257604	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	209,628
12/06/07	V0260801	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	138,314
01/09/08	V0262673	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	229,279
01/23/08	V0263828	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	151,785
03/10/08	V0269995	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	101,866
04/29/08	V0275988	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	112,553
04/29/08	V0275987	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	147,662
04/07/08	V0274295	Mark Nicholson, Inc.	Allied Health Complex Grading - Phase 1	9344	49-561200	85,441

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09/18/07	V0251048	ISEC	Student Activities Center	9306	49-562000	203,819
09/18/07	V0251049	ISEC	Student Activities Center	9306	49-562000	64,892
10/03/07	V0253623	ISEC	Student Activities Center	9306	49-562000	103,167
10/23/07	V0256695	CPC Floor Covering	Student Activities Center	9306	49-562000	79,973
12/04/07	V0260519	ISEC	Student Activities Center	9306	49-562000	224,668
01/23/08	V0263832	Christie Constructors inc	Student Activities Center	9306	49-562000	104,470
01/23/08	V0263857	Christie Constructors inc	Student Activities Center	9306	49-562000	116,136
03/04/08	V0269508	Geo. H. Wilson	Student Activities Center	9306	49-562000	80,239
05/21/08	V0277855	Geo. H. Wilson	Student Activities Center	9306	49-562000	120,000
06/30/08	J026851	Christie Constructors Inc	Student Activities Center	9306	49-562000	386,349
06/30/08	J026851	Cupertino Electric	Student Activities Center	9306	49-562000	133,413
06/30/08	V0283315	Charles Culberson Inc	Student Activities Center	9306	49-562000	82,820
		Total				\$ 11,653,893
		Total Expenditure				\$ 20,527,606
		% Amount Verified				56.8%