



## MEASURE D CITIZEN'S OVERSIGHT COMMITTEE

April 9, 2009

Minutes

The meeting of the Measure D Citizen's Oversight Committee was held at, 6500 Soquel Drive, room SAC West 214, Aptos, CA on Thursday, April 9, 2009 at 10:00 am.

Present: Michael Bethke, Diane Craddock, John Fry, Bob Petersen, Bud Winslow

Absent: Gary Meyer, Helen Palmer

Guests: None.

Staff : Pegi Ard, Doug Deaver, Rob Ingram, Brian King

Bob called the meeting to order at 10:10.

- I. Introductions: the committee introduced themselves.
- II. Agenda Modifications: None.
- III. Comments from the Public: None.
- IV. Minutes of January 14, 2009 and September 23, 2008 were approved unanimously (Bethke/Winslow).
- V. Project Status Update:
  - Accessibility: In August 2004, the District was notified by the Office of Civil Rights (OCR) that it needed to improve accessibility all over campus, such as installing elevators, Braille on bathroom signs, and the new pathway near the cafeteria. The remaining two projects on that list, new campus signage and accessible stadium seating, will be completed by the end of summer. Wheelchair seating was added to both sides of the football field stadium seating to improve accessibility to the concession stand. Handrails are about to be installed. Previously, seating was on the upper level accessed from the parking lot making getting to the concession stand a challenge. Michael asked whether OCR was a state or federal entity. State. He also asked what triggered the list of needed improvements. Schools are required to have an accessibility plan; OCR ensures the plan is accomplished. OCR issues a finding, schools identify a plan, develop a scope of project and a timeline that is tracked. The Department of State Architect (DSA) also has an accessibility review division. Correspondence with OCR has been cordial. Michael noted that it is remarkable what has been voluntarily accomplished on campus and commended staff on doing an

incredible job. Pegi noted that staff also met with a coalition for handicapped rights to get input on campus accessibility.

- Arts Education Classrooms: The project is 90% complete. Final two buildings to come online for fall. There will be a grand opening on Friday, October 9, 2009. Brian invited the committee to attend the festivities.
- Allied Health: The Stroke Center, a state-of-the-art fitness center, nursing, medical assisting, radiologic technology, and dental hygiene will occupy the two new buildings. Bob asked if the bottleneck in funding has resolved. Not completely.
- Building 300 renovation: When state funding becomes available, renovation will begin, most likely this summer. The renovations are funded by both Measure D funds and a state match. Renovation will be completed approximately one year from the time of bid. DSA review is taking more time. Staff hopes to have plans through DSA by May.
- Watsonville Industrial Technology Education Center (ITEC): The building has been leveled and is now a parking lot. The building is in the design stage; plans have not yet been submitted to the DSA. This 18 month project is scheduled for completion in 2012 and the plan is to go to bid in the spring of 2010. In 2007, the Economic Development Agency of the US Dept. of Commerce Dept. awarded Cabrillo \$2.5 million dollars for the ITEC project. LEED certification has some additional costs. Cabrillo was recently tentatively awarded a \$865 million supplemental grant to achieve the highest level platinum LEED certification and for equipment.
- Space Reallocation: bfgc has completed their study. Cabrillo has an overall space reallocation plan as programs move into new facilities. Space reallocation is an ongoing project and will take several years. Some considerations are still being worked out. Bob asked whether new or existing programs will move into the vacated space. Both, but mostly existing programs. Classrooms are being renovated in a generic profile for multiple uses. There will be some expansion for math and sciences, the feeder programs for nursing, dental hygiene, etc., for example. The goal is to offer more classes and in more sensible locations. ITEC is one of the new programs with new space.

Brain noted that the committee could help identify individuals who may be interested in naming opportunities for the new buildings. Michael asked whether the labor issues were settled out of court. Yes, and Brian noted that the committee was pivotal in reminding staff what is a good outcome.

John asked for clarification on page 3 of the March FMP semi-annual update regarding allocated and matching funds. Doug explained that the \$6.4 million allocated is spread among all the items listed. The completion of the Arts Education Classrooms project is a year late and staff expects claims. The building was lowered by 18 inches and the mechanical equipment didn't fit. Staff hired a scheduling expert to prepare an as-built schedule comparing it to the original schedule with an assessment of delay responsibility. Staff will make a decision whether to hire an architect to review the plans for quality soon. The architect and engineer were the same. The principal architect acknowledged there were errors, whether they are actionable is the question. John recommended looking at different approaches that include a check and balance system on the architect

on future projects and suggested using the same format on the FMP monthly report as on the FMP semi-annual update.

Faculty and staff are eager for classroom upgrades and remodeling of existing space. John noted the important aspect of the faculty-administration relationship; some faculty has new classroom space now and the rest expect space renovation. Every effort is made to bring technology to classrooms as quickly as possible, but funds are often restricted. This year, Cabrillo qualified to apply for a Title V Hispanic Serving Institution grant which would include some technological upgrades to classrooms. The space allocation plan can also be used to apply for other funding as well. Faculty has encouraged Brian to ask for funds specifically for space renovation. Redevelopment Agency funds are starting to come in that are restricted to capital outlay. The RDA funds could be used to fund capital maintenance. Bob noted that it is possible to load costs of the system on the front end.

- VI. 2007-08 Audit: The audit report was distributed to the committee and will be placed on the next meeting agenda. There are no findings. The same auditor performs the District and Foundation audits and the firm changes every three to five years. Please email questions to Pegi. Brian suggested the committee make a presentation to the Board presentation. Bob asked whether there is a Board finance committee. There is an ad hoc budget committee and a facilities committees.
- VII. Annual Report: The Measure D annual report will be submitted to the Board in September then released to the community. The same Brown Act distribution is followed to media outlets and libraries as for all board meeting materials. Staff will draft the text and send to committee for input prior to the next meeting in July. Bob and Michael discussed how the committee could leverage the Measure D annual report to convey the awesome transformation of the college. John suggested that it could serve as a model; the report could be mailed directly to other community colleges.

The committee noted that there is a lot to be proud of at Cabrillo as a result of Measure D funds. They thanked staff for the tour and the pictures provided at the meeting.

Next meeting: Second or third Thursday in July.

Agenda: discussion of claims, tour of Allied Health.

The meeting adjourned at 11:12 am.