The meeting of the Measure D Citizens’ Oversight Committee was held at, 6500 Soquel Drive, room 2030, Aptos, CA on Tuesday, March 26, 2013 at 3:30 pm.

Present: Kathy Blackwood, Blaine Brokaw, Bobby Buckter, Ceil Cirillo, Sharon Gray, Ronald Kaplan, Brian Mathias, Dieter Schmidmeier

Staff: John Hendrickson, Victoria Lewis, Graciano Mendoza, Joe Nugent

Guest: Terri Montgomery, Vavrinek, Day, Trine (VDT)

Absent: None.

Kathy called the meeting to order at 3:34. The committee introduced themselves and welcomed John Hendrickson, Interim President.

I. Agenda Modifications: Correct the agenda to approve minutes of 2/7/13. (Cirillo/Nugent)

II. Comments from the Public: None.

III. Minutes: The minutes of February 7, 2013 were approved (Cirillo/Mathias) with one abstention.

IV. 2011-12 Bond Audit (June 30, 2012) follow up
Terri Montgomery presented the corrected performance report to the committee explaining that there was a typographical (cut and paste) error where the text from another bond was erroneously included in the Cabrillo Performance Report and apologized to the committee for the error. It should not have occurred. In the revised performance report, the actual copy from the bond is included at the back of the report. Mr. Kaplan noted that the erroneous information was included in two audit reports, 2011 and 2012, which led the committee to believe that a high school was to be built. It is important to recognize that fact here. Ms. Blackwood noted that the minutes will reflect the error has been corrected.

Ms. Blackwood asked that a copy of the performance report be emailed to the committee and delivered to Ms. Gray. The committee moved (Cirillo/Mathias) to accept the revised performance audit.
V. **Review Draft Annual Report**

The committee reviewed the 2011-12 annual report. Ms. Blackwood asked for any edits to the annual report from the committee. Ms. Cirillo pointed out that the grant title is US Department of Economic Development Administration (page 2). The committee moved to approve the annual report (Cirillo/Schmidtmeier) with one abstention. Marketing will format the report and include the photo that was taken today. The final report will be emailed to the committee. Ms. Blackwood will present the report to the Governing Board on May 6, 2013.

VI. **History of the Cabrillo Bond Program Presentation**

- Mr. Nugent presented a history of Cabrillo’s Bond Program.
- Ms. Cirillo noted that prior to the passage of the 2004 bond, a countywide survey demonstrated that one major need in the county from the business perspective was in healthcare.
- Mr. Kaplan asked for the number of students enrolled in Scotts Valley.
- Ms. Gray noted that much equipment has been stolen from VAPA. The limited hours impedes the ability of community members to utilize equipment at Cabrillo. Staff cuts also limit hours of use for some facilities and equipment.

VII. **Project Status Update:**

- 800 Building Construction – on schedule and expect to be completed in June.

VIII. **Next meeting:** October 31, 2013 at 9:00 am.

**Action items:**

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<td>1.</td>
<td>Email to the committee revised performance report</td>
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<td>2.</td>
<td>Email Mr. Kaplan Scotts Valley Center enrollment statistics from 2007-today</td>
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The meeting adjourned at 4:33 pm.