

February 22, 2012

Subject: Request for Proposal B12-07 Financial Advisor Services for Cabrillo  
Community College District

Cabrillo Community College District is soliciting proposals for financial advisor services. The District intends to refund a portion of its 2004 General Obligation Bond.

Please provide your proposal including all fees in writing by:

March 5, 2012 at 2:00 p.m.

Cabrillo Community College District

6500 Soquel Drive

Aptos, CA 95003

ATTN: Serena Muindi, Interim Director, Purchasing, Contracts & Risk Management

Your proposal should also include information regarding how your firm plans to manage this contract. Also, please provide information on each member of your firm who will be working on this project.

Please provide with your proposal a copy of your firm's agreement for services.

Interviews will be held the week of March 5, 2012 for prospective firms, but may be subject to change.

Please direct all questions to Serena Muindi, via email, at [semuindi@cabrillo.edu](mailto:semuindi@cabrillo.edu)

Sincerely,

Serena Muindi  
Interim Director, Purchasing, Contracts & Risk Management