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Cabrillo *Catalog*  
*2008-2009***



# Catalog

## 2008 - 2009

**Cabrillo College**  
**6500 Soquel Drive**  
**Aptos, California 95003**

**(831) 479-6100**  
**[www.cabrillo.edu](http://www.cabrillo.edu)**

**Founded 1959**

Published July 2008

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Cabrillo College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 3402 Mendocino Avenue, Santa Rosa, CA 95403 (707) 569-9177, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U. S. Department of Education. Cabrillo College also is a member of the Community College League of California and the American Association of Community and Junior Colleges.

The Cabrillo Community College District has made every reasonable effort to determine that everything stated in this catalog is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the Cabrillo Community College District for reasons related to student enrollment, level of financial support, or for any other reason at the discretion of the district. The district further reserves the right to add, amend, or repeal any of its rules, regulations, policies, and procedures.



*Dr. Brian King, Cabrillo College President*

# Welcome to Cabrillo College

Welcome to the Cabrillo College 2008-2009 Catalog. Inside you'll find information about our innovative programs and services designed to help you achieve your personal goals whether you are seeking a degree, enhanced job skills, or personal growth.

Our faculty members are as well-known for their outstanding teaching as they are for excellence in their fields. This translates into a superior learning experience for you, allowing you to accelerate your own learning and expertise.

Our high standards in the classroom are supported by a broad range of services from financial aid awards to career counseling, tutoring, interpreters and note takers for students with disabilities, to name just a few. We embrace the vibrant, diverse community that makes our campus a very special place.

Many of our students have extreme financial hardships. Approximately 33% of all our enrolled students receive some type of financial aid whether or not they are U.S. citizens. Taking advantage of financial aid awards makes attending college a reality for many.

Cabrillo has a well-known athletics program for both men and women. We are a member of the Coast Conference of the California Association of Community Colleges. We enter competitions in a wide variety of sports such as football, baseball, golf, basketball, tennis and swimming. Many of our alumni, have gone on to be drafted by major league baseball teams (Mark Eichhorn, Dann Bilardello and Pete Hamm) and NFL teams (Reggie Stephens, Brendon Ayanbadejo, Obafemi "Femi" Ayanbadejo, Sam Kennedy and Sherman Cocroft).

Cabrillo College's main campus is located in mid-Santa Cruz County, in the town of Aptos on hills overlooking the entire Monterey Bay. In addition to the main campus, our center in Watsonville and Scotts Valley provide even more convenient access to higher education and services. Cabrillo offers alternative options for earning college credit, including a variety of classes held in downtown Santa Cruz, online courses and telecourses. Our facilities are up-to-date and cutting edge technology is integrated into our classes and programs.

You will find friendly, supportive staff that genuinely wants to help you make the most of your Cabrillo experience. We all want you to have the best experience possible—because your success is our success.

I invite you to learn more about how we can help you attain your academic, career, and lifelong learning goals. Learn more about Cabrillo College by visiting our web site at <http://www.cabrillo.edu>.

I hope that you will join our academic community and make Cabrillo College an important part of your educational experience.

Sincerely,

A handwritten signature in cursive script that reads "Brian King".

Dr. Brian King  
President

# Governing Board



Rebecca J. Garcia



John Leopold



Gary Reece



Alan J. Smith



Rachael Spencer



Katy Stonebloom



Claudine Wildman

# College Officials

Brian King ..... President  
and District Superintendent

Margrette (Pegi) Ard ..... Vice President,  
Business  
and Assistant Superintendent

May K. Chen ..... Vice President,  
Student Services  
and Assistant Superintendent

Renée M. Kilmer ..... Vice President,  
Instruction  
and Assistant Superintendent

Robert Owen ..... Associate Vice President,  
Information Technology

Nancy A. Brown ..... Dean,  
Human Arts and Social Sciences Division

Sesario R. Escoto ..... Dean,  
Student Services

Wanda Garner ..... Dean,  
Natural and Applied Sciences Division

Dan Martinez ..... Dean,  
Visual, Applied, and Performing Arts Division

Rachel Mayo ..... Dean,  
Education Centers (Watsonville and Scotts Valley)

Rock Pfothenhauer ..... Dean,  
Career Education and Economic Development

Margery Regalado Rodriguez ..... Dean,  
Instructional Development and Matriculation

James Weckler ..... Dean,  
Business, English, and Language Arts Division

Kathleen Welch ..... Dean,  
Health, Wellness, Physical Education and  
Athletics Division

Harry Bidleman ..... Director,  
Public Safety Program

Johanna Bowen ..... Director,  
Library and Learning Resources

Doug Deaver ..... Director,  
Facilities Development

Victoria Lewis ..... Director,  
Business Services

Loree McCawley ..... Director,  
Personnel/Human Resources

Tom McKay ..... Director,  
Allied Health

Joseph Nugent ..... Director,  
Maintenance and Operations

Christa M. Peacock ..... Director,  
Student Health Services

Mary Planding ..... Director,  
Marketing and Communications

Deborah Soria ..... Director,  
Financial Aid and Scholarships

Teresa Thomae ..... Director,  
Small Business Development Center

Melinda Silverstein ..... Executive Director,  
Cabrillo College Foundation

Dena Taylor ..... Program Manager,  
Fast Track To Work

# Instructional Divisions and Departments

## **Business, English, and Language Arts**

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### **Dean: James Weckler**

Accounting & Finance  
Bilingual and Bicultural Studies  
Business  
Computer Applications/Business Technology  
English  
English as a Second Language  
Humanities  
Journalism  
Reading  
Real Estate  
World Languages

## **Career Education and Economic Development**

---

### **Dean: Rock Pfothauer**

Cabrillo Extension  
Career Ladders Project  
Career Technical Education  
Contract Education  
Cooperative Work Experience Education  
Fast Track to Work  
Small Business Development Center  
Tech Prep /School-to-Career  
Vocational Technical Education Act (VTEA)

## **Health, Wellness, Physical Education and Athletics**

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### **Dean: Kathleen Welch**

Adaptive PE  
Allied Health  
Dental Hygiene  
Gerontology  
Health Science  
Human Services  
Medical Assistant  
Nursing Education  
PE/Athletics  
Radiologic Technology  
Stroke Center

## **Human Arts and Social Sciences**

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### **Dean: Nancy A. Brown**

American Studies  
Anthropology  
Archaeological Technology  
Asian Studies  
Communication Studies  
Culinary Arts and Hospitality Management  
Early Childhood Education  
Economics  
Education  
Geography

History  
International Studies  
Meteorology  
Philosophy  
Political Science  
Psychology  
Public Safety  
Sociology  
Women's Studies

## **Instructional Development**

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### **Dean: Margery Regalado Rodriguez**

Articulation  
Assessment  
Disabled Student Programs and Services (DSPS)  
Honors Transfer Program  
Learning Skills  
Matriculation  
Outreach and Recruitment  
Tutorial Center

## **Library**

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### **Library Director: Johanna Bowen**

Library

## **Natural and Applied Sciences**

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### **Dean: Wanda Garner**

Aeronautics  
Astronomy  
Biology  
Chemistry  
Computer and Information Systems  
Computer Science  
Construction and Energy Management  
Digital Bridge Academy  
Engineering  
Engineering Technology  
Environmental Science  
Geology  
Horticulture  
Mathematics  
MESA  
Oceanography  
Physics  
Welding

## **Visual, Applied, and Performing Arts**

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### **Dean: Dan Martinez**

Applied Living Arts  
Art History  
Art Photography  
Art–Studio  
Dance  
Digital Media  
Music  
Theatre Arts

# Academic Calendar

## 2008–2009

### FALL SEMESTER

**September 2, 2008–December 20, 2008**

May 5-September 1 . . . . . Early Registration  
 September 1 . . . . . Labor Day (Holiday)  
 September 2 . . . . . Fall Semester begins  
 September 13 . . . . . Deadline to register for a full-term course  
 September 13 . . . . . Deadline to drop a full-term course with a refund or reversal of charges  
 September 15 . . . . . Census day attendance check for full-term courses  
 September 27 . . . . . Last day to drop a full-term course without an academic record "W"  
 October 4 . . . . . Deadline for pass/no pass grade option in a full-term course  
 November 11 . . . . . Veterans' Day (Holiday)  
 November 21 . . . . . Last day to petition for fall degrees and certificates  
 November 22 . . . . . Last day to withdraw from a full-term course  
 November 27-28 . . . . . Thanksgiving (Holiday)  
 December 13-20 . . . . . Final Examinations  
 December 20 . . . . . Fall Semester ends

### WINTERSESSION

**January 5, 2009 - January 30, 2009**

January 1 . . . . . New Year's Day (Holiday)  
 January 5 . . . . . Wintersession Term begins  
 January 19 . . . . . Martin Luther King, Jr. Day (Holiday)  
 January 30 . . . . . Wintersession Term ends

### SPRING SEMESTER

**February 9, 2009 - June 6, 2009**

December 8-February 8 . . . . . Early Registration  
 February 9 . . . . . Spring Semester begins  
 February 6 & 16 only . . . . . President's Days (Holidays)  
 February 21 . . . . . Deadline to register for a full-term course  
 February 21 . . . . . Last day to drop a full-term course with a refund or reversal of charges  
 February 23 . . . . . Census day attendance check for full-term courses  
 March 7 . . . . . Last day to drop a full-term course without an academic record "W"  
 March 14 . . . . . Last day for pass/no pass grade option in a full-term course  
 April 11 . . . . . Last day to petition for spring degrees and certificates  
 April 13-18 . . . . . Spring Break  
 May 9 . . . . . Last day to withdraw from full-term course  
 May 25 . . . . . Memorial Day (Holiday)  
 June 1-6 . . . . . Final Examinations  
 June 5 . . . . . Graduation  
 June 6 . . . . . Spring Semester ends

### SUMMER SESSIONS (tentative)

**June 15-August 8, 2009**

June 15-July 11 . . . . . First four-week session  
 June 15-July 25 . . . . . Six-week session  
 July 3 . . . . . Independence Day (Holiday)  
 July 13-August 8 . . . . . Second four-week session

**Students may obtain Cabrillo College information, including the current *Schedule of Classes*, on the Internet at [www.cabrillo.edu](http://www.cabrillo.edu)**

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# General Information

## HISTORY OF CABRILLO COLLEGE

Residents of Santa Cruz and Monterey counties living in the San Lorenzo, Santa Cruz, and Watsonville high school districts approved formation of a two-year college district in 1958.

The Cabrillo College governing board, elected in January 1959, chose the name "Cabrillo College" and employed staff to begin instruction in September of the same year.

More than 800 day and evening students enrolled in freshman classes in temporary quarters at the Watsonville High School campus while sophomores continued to attend neighboring junior colleges.

The College added sophomore classes to its program in September 1960. The governing board, assisted by citizen committees, selected the present campus site and proposed a \$6.5 million bond issue during the first year. Voters gave a 77% "yes" vote to the proposal in June 1960.

Construction of the permanent campus in Aptos began in 1961, and more than 2,000 day and evening students enrolled at the new facility in September 1962. The campus was built to accommodate 2,500 students.

The college began construction of three additional major classroom structures in 1966. To help finance campus expansion, voters of the district gave an 81% "yes" vote on a \$1.1 million bond issue in April 1965. Completion of these buildings increased campus capacity to 5,000 students.

A second expansion of campus facilities was made possible by the approval of state community college construction funds in November 1972 and the passage of a local matching fund bond of \$3 million in April 1973. Twenty acres of property on the ocean side of Soquel Drive were purchased, and four new buildings were constructed. In the 1990s, two buildings were remodeled and now house technology-related instruction.

In June of 1998, the voters again overwhelmingly supported the College by passing a bond measure for repairs, renovations and expansion of the existing campus, as well as expansion of outreach facilities.

A major expansion in off-campus offerings occurred in fall 1987 with the opening of the Watsonville Center. In 1993, the old Watsonville Post Office was remodeled by the City of Watsonville to house the Cabrillo College Watsonville Center. After the passage of Measure C in 1998, Cabrillo College worked closely with the City of Watsonville to purchase both the old Post Office building and the adjacent Comerica Bank site to provide a new and permanent home for the Watsonville Center. The expanded facility opened in fall of 2001. Enrollment at the Watsonville Center has grown to over 2300 students.

The college opened a world-class Environmental Horticulture Center and Botanic Gardens in fall 2002, providing an exceptional site for teaching, learning, and community enjoyment. The new center is located on the hills above the Aptos campus with sweeping views of the Monterey Bay.

In March 2004, voters approved a \$118.5 million bond measure allowing the college to expand its excellent health-careers training programs, make improvements to classrooms, expand the Watsonville center, and help students better prepare for jobs and transfer to four-year colleges, in addition to other important projects.

In January 2007, the college opened the Scotts Valley Center to serve the residents of Scotts Valley and San Lorenzo Valley better. The center, a modern facility with state-of-the-art classrooms, has easy access from Highway 17. Over 600 students enrolled in the opening semester.

In October 2007, the college opened the new Student Activities Center situated on Soquel Drive opposite Cabrillo College Drive and acquired the old Watsonville Library, adjacent to the Watsonville Center. With the help of a \$2.5 million grant from the U.S. Economic Development Agency, the library will be demolished and replaced with the new state-of-the-art Industrial Technology Education Center by 2010. Work has begun on the Arts Education Classrooms project and classrooms for 2D and 3D art are expected to open in fall 2008 with the two theatres and recital hall slated to open in 2009. The ground has also been prepared for the new Health and Wellness Center and is expected to open in 2010.

## WHO WAS CABRILLO?

Cabrillo College is named after Juan Rodriguez Cabrillo, a sixteenth century Portuguese explorer who "discovered" California while in the service of Spain.

After taking part in the Cortez victory over the Aztecs, Orozco's expedition in Oaxaca, and the conquest of Guatemala, Cabrillo sailed from Guatemala with Alvarado's fleet on its northwestern exploration in 1540.

Alvarado met his death on the west coast of Mexico, and Cabrillo assumed command of the expedition. On September 25, 1542, Cabrillo discovered San Diego Bay, naming it San Miguel. He visited Monterey Bay and discovered the Santa Lucia Mountains on his journey, which reached as far north as Point Reyes.

During the voyage in 1543 Cabrillo died. In 1935 the California state legislature designated September 28 as "Cabrillo Day," commemorating the anniversary of Cabrillo's exploration in California.

## MISSION STATEMENT

The mission of Cabrillo College is to enhance the intellectual, cultural, and economic vitality of our diverse community by assisting all students in their quest for lifelong learning and success in an ever-changing world.

Our purpose is to provide an accessible and effective learning environment, which aids students in their pursuit of transfer, career preparation, personal fulfillment, job advancement, and retraining goals.

Our core values are academic freedom, critical and independent thinking, and respect for all people and cultures. Our commitment is to encourage excellence, offer a balanced curriculum, promote teaching methods for diverse learning styles, and involve and enrich our community.

### COLLEGE CORE COMPETENCIES

To achieve our mission, the Cabrillo College community works together to help students master our four college competencies. The Core 4 represent the major skills that all students need to succeed. The college is committed to fulfilling this promise: When our students have met the requirement for the A.A. or A.S. degree requirements or have completed the general education sequence, they will be competent in:

**Communication:** Reading, Writing, Listening, Speaking and/or Conversing

**Critical Thinking and Information Competency:** Analysis, Computation, Research, Problem Solving

**Global Awareness:** An appreciation of Scientific Processes, Global Systems and Civics, and Artistic Variety.

**Personal Responsibility and Professional Development:** Self-Management and Self-Awareness, Social and Physical Wellness, Workplace Skills

### STUDENT LEARNING OUTCOMES

Student learning outcomes define what students can do when they have completed a course, a certificate or a degree. They are the goals and skills that they have achieved through their study. The four college core competencies are the student learning outcomes for our A.A. and A.S. degrees and the general education sequence. The college is in the process of defining SLOs for every occupational degree, certificate, and course. Students must demonstrate competency in the SLOs to pass the course or be awarded the certificate or degree.

### PRIMARY FUNCTIONS

**Transfer Education:** to provide lower division general education and major preparation courses leading to an associate degree and/or to transfer to a four-year college/university;

**Occupational Education:** to provide education and training in select occupational fields leading to job entry, advancement, retraining and certification, and to associate degrees. Occupational courses are now defined as Career Technical Education (CTE).

### ESSENTIAL TO THE PRIMARY FUNCTIONS

**Basic Skills Education:** to provide transitional education programs and courses for students needing preparation to succeed in college-level work;

**Student Support Services:** to provide student support services that enhance student success.

### AUTHORIZED FUNCTION

**Noncredit Education and Self-Supporting Programs:** to offer continuing education responsive to the professional, cultural, and developmental needs and interests of the community.

## ACCREDITATION

Cabrillo College is accredited by Accrediting Commission for Community and Junior Colleges, an arm of the Western Association of Schools and Colleges, the recognized local agency which is affiliated with the Federation of Regional Accrediting Commission of Higher Education. The College has been approved by the Board of Governors of the California Community Colleges and the California State Department of Education. The College is also approved by the California Department of Education for the training of veterans under the provisions of the G.I. Bill of Regulations. The College is a member of the Community College League of California. Designated courses are accepted on a transfer basis by the University of California, the California State University system, and by private four-year colleges and universities.

## GENERAL CURRICULUM

To fulfill essential components of the mission of Cabrillo College, the Governing Board recognizes and supports the offering of courses that meet the needs of the residents of the district. The College, offers the following curriculum:

### Transfer

The College courses and programs fulfilling requirements for admission to advanced standing in the University of California, California State University system, and many other public and private four-year institutions.

### Career Technical Education

Career Technical Education courses and programs prepare students for immediate employment or job advancement.

### General Education

General Education courses are designed to give breadth and coherence to the student's education experience. General education is that part of a student's education that encompasses the common knowledge, appreciations, attitudes, and skills needed to become effective as an educated person in our society, including awareness, appreciation, and respect for diverse cultures. General education is complementary to, but different in emphasis and design from, specialized training for a job, a profession, or advanced study in a specific field of knowledge.

### Basic Skills

Developmental courses are necessary for student success and retention. Basic skills courses are designed for students who are nearly college ready but exhibit skill deficiencies more than one level below freshman level English, math, or reading.

**Learning Skills**

Learning Skills courses are designed to assist students who have learning disabilities to succeed in programs of study offered by the College. Placement in these classes is preceded by individual diagnostic testing. An Individual Education Plan will be developed for each student.

**Noncredit Classes**

Certain class subjects qualify for special state funding and do not carry an enrollment fee. These classes, numbered in the 500 series, are designed to provide educational opportunities for older adults, parents, "fast track to work" students, and those in other areas of interest such as health and consumer protection.

**COMMUNITY CAMPUS**

Community Campus classes offer students an opportunity to attend college classes in their neighborhood. Community Campus classes are held at various locations in the Santa Cruz area. Class offerings include both general education designed to meet basic course requirements and occupational courses providing job training for employment. Information pertaining to Community Campus classes can be found in the current *Schedule of Classes* or by calling Admissions and Records at (831) 479-6201.

**CABRILLO EXTENSION**

The Cabrillo Extension Office provides fee-supported classes, Motorcycle Safety Training, Traffic School, online classes, special events, Corporate Training, scheduling of college facilities for community and college use, and ticket sales for Performing Arts events.

**Cabrillo Extension Classes**

Approximately 400 fee-supported not-for-credit classes are offered to the public each year. They cover a full spectrum of topics for all age groups and are scheduled 12 months a year in convenient formats. The Cabrillo Extension publication lists these classes, plus concerts, lectures, and other special events. Class suggestions from the community are welcome. For information call (831) 479-6331 or visit <http://www.cabrillo-extension.org>.

**Use of College Facilities by the Public**

The College encourages the use of school facilities by public agencies and community organizations. Over 1200 events per year are scheduled on the Cabrillo campus, and a comprehensive master calendar is maintained in the Cabrillo Extension Office. Both indoor and outdoor facilities are available. Organizations can receive scheduling and fee information by calling (831) 479-6332. For information on renting the Sesnon House, call (831) 479-6229.

**Corporate Training**

Cabrillo College develops programs to meet the training and retraining needs of business, industry, government, and labor. We also offer meeting facilitation and coaching services. For information call (831) 479-5039 or go to the Corporate Training website at [www.cabrillo.edu/services/corporate](http://www.cabrillo.edu/services/corporate), or click on the link on the Cabrillo Extension website at [www.cabrillo-extension.org](http://www.cabrillo-extension.org).

**Ticket Sales**

For information on ticket sales please call (831) 479-6331.

**SMALL BUSINESS DEVELOPMENT CENTER**

The Central Coast Small Business Development Center (SBDC) offers business counseling, technical assistance, and referral services free of charge to start-up and existing businesses in Santa Cruz and the coastal regions of Monterey counties. You do not need to be a Cabrillo College student to obtain services from the SBDC. The center also offers business-related workshops, and seminars for a nominal fee. Counseling services available include business plan development, marketing and sales, personnel management, financing, bookkeeping systems review, and financial analysis. For more information, call (831) 479-6136 or e-mail the center at [sbdc@cabrillo.edu](mailto:sbdc@cabrillo.edu) or at [www.centralcoastsbdc.org](http://www.centralcoastsbdc.org). The SBDC is operated by Cabrillo College under contract with the California Community Colleges Chancellor's Office, the U.S. Small Business Administration, and Humboldt State University.

**DISTANCE EDUCATION**

Distance education courses offer students an opportunity learn and earn college credit on the internet (online courses) or by watching lectures over cable TV (telecourses). Online learning offers flexible educational opportunities to students who seek alternatives to on-campus classes due to scheduling conflicts, child-care, work, or other commitments. As you contemplate whether online learning is for you, keep in mind that online courses may require more from you, in terms of motivation, discipline, and time.

Telecourses are pre-produced television courses which can be seen on Community Television of Santa Cruz County Channel 25 (Comcast Cable), on Watsonville Community Television Channel 71 (Charter Cable), and on videotape. Students need to have regular access to the internet for online courses and will frequently interact with instructors via a web-based course management system. Students should check their instructor's web directory page for additional information about how to access the course and whether one or more on-campus meetings are required. You may also check the Schedule of Classes long description for orientation information. The Distance Education website, located at [www.cabrillo.edu/services/disted](http://www.cabrillo.edu/services/disted) contains abundant information for students interested in this mode of instruction. Or you may contact Francine Van Meter at (831) 479-6191 in the Teaching and Learning Center.

**EVENING CLASSES**

The evening program is an extension of the day program, paralleling day courses in college credit value, prerequisites, course content, and hours in class. Requirements for the associate degree are the same for evening students, day students, and weekend students. Counseling is available by appointment most evenings until 6 p.m. Information pertaining to evening classes may be obtained from Admissions and Records at (831) 479-6201.

**SUMMER AND WINTER SESSIONS**

Summer sessions of four and six weeks, plus a four-week Wintersession, supplement the primary college semesters of fall and spring. The courses scheduled are generally designed to meet basic course requirements and prerequisites, and to provide occupational training for employment. Recent high school graduates may enroll in summer sessions for an early start in college work. Students who will be in high school during the academic year following the summer session may, with the consent of their high school principal or counselor and parent or guardian, enroll in college summer courses. Out-of-state students must meet the same residence qualifications of regular session day students. All students are required to be assessed and attend the Cabrillo College orientation.

## WATSONVILLE CENTER

The Watsonville Center is located at 318 Union St. in downtown Watsonville, next to the City Plaza. Classes offered include general education, occupational, and transfer level courses in most disciplines. Students may complete all general education requirements at the center for an A.A./A.S. Degree, CTE certificate, or preparation for transfer. All college registration activities and student records may be accessed at the Center, as well as tutoring, counseling, financial aid, health services, learning disability testing, services for students with disabilities, the college bookstore, library resources, open computer labs, assessments, and orientation. The Admissions and Records office is open Monday through Thursday, 8 a.m. to 6:00 p.m., and Friday 9 a.m. to 2:30 p.m. The main information number is (831) 477-5100.

## SCOTTS VALLEY CENTER

The Scotts Valley Center is located at 104 Whispering Pines Drive near the intersection of Scotts Valley Drive and Mount Hermon Road. Many of the courses offered in the multimedia-equipped, state-of-the-art classrooms qualify for transfer credit, and most are AA/AS degree-applicable or lead towards certificates of achievement in selected fields. Admissions and Records staff is available to assist students from 8 a.m. to 6 p.m. Monday through Thursday and academic counseling is available by appointment, which can be made by calling the Aptos office at (831) 479-6274. Financial Aid staff is on site Mondays from 4-6pm and Thursdays from 9-11am. The main information number is (831) 477-3550.

## MILITARY AFFAIRS PROGRAM/ROTC

Cabrillo College students may register for lower division courses designed for those who wish to explore their interests in military affairs or in becoming commissioned officers in the United States military forces.

Courses are conducted at the University of California, Berkeley. Some courses are offered on Saturday for the convenience of the community college student. Credit is granted through the University and will be recorded toward the A.A. or A.S. degree at Cabrillo College upon receipt of an official UC grade report. Information is available on the web at <http://military.berkeley.edu/>

## INDIVIDUALIZED LEARNING

A variety of individualized learning programs are available for students. For information about individualized learning available on campus, contact the following departments:

- Biology Learning Center, Room 616, (831) 479-6286
- Computer Technology Center, Building 1400, (831) 479-6737
- Library–Reference Desk, Building 1000, (831) 479-6163
- Mathematics Learning Center, Room 1074, (831) 477-5696
- Reading Center, Room 1063, (831) 479-6573
- Writing Center, Room 1060, (831) 479-6319
- ESL Laboratory, Room 1060, (831) 479-5790
- Tutorial Center, Room 1080A, (831) 479-6470
- MESA Study Center, Room 714, (831) 479-6503
- Physics/Engineering Learning Center, Room 830 (no phone)
- Watsonville Integrated Learning Center, Room 4410 (831) 477-5155

## COOPERATIVE WORK EXPERIENCE EDUCATION (CWEE)

### Cooperative Work Experience Education Courses

Cabrillo College offers three opportunities for students to receive course credit through linking academic opportunities with paid or unpaid workplace experiences: Career Work Experience, General Work Experience, and Service Learning. Students earn one unit per 60 hours of unpaid work experience or one unit per 75 hours of paid work experience. Work Experience students benefit by gaining a realistic approach to the 21st century job market, validating interests and clarifying career goals by applying classroom theories to the work environment, and having work experience to refer to on future job applications.

**Career Work Experience** is for students enrolled in career-oriented majors. This program provides supervised work experience at a worksite that is directly related to the student's career goal, and along with other on-campus lecture and laboratory courses, is an integral part of the student's major. Students may earn up to 16 credit units of career work experience.

**General Work Experience** is for students who want to explore career and work experience opportunities. This program, designed to help students develop career and workplace culture awareness, combines classroom instruction with paid or volunteer work experience, utilizing the community's business, industry, government, and non-profit agencies as expanded educational sites. Courses are listed under Work Experience Education. Students may earn up to 6 credit units of general work experience.

**Service Learning** is for students who are co-enrolled in a course that offers a Service Learning option. Service Learning integrates community service with academic learning, focusing on meeting community needs and achieving course objectives. Individual course listings will specify if a course includes a Service Learning option.

Work Experience credit is either non-transferable, or transferable to select CSU campuses. Transfer credit is limited at some CSU campuses; students are advised to check with a Cabrillo College counselor. Additional assignments are required for Work Experience transfer credit.

To enroll, a student must have a full or part-time paid or volunteer job, attend a half-hour orientation session, and develop learning objectives with the assigned faculty Instructor/Coordinator and the worksite supervisor.

If a student does not currently have a job, the Cabrillo College Student Employment Center, Room 804, can assist in obtaining suitable paid employment and unpaid work experience opportunities. Many of their job resources can be accessed through their web site by searching for "job placement" on the Cabrillo College home page.

For further information contact the Cooperative Work Experience Education (CWEE) Program Coordinator at (831) 477-5650, Room 2100B. Students can also access the Cabrillo College Cooperative Work Experience Education web page by scrolling the "A – Z Index" to "C" on the Cabrillo College home page: [www.cabrillo.edu](http://www.cabrillo.edu)

## NONDISCRIMINATION POLICY

Cabrillo College does not discriminate on the basis of ethnicity, national origin, religion, age, gender, sexual orientation, race, or physical or mental disability, or any other protected status category in any of its policies, procedures, or practices. This nondiscrimination policy covers admission and access to, and treatment and employment in, the College's programs and activities, including Career Technical Education programs. Limited English language skills will not be a barrier to admission and participation in educational programs. To request more information about equal opportunity policies and the filing of complaints, contact:

Renée Kilmer, Title IX Officer: (831) 477-5077

Pegi Ard, ADA Coordinator: (831) 479-6406

Joe Napolitano, Section 504 Officer: (831) 479-6395

Loree McCawley, Director of Human Resources

(Staff Complaints): (831) 479-6217

Sesario R. Escoto, Student Affairs Office

(Student Complaints): (831) 479-6525

The above can be reached at 6500 Soquel Drive, Aptos, California 95003.

The College recognizes its obligation to provide overall program accessibility for students with disabilities. Contact the Section 504 Coordinator to obtain information as to the existence and location of services, activities, and facilities that are accessible to and usable by persons with disabilities.

Inquiries regarding Federal laws and regulations concerning nondiscrimination in education or the College's compliance with those provisions may also be directed to:

Office for Civil Rights, San Francisco Office

U.S. Department of Education, Old Federal Building

50 Beale Street, Suite 7200

San Francisco, California 94105

(415) 4275486-5555, Fax: (415) 486-5570

ocr\_sanfrancisco@ed.gov

## PLAN DE ACCION NO DISCRIMINATORIA

Cabrillo College no discrimina a base de identificación con grupos étnicos, nacionalidad de origen, religión, edad, sexo, raza, color, incapacidad mental o física ni orientación sexual en ninguna de sus reglamentaciones, procedimientos o prácticas. Este plan de acción no discriminatoria incluye la admisión y el acceso a los programas y actividades, y el tratamiento y el empleo en los mismos, incluyendo la educación vocacional. Tener limitadas destrezas en el idioma inglés no constituirá una barrera para ser admitido o participar en los programas de educación vocacional. Para solicitar más información acerca de nuestras reglamentaciones sobre oportunidad equitativa y para presentar quejas, comunicarse con:

Renée Kilmer, Title IX Officer: (831) 477-5077

Pegi Ard, Coordinadora de ADA: (831) 479-6406

Joe Napolitano, Oficial de la Sección 504: (831) 479-6395

Loree McCawley, Recursos Humanos, (831) 479-6217

Sesario R. Escoto, Oficina de Asuntos Estudiantiles (Reclamos de estudiantes): (831) 479-6525

Puede comunicarse con todos ellos en Cabrillo College, 6500 Soquel Drive, Aptos, CA 95003.

Cabrillo reconoce su obligación de proveer accesibilidad general a los programas para los estudiantes con incapacidades. Comuníquese con el Coordinador de la Sección 504 para obtener información sobre la existencia y la ubicación de servicios, actividades y edificios accesibles y para el uso de las personas con incapacidades.

Las preguntas sobre leyes y reglamentaciones federales concernientes a la no discriminación en educación o sobre el cumplimiento de Cabrillo con estas provisiones, pueden dirigirse también a:

Oficina de Derechos Civiles, San Francisco

Departamento de Educación de los EEUU

Old Federal Building

50 Beale Street, Suite 7200

San Francisco, California 94105

(415) 4275486-5555, Fax: (415) 486-5570

OCR\_sanfrancisco@ed.gov

## SEXUAL HARASSMENT POLICY

It is the policy of the Cabrillo Community College District to provide an educational, employment, and business environment free of unlawful and unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the workplace or in the educational setting constituting sexual harassment, as defined and otherwise prohibited by state and federal statutes.

For additional information regarding this policy and the procedures involved, contact Loree McCawley, Director of Human Resources (staff complaints): (831) 479-6217 or Sesario R. Escoto (student complaints), Dean of Student Services, (831) 479-6525.

## PLAN DE ACCION SOBRE ACOSO SEXUAL

Es el plan de acción del Distrito de Cabrillo Community College a proveer un ambiente de educación, de empleo y de negocios libres de avances sexuales no deseados, de solicitaciones de favores sexuales y de cualquier otro tipo de conducta o comunicación verbal o física que constituya un hostigamiento sexual, según lo definen y lo prohíben los estatutos estatales o federales.

Para más información sobre este plan de acción y sobre los procedimientos al respecto, comuníquese con Loree McCawley, Director de Recursos Humanos (831) 479-6217 o con Sesario R. Escoto, Decano de Servicios Estudiantiles, (831) 479-6525.

## DRUG-FREE CAMPUS

It is the policy of the Cabrillo Community College District to maintain a campus free of the possession, manufacture, use, or distribution of controlled substances as listed in the federal Drug Free Schools and Communities Act (DFSCA), which includes, but is not limited to, substances including alcohol, cannabis (marijuana/hashish), hallucinogens, cocaine /crack, amphetamines, and heroin. More information about Cabrillo's policies, procedures, and resources is available at [www.cabrillo.edu/services/health](http://www.cabrillo.edu/services/health).

## SMOKE-FREE CAMPUS

Cabrillo College is a smoke-free environment. In the interest of health and safety for students, visitors, and staff, smoking is prohibited indoors and outdoors at all campus facilities except in designated parking lots. Pursuant to Board Policy 6120.

## THE CABRILLO COLLEGE FOUNDATION

Since 1962, the Cabrillo College Foundation has raised private gifts to enhance Cabrillo's educational and community service programs. Of the 1,400 community colleges in the nation, the Cabrillo College Foundation ranks among the top 2%. The generosity of Cabrillo College supporters has resulted in top state and national rankings-in an annual study of college donors conducted by the Council for Aid to Education (CAE), a subsidiary of RAND Corporation.

Local citizens, college staff, faculty, and Cabrillo trustees serve on the foundation's twenty-nine member board, representing all geographic areas of the community. The foundation board and supporters of Cabrillo College provide private support for scholarships, equipment, programs, and facilities. In the last ten years, the Cabrillo College Foundation has raised nearly \$20 million dollars for the support of college initiatives.

Last year, the Cabrillo College Foundation raised \$4.2 million for Cabrillo's programs. In addition to numerous campaigns and initiatives each year, the Cabrillo College Foundation supports the following important programs annually.

- **Scholarships:** Private donations to the Cabrillo College Foundation fund all Cabrillo College Scholarships. The Cabrillo College Foundation has the fourth largest scholarship program in California for community college students. The Cabrillo College Foundation has developed a very large scholarship program which distributes over 614 scholarships equaling \$371,000 annually to assist financially needy and academically promising students. Scholarships are generally between \$400 and \$1,500 per award. Applications for scholarships are due December of each year.
- **Women's Educational Success (WES):** WES is a special financial aid program funded by private donations to the Cabrillo College Foundation. This endowment provides emergency cash grants for women with a strong commitment to succeed in college. The WES grants are for immediate emergent needs of women. Many recipients are single mothers with very limited resources. The priority is to fund unexpected expenses such as the replacement of a schoolbook, materials needed for a class, or a bus pass. Each year \$20,000 is awarded.
- **Cabrillo Advancement Program (CAP):** The CAP program is a combination of innovative mentoring activities, scholarships, parent involvement, Saturday academies, counseling, tutoring, summer institutes, and other family events designed to increase the academic success of 350 CAP students who are socially, educationally, and economically disadvantaged students in local middle and high schools. Participating students graduate from high school and enroll at Cabrillo, receiving a \$1,000 scholarship upon enrollment and a \$1,000 scholarship for their second year at Cabrillo College. A full-time Coordinator/Counselor administers the CAP program. CAP is sponsored by Cabrillo College and primarily funded by the foundation through private donations.
- **Faculty Grants for Student Success:** Grants are awarded to faculty to improve or enhance instruction at Cabrillo College. Approximately \$15,000 is awarded annually for faculty projects. The foundation has the largest California community college endowment for faculty.
- **President's Circle:** The President's Circle is a primary source of unrestricted funds for the Cabrillo College Foundation. The President's Circle program raises unrestricted funds for the college's areas of greatest need. President's Circle members are considered special friends and supporters of the Cabrillo College President.

The Cabrillo College Foundation works with donors to develop planned gifts and bequests, and outright gifts, depending on individual financial planning needs.

The Cabrillo College Foundation is a not for profit 501(C)(3) organization.

For more information:

Melinda Silverstein, Executive Director

Cabrillo College Foundation

6500 Soquel Drive

Aptos, CA 95003

Tel: (831) 479-6338

Fax: (831) 477-5686

E-mail: [mesilver@cabrillo.edu](mailto:mesilver@cabrillo.edu)

