

MORE INFORMATION ON ASSESSMENT AND ORIENTATION

WHAT DO I DO FIRST?

Submit an application to Admissions five (5) days before the test.

CAN I BE EXEMPT FROM ASSESSMENT AND ORIENTATION?

Yes, under certain circumstances if:

1. you already have an AA, AS or higher degree. Yet, if you are enrolling in a class that requires a pre or corequisite that you may have completed too long ago (e.g. math recency is 2 years) you will NOT be exempt.
2. you are taking less than six units.

WHAT DO I NEED AT THE ASSESSMENT?

1. Know your social security number.
2. Bring a photo ID.

CAN I WAIVE ASSESSMENT AND ORIENTATION?

Yes, any student may seek a waiver from matriculation services (assessment, orientation, and counseling) by completing a "Request to Waive Matriculation Services." The form is available in the offices of Admissions, Assessment, Counseling, at the Watsonville Center and Scotts Valley Centers, online, and in SAC 213 (Aptos). Waiving the assessment DOES NOT allow you to bypass course pre- and corequisites. Waiving orientation and counseling/educational planning will probably decrease your knowledge about the college, its services and policies and may result in added time and incorrect selection of needed classes. If you do waive matriculation services, you can always participate in them at a later date.

WHERE DO I GET MORE INFORMATION ABOUT ASSESSMENT?

Current assessment schedules and sample tests may be obtained from:

- Aptos Campus Assessment Center, SAC 200 (831) 479-6165.
- Watsonville Center Lobby, (831) 477-5100
- Scotts Valley Center Lobby, (831) 477-3550.
- Counseling Office, (831) 479-6274
- www.cabrillo.edu/services/assessment

To make a special testing arrangement, call one of these offices:

- Physically disabled students, (831) 479-6379.
- Learning disabled students, (831) 479-6220.
- Bilingual/Spanish-speaking students, (831) 479-6165.

MAY I RE-ASSESS IF I DO NOT THINK MY SCORES SHOW MY SKILL LEVEL?

Yes, you may retest one time during a six month period. There is a one week waiting period between the initial test and the retest.

MATH NOTE:

- In order to be placed in the correct math class, we encourage students to take the practice tests before they assess. A short time reviewing the material prior to the test can frequently place students in a higher level class and save them both time and money.
- Once a student has enrolled in a math class and either received a letter grade for the class or dropped the class with a grade of "W," the student MAY NOT retest in order to place into a higher level class.
- If a student determines during the first three weeks of class that the class is either too difficult or too easy, it is possible to drop the class and enroll in a different course, if space is available. Moving to a higher level is only possible if the student reassesses and qualifies for the higher level class BEFORE a "W" grade is received.

ORIENTATION

Attending an orientation will answer many questions about college. College is very different from high school and the expectations around managing your time, balancing your personal and academic life, and financing your education will all be addressed. The history of the college, how to register and the best ways to transfer to a four year university or pursue a career will be covered. Many students are undecided about their goals when they begin community college. Orientation will address these issues with a group of students who have similar questions and concerns.

If you choose to do your orientation online, talk with the Assessment staff about your scores. For more information about assessment, orientation or any other Matriculation services, please contact the Matriculation Office, SAC 213, (831) 477-3242 or matriculation@cabrillo.edu.

Registration Checklist for Co-Enrolled High School Students

❑ Submit a Cabrillo College Application to Admissions & Records

- 3-5 days prior to registering for each semester you in which you wish to co-enroll (Aptos, Watsonville, and Scotts Valley)

❑ Attach a High School Release Form

- with signatures of high school counselor, your parent and yourself (form available at your school or online)
- with specific courses you want to take listed on form
- Submit the form with the paper application
- Remember, **No form, No class**

❑ Take an Assessment/Placement Test

- 3-5 working days after submitting the Application and High School Release
- If you plan to take English or math classes (including science classes requiring math)
- If you plan to take more than 6 units
- Arrive 30 minutes early
- Bring your Social Security Number and picture ID

For assessment times, locations and sample tests check the Internet at:

www.cabrillo.edu/services/assessment/schedule.html
or call (831) 479-6165

❑ Register during Early Registration

- by phone (831) 479-4295 or on www.cabrillo.edu, "Apply and Register"
- Pay enrollment, health, student center and student representation fees by credit card, check, or Fee Waiver (see Fees on Page 12 of the *Schedule of Classes*)
- Write your Social Security Number or student ID number and name on check
- Mail to: College Bank, Cabrillo College
6500 Soquel Drive, Aptos, CA 95003
- You need to attend the first class meeting to ensure your enrollment

❑ Apply for a BOG Fee Waiver

- Apply online with the FAFSA at www.fafsa.ed.gov, or complete short application on page 115 (income guidelines stricter on short application). For more information visit: www.cabrillo.edu/services/finaid & click on "What's Available"

❑ To Register during Late Registration

- Obtain authorization from your instructor
- Go to the Watsonville Center Lobby, Aptos Campus (Bldg. 100), or Scotts Valley to register and pay

❑ Buy your textbooks

- In the Cabrillo Bookstore or at:
<http://cabrillobooks.net/>
- Used books for sale 2 weeks before the semester begins—**Plan ahead**