

MEDICAL ASSISTANT

MA 70 Medical Terminology 

Teaches fundamentals of medical word building with emphasis on prefixes, word roots, suffixes, combining forms, abbreviations, and lay terms.

Transfer Credit: CSU.

Section	Days	Times	Units	Instructor	Room
63740	W	08:30AM-11:35PM	3.00	N.Romero	514
63745	TH	09:00AM-12:05PM	3.00	L.Colombani	514
63742	TH	01:00PM-04:05PM	3.00	N.Romero	Wat4350
63743	T	05:30PM-08:35PM	3.00	N.Romero	514
63741	T	06:00PM-09:05PM	3.00	L.Schneider	SV04

MA 130A Phlebotomy 

California Certified basic phlebotomy course teaching proper collection of blood specimens, choice of proper equipment, venipuncture techniques, patient care, safety, tests, and quality assurance. Prerequisites: MA 70. Corequisites: MA 130AL or concurrent California phlebotomy certification.

Section	Days	Times	Units	Instructor	Room
64588	S	08:30AM-12:30PM	1.50	K.Strickling	514

Meets 8 weeks 9/5-10/24. Students MUST bring a copy of verification of Hepatitis B vaccinations 1 and 2, to the first class.

MA 130AL Phlebotomy Lab 

Teaches California certified course in phlebotomy. Students MUST bring verification of Hepatitis B vaccinations 1 and 2 to the first class. Corequisites: MA 130A or current California phlebotomy certification.

Section	Days	Times	Units	Instructor	Room
64614	S	01:30PM-05:50PM	1.00	K.Strickling	514

Meets 15 weeks 9/5-12/19. No class meeting 11/28.

MA 130B Phlebotomy-Advanced 

Covers phlebotomy equipment, techniques, patient care, safety, tests, advanced infection control and bio-hazards, quality assurance and communications. Prerequisite: MA 130A or current California phlebotomy certification; MA 130AL.

Section	Days	Times	Units	Instructor	Room
64609	S	08:30AM-12:30PM	1.50	K.Strickling	514

Meets 7 weeks 10/31-12/19. No class meeting 11/28.

MA 160 Basic ICD-9-CM and CPT Coding 

Teaches basic principles and conventions of the ICD-9-CM and CPT coding classification systems to students not majoring in billing or coding. Prerequisite: MA 70 or MA 170B.

Section	Days	Times	Units	Instructor	Room
64591	M	08:00AM-12:05PM	1.00	A.Dover	514

Meets 4 weeks 8/31-9/28. Holiday 9/7.

MA 170B Medical Terminology-Structure and Function of the Body 

Terms of anatomy, physiology, diagnostic, operative, and x-ray procedures.

Section	Days	Times	Units	Instructor	Room
63722	M	01:15PM-04:20PM	3.00	N.Romero	514

MA 172 Medical Office Procedures 

Covers medical office reception, scheduling, written and oral communications, medical forms, filing, medical office management, and medical office bookkeeping.

Section	Days	Times	Units	Instructor	Room
64592	T	09:00AM-01:05PM	4.00	C.Jensen	514

MA 173A Medical Law and Ethics 

Teaches medical ethical and medical legal problems including discussion of real court cases, medical assistant state regulations and legal standards of practice for health care workers. Corequisite: MA 182. Repeatability: May be taken 2 times.

Section	Days	Times	Units	Instructor	Room
63725	M	04:30PM-07:35PM	1.50	E.Olsen	514

Meets 8 weeks 8/31-10/26. Holiday 9/7

Section	Days	Times	Units	Instructor	Room
63726	TH	09:00AM-12:05PM	1.50	N.Romero	Wat4350

Meets 8 weeks 9/3-10/22.

MA 176 Introduction to Medical Assisting Procedures 

Prepares student to perform basic clinical skills utilized in outpatient medical settings. Included are vital signs, EKGs, administration of medications (oral and injectable), and infection control. Recommended Preparation: MA 70.

Section	Days	Times	Units	Instructor	Room
63728	F	08:00AM-11:05AM	3.00	P.Sanborn	825

MA 176L Medical Assisting Lab 

Practice in clinical procedures including vital signs, handwashing techniques, injections, aseptic procedures, and sterilization procedures. May be taken 2 times. Corequisite: Concurrent enrollment in MA 176.

Section	Days	Times	Units	Instructor	Room
63729	W	08:00AM-11:05AM	1.00	P.Sanborn	Wat4520

Students must bring a copy of verification of Hepatitis B vaccinations 1 and 2, to first class.

Section	Days	Times	Units	Instructor	Room
63730	F	11:30AM-02:35PM	1.00	P.Sanborn	825

Students must bring a copy of verification of Hepatitis B vaccinations 1 and 2, to first class.

Cabrillo College *Schedule of Classes* – Fall 2009

MA 179A Diagnostic & Procedural Coding for Medical Facilities

Teaches working knowledge of the principles, terms, and conventions of ICD-9-CM coding assignments as applicable to medical facilities.

Section	Days	Times	Units	Instructor	Room
64593	W	07:00PM-09:05PM	3.00	S.Carlson	514
&	Arr.	Arr.		S.Carlson	1400

+ 3 hr 5 min arranged per week.

MA 179B Intermediate ICD-9-CM/CPT Coding

Teaches principles, terms, and conventions of ICD-9-CM & CPT coding assignments as applicable to medical facilities using computer software. Prerequisite: MA 179A or equivalent skills.

Section	Days	Times	Units	Instructor	Room
64594	W	05:30PM-06:20PM	3.00	S.Carlson	514
&	Arr.	Arr.		S.Carlson	1400

+ 6 hr 10 min arranged per week.

MA 181 Medical Insurance

Teaches theory and application of medical insurance billing and procedures as used in medical facilities. Prerequisites: MA 160; or MA 179A and MA 186.

Section	Days	Times	Units	Instructor	Room
63733	M	08:00AM-01:05PM	3.00	A.Dover	514

Meets 10 weeks 10/5-12/14. Holiday 11/9.

MA 182 Introduction to Health Careers

Introduces students to health care careers and requirements for health care professionals. Corequisite: MA 173A. Repeatability: May be taken 2 times.

Section	Days	Times	Units	Instructor	Room
63735	F	09:00AM-11:05AM	0.50	N.Romero	514

Meets 4 Fridays, 9/4, 9/11, 9/18, and 9/25.

Section	Days	Times	Units	Instructor	Room
64539	W	12:00PM-02:05PM	0.50	P.Sanborn	Wat4350

Meets 4 Wednesdays, 9/2, 9/9, 9/16, and 9/23.

Section	Days	Times	Units	Instructor	Room
63734	T	03:00PM-05:05PM	0.50	L.Schneider	SV01

Meets 4 Tuesdays, 9/1, 9/8, 9/15, and 9/22.

MA 183A EKG (Electrocardiography) Skills

Proper application of EKG equipment and determination of proper testing procedures. Equipment, techniques, patient care, safety, tests, quality assurance are covered. Prerequisites: MA 170A and MA 176.

Section	Days	Times	Units	Instructor	Room
63736	W	11:45AM-02:50PM	0.50	E.Olsen	514

Meets 6 weeks 9/2-10/7.

MA 183B Advanced EKG (Electrocardiography) Skills

Teaches advanced EKG skills to prepare students to recognize artifacts and cardiac irregularities, and review holter and stress testing equipment. Prerequisite: MA 183A.

Section	Days	Times	Units	Instructor	Room
64595	W	11:45AM-02:50PM	1.00	E.Olsen	514

Meets 6 weeks 10/14-11/18.

MA 184 Health Care Communication and Etiquette

Skills of professional conduct and interaction for healthcare settings and for job-related social settings designed for students in the Medical Assistant and other health-care programs. Repeatability: May be taken 2 times.

Section	Days	Times	Units	Instructor	Room
63738	T	01:30PM-03:35PM	2.00	C.Jensen	514

MA 186 CPT (Current Procedural Terminology) Coding

Covers procedural coding for office and out-patient procedures. Repeatability: May be taken a total of two times.

Section	Days	Times	Units	Instructor	Room
63739	W	03:00PM-05:05PM	2.00	S.Carlson	514

METEOROLOGY

METEO 1 Elementary Meteorology

Explores the composition, structure and motion of the atmosphere including: weather systems, clouds and precipitation, radiation, upper atmospheric phenomena, microclimates, meteorological instruments, and observations.

Transfer Credit: CSU; UC.

Section	Days	Times	Units	Instructor	Room
63867	Arr.	Arr.	3.00	D.Balogh	OL

Section 63867 is an ONLINE course. For details, see instructor's web page at www.cabrillo.edu/services/disted/ "Distance Courses."

Section	Days	Times	Units	Instructor	Room
63869	M	06:00PM-09:05PM	3.00	J.Chu	435

METEO 1L Meteorology Laboratory

Emphasizes the nature and causes of weather using instruments and exercises. Prerequisite: METEO 1 or concurrent enrollment.

Transfer Credit: CSU; UC.

Section	Days	Times	Units	Instructor	Room
63870	W	06:00PM-09:05PM	1.00	J.Chu	435