

Degree Audit for Cabrillo AS and Vocational Degrees, AA Degrees and to check CSU/IGETC GE or UCSC campus specific G.E.

PSPR Proposed Student Program –

1. Type PSPR at the XCON screen.
2. At “Person Lookup”, type the student’s name or number
3. Type the Department and “... “ for the degree the student is seeking, e.g. MUS..., LIB..., and ENTER (see attached sheet for program names)
4. Choose the correct degree from the list and ENTER
5. Choose the catalog year – 2001 or later (Degree Audit will never be Correct/complete for years prior to 2001 and ENTER
6. Field Jump (F4) to Field 3
7. F2 (detail in)
8. F9 and ENTER to generate evaluation report

Use “d”, “u”, etc. to navigate, or “s” to spool to printer – and type your printer “Q”

--- You can also use PSPR to check GE for CSU and IGETC. These program names are:

GE.CSU
Or
GE.IGETC
Or
GE.UCSC

At the “Choose the program” prompt, you can type GE “...” and choose the correct GE pattern and the CURRENT catalog year. Then Steps 6. to 8. above.

1/17/06