

Subject: RE: your question about quarter-unit classes in Area A
From: "O'Donnell, Ken" <kodonnell@calstate.edu>
Date: Thu, 1 Nov 2007 11:19:56 -0700
To: Mary Ellen Sullivan <masulliv@cabrillo.edu>
CC: "evacosta@cabrillo.edu" <evacosta@cabrillo.edu>

Hi, Mary Ellen,

Thanks for checking. Your student will be fine: nothing in the Executive Order we follow says the coursework in the three subareas of Area A needs to be at least three units apiece. It just needs to add up to the total you'll hit once he takes his Area A3 philosophy course.

Take care,

Ken

Ken O'Donnell
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From: Mary Ellen Sullivan [masulliv@cabrillo.edu]
Sent: Thursday, November 01, 2007 11:13 AM
To: O'Donnell, Ken
Cc: Eva Acosta
Subject: Re: your question about quarter-unit classes in Area A

Hi Ken,

I just left a voice mail with you but I thought that I would e-mail the details. The student took an Area A1 course for 3 qtr units and an Area A2 course for 3 qtr. units-he then took our A3 course for 3 semester units. Converting the semester units to quarter units only gives him 10.5 qtr. units so we are suggesting that he take a third class from our Area A3 in Philosophy which would bring him up to the right number for full certification for Area A. If that works it would be great but we wanted to make sure that courses that are only 3 as opposed to 4 qtr. units would be enough to certify Areas A1 and A2 as long as the overall units add up to 9 semester or 12 quarter. Thanks for your help on this. Sincerely, Mary Ellen

p.s. I have cc'd Eva Acosta, the counselor working with the student so when you answer please include her in your response. Thanks

O'Donnell, Ken wrote:
Dear Mary Ellen,

I'm writing in response to the voicemail you left for Chris Hanson last week, asking about the use of quarter-unit classes from Lane College toward Cabrillo College's certification for a student completing Area A.

As I understand your question, you want to know whether the quarter-unit work can be converted to semester units for the purposes of certification. That's correct, they can, and those units can then be added to Area-A courses at Cabrillo for area- or full-certification. If the conversion results in a total number of earned units beyond those needed for Area A then the student will still be certified.

If you have additional questions about this or other aspects of the CSU's requirements in

General Education Breadth you can contact me directly at the information below. I can usually answer e-mail faster because it's more portable than my voicemail, but either way is fine.

Ken

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