



Foreign Transcript Information

Students who have completed college or university level courses outside of the US and are requesting credits at Cabrillo must submit the following documents to a Cabrillo counselor. It is the responsibility of the student to provide all required documentation:

1. Official transcripts - including English translation.
2. Detailed course descriptions or college catalog - in English.
3. Official transcript evaluation - Transcript evaluations must be completed by one of the following Credential Evaluation Services. Reports must include course-by-course reports with semester unit equivalencies.
 - Confirm the contact information for the evaluation service you choose before mailing your documents by searching online

Your documents will be reviewed by your counselor, the International Student Office, the Office of Articulation, and/or campus division/departments. A written evaluation of the courses accepted for AA/AS and/or Certificate of Proficiency will be placed in your counseling file.

AACRAO IES

One Dupont Cir. NW, Ste. 520
Washington, DC 20036
(202) 296-3359
Email: ies@aacrao.org

Educational Credential Evaluators, Inc.

P.O. Box 514070
Milwaukee, WI 53203-3470
(414) 289-3400
Email: eval@ece.org

The Foreign Educational Document Service

P.O. Box 151739
San Diego, CA 92175
(619) 265-5810

IERF Credentials Evaluation Service

P.O. Box 3665
Culver City, CA 90231-3665
(310) 258-9451
Email: Info@ierf.org

SpanTran Educational Services, Inc.

2400 Augusta Drive, Suite 451
Houston, TX 77057
(713) 266-8805
Email: info@spantran.edu

World Education Services

Documentation Center
P.O. Box 5087
Bowling Green Station
New York, NY 10274-5087
(212) 966-6311
Email: info@wes.org

Foreign Transcript Evaluation for Transfer

Students planning to transfer should follow the evaluation instructions described in this document. Please understand that the evaluation is advisory only. Your transferring university will do an evaluation when you apply for admission and determine which classes will be accepted. Also, please keep in mind the following information:

- Foreign transcripts cannot be used towards IGETC General Education certification (other than waiving the foreign language requirement).
- Foreign transcripts cannot be used towards CSU General Education certification.
- Foreign transcripts *may* be used to satisfy university specific requirements. However, this is done on a case-by-case basis at the discretion of the transferring university. Please work with the university directly to see what units they accept.
- Many universities are not able to evaluate your records prior to receiving an application for admission.
- The UC & CSU systems rarely accept students for a second Bachelor's Degree. Instead, they encourage students who have the equivalent of a US Bachelor's degree to apply for graduate studies.
- In general, English courses taken outside the United States cannot be used towards college credit.