

# Library 10 Information Research

Instructor: Eve Hinkley Cabrillo College— Fall 2017



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My Reference Desk Hours:

**M 9-12 & W 11-2:30**

Reference Desk: 831-479-6163

Library 10 Sections:

**98772 Woolsey** MW 8:00 Rm-313

**98774 Graecyn** TTH 8:00 Rm-313

**98778 Chaffin** MW 9:30 Rm-317


**98783 Chaffin** MW 11:10 Rm-320

**Library 10** is designed as a co-requisite with **English 1A**. This course will help you develop your research skills and learn to find and evaluate a variety of information sources. As a “self-paced” course, **YOU are responsible for keeping up with the course content, meeting due dates, and asking for help.** Course structure: a) required readings in LIBR 10 Handbook, b) Quizzes, c) Assignments, and d) Final Exam taken online in the **Canvas Online Learning System**. **If you read the Handbook & complete Quizzes and Assignments EARLY, finding information for your ENGL 1A research papers and creating Works Cited Lists will be much easier during the semester!** Best of all, the skills you learn will help in **ALL** of your classes, especially when you find relevant, high quality sources you can use! **CSU & UC transferable credit.**

## LIBR 10 Course Description:

- Build techniques for review and analysis of information sources covering online catalogs, full-text periodical databases, Internet sites, library books and other materials.
- Apply the process of access, evaluation, and synthesis to selecting and interpreting quality information sources for the construction of citations and works cited lists.
- Learn how to participate ethically in communities of learning and online.

## Due Dates

<p><b>Prepare for the Class</b></p> <p><b>First week of semester</b></p>	<ol style="list-style-type: none"> <li><b>Purchase the LIBR 10 Handbook at the Bookstore</b> (\$10 +tax)</li> <li><b>Get a free Library Card</b> In Person: Present photo ID at Library Circulation Desk-Aptos or Watsonville-ILC. Online: via Library website. Tip: FASTEST way to get your card is in person.</li> <li><b>Login, explore course content on Canvas - <a href="https://cabrillo.instructure.com/">https://cabrillo.instructure.com/</a></b></li> </ol>	
<p>Sept. 11, Mon.</p> <p>Sept. 18, Mon.</p> <p>Oct. 2, Mon.</p> <p>Oct. 9, Mon.</p> <p>Oct. 16, Mon.</p> <p>Oct. 23, Mon.</p> <p>Nov. 6, Mon.</p> <p>Dec. 4-11</p>	<ul style="list-style-type: none"> <li>• Read Syllabus, Handbook Chapters 1 &amp; 2. Complete Canvas Modules. <b>Submit Quizzes 1 &amp; 2</b></li> <li>• Read Chapters 3 &amp; 4. Complete Modules. <b>Submit Quizzes 3 &amp; 4</b></li> <li>• Read Chapter 5. Complete Modules. <b>Submit Quizzes 5</b></li> <li>• <b>Submit Assignment 1 (30 points)</b></li> <li>• Read Chapter 6. Complete Modules. <b>Submit Quiz 6</b></li> <li>• Read Chapters 7 &amp; 8. Complete Modules. <b>Submit Quizzes 7 &amp; 8</b></li> <li>• Read Chapters 9 &amp; 10. Complete Modules. <b>Submit Quizzes 9 &amp; 10</b></li> <li>• <b>Submit Assignment 2 (70 points!)</b></li> <li>• <b>Submit FINAL EXAM (100 points) Opens 12/4 and Closes 12/11 at 11:59 pm</b></li> </ul>	

## Grading

Quizzes:	100 points	A = 90-100% 269-300 points	D = 60-69% 179-208 points
Assignments:	100 points	B = 80-89% 239-268 points	F = 0-59% 0-178 points
Final Exam:	100 points	C = 70-79% 209-238 points	
<b>Total:</b>	<b>300 points</b>	<b>*Late Quizzes may be accepted with points deducted.</b>	



## Accommodations for Disabilities:

Students needing accommodations should inform me as soon as possible. Veterans may qualify for accommodations. Wounded Warriors may have acquired injuries which through the American with Disabilities Act (ADA) entitles the use of accommodations to ensure equal opportunity for students with verified disabilities. **To determine if you qualify or need assistance with an accommodation, contact: Accessibility Support Center (ASC), Room 1073, 479-6379 or The Learning Skills Program, Room 1073, 479-6220.**

# “Research is formalized curiosity.” -Zora Neale Hurston

## Student Success Tips!

**Read** *LIBR 10 Handbook* and highlight, make notes. Quizzes and Final Exam are open book!

**Plan** ahead for due dates.

**Communicate.** Email me, drop by, or make appointment to talk in person. Make sure **you** are getting **my** emails. Read Announcements!

**Ask for help.** Go to Library, ILC, or call with your LIBR 10 questions.

**Attend Workshops.** Get “hands-on” help with LIBR 10 Assignments 1 & 2. Demonstrations and questions answered by LIBR 10 instructors.

**View “GRADES”** often to see if all work is completed and **READ my feedback remarks!**

## Student Learner Outcomes

Synthesize and apply evaluation techniques to select quality information sources from a variety of resources. Construct a Works Cited list using the **MLA 8<sup>th</sup> ed. standard.**

## Plagiarism

Plagiarism and cheating are serious offenses and will not be tolerated.

**Do your own work** and **cite your sources.** Plagiarism is **not** tolerated in **LIBR 10: students may not submit identical Assignment 2.**

“Inadvertent” plagiarism is no excuse. 2016-17 *Cabrillo College Catalog*, page 35: “Students are expected to know how to credit sources, how to quote and paraphrase, and how to avoid plagiarizing the work of others.”

## Frequently Asked Questions:

--**Are there any required materials for the class? Yes.**

--**Library 10 Handbook.** The Quizzes, Assignments, and Final are based on the material presented in this book, so you absolutely need it!

--**Cabrillo Library Card** for off-campus access to the library databases.

-- **Computer with Internet access.** You must use **Canvas** to participate in this course. Computers with Internet access are available for students to use, for free, at the Library, ILC, and CTC.

--**I can't afford the Handbook. What do I do?** Use a reference copy in the Library or Reserve copy until you can pay for it. Take Quizzes in Library.

--**Where does the class meet?** This is an online class. All course work, including the Final Exam, is online. Workshops are in the Library.

--**I've never used Canvas. What should I do?** Helpdesk: 831-479-5030 Cabrillo Distance Learning

Canvas Tutorials: [https://community.canvaslms.com/docs/DOC4121#jive\\_content\\_id\\_Introduction](https://community.canvaslms.com/docs/DOC4121#jive_content_id_Introduction)

--**What and where are the “Quizzes” and “Assignments”?** --These must be submitted online, via Canvas. **Quizzes** are untimed, but **only 1 attempt is allowed**, so take your time. Coursework is submitted online via **Canvas**. Quizzes are located in the **Course Modules**. Assignments must be constructed in Word documents then uploaded to **Canvas** as attachments.

--**May I submit work early?** --**Yes, Please do!** All lessons, quizzes and assignments are available for you to complete on the first day of class. Exception: You must wait to take the Final Exam during the scheduled dates.

--**How do I get help or ask questions about LIBR 10?** --Email me, visit or call Library Reference. All Librarians can help!

--**Will I receive a letter grade in this class?** Yes. A letter grade will be issued unless you request Pass/No Pass.

**LIBRARY** Bldg. 1000 **479-6473**

Monday – Thursday: **7:45 am -8:00 pm**

Friday: **9:00 am- 4:00 pm**

**New: Saturday 11:00 am to 6:00 pm!**

**CLOSED: Sundays and holidays**

[go.cabrillo.edu/library](http://go.cabrillo.edu/library)

**HUB** -2nd floor of Library... includes Tutorials

**Computer Technology Center (CTC)**

Bldg.1400 477-5286

Monday --Thursday: **8:30 am -8:45 pm**

Friday: **8:30 am – 3:45 pm**

Saturday: **9:00 am – 4:45 pm**

<https://sites.google.com/a/cabrillo.edu/ctc/>

**Integrated Learning Center (ILC) Watsonville**

[cabrillo.edu/services/watsonville/tutors.html](http://cabrillo.edu/services/watsonville/tutors.html)

Still Have Questions? **Ask a Librarian** at Reference Desk. **479-6163**