

Library 10-Information Research

Cabrillo College—FALL 2017

Library 10 paired English Section:

98528 – Banales (TTH 9:30)
98527 – Banales (TTH 11:10)
98505 – Young (T 6:00-9:05)

Instructor: Stacy Mueller

Email: stmuelle@cabrillo.edu

Aptos Phone # 479-6163

Watsonville ILC: phone # 786-4755

Where to find me:

Monday: 8:30-3:00 (Wats ILC)

Tuesday: 10:30-3:00 (Wats ILC)

Wednesday: 8:30-11:30 (Wats ILC)

Thursday: 9:00-3:00 (Aptos Library)



Course Description:

Library 10 is designed to build life-long techniques for review and analysis of information sources covering online sources such as Internet sites, full-text databases, and library books. You will apply the process of access, evaluation, utilization, and synthesis to selecting and interpreting quality information sources for the construction of works cited lists.

Expectations:

Library 10 is a self-paced class, which means that **you** are responsible for keeping up with the content, meeting due dates, and asking for help. The course is structured around: (a) Required reading in the Library 10 Handbook, and (b) Quizzes, Assignments and a Final Exam in the Canvas Online Learning System.

Student Learning Outcomes:

*Synthesize and apply evaluation techniques to select quality information sources from a variety of resources.

*Construct a works cited list using the Modern Language Association (MLA) standard.

Due Date Calendar:

ASAP/First week of semester	<ul style="list-style-type: none">• Purchase the required Library 10 Handbook at the Cabrillo Bookstore.• Get a library at the Library or Watsonville ILC, or request one on the Library website.• Activate your Canvas account: https://student-accounts.cabrillo.edu/• Explore our course site on Canvas: https://cabrillo.instructure.com/login/ldap
By Monday 9/11	<ul style="list-style-type: none">• Submit Quizzes 1-2
By Monday 9/18	<ul style="list-style-type: none">• Submit Quizzes 3-4
By Monday 9/25	<ul style="list-style-type: none">• Submit Quizzes 5-6
By Monday 10/2	<ul style="list-style-type: none">• Submit Assignment 1
By Monday 10/16	<ul style="list-style-type: none">• Submit Quizzes 7-8
By Monday 10/23	<ul style="list-style-type: none">• Submit Quizzes 9-10
By Monday 11/6	<ul style="list-style-type: none">• Submit Assignment 2
Dec. 4 through Dec. 11	<ul style="list-style-type: none">• Submit Final Exam and Course Survey

Grading:

Quizzes: 100 points
Assignment 1: 30 points
Assignment 2: 70 points
Final Exam: 100 points
TOTAL POINTS: 300 points

A = 270 – 300 points;
B = 240 – 269 points
C = 210 – 239 points
D = 180 – 209 points
F = 0 – 179 points

Academic Honestly:

Plagiarism and cheating are serious offenses and will not be tolerated. Do your own work!

*“Plagiarism is the conscious or inadvertent failure to identify the contributions of others. It occurs when someone borrows any part of another's work and submits it as his or her own work without crediting its author. A failure to credit others may result in one or more of the following: the student **receiving a failing grade on the assignment, a failing grade for the course, or suspension from the college.** Students are expected to know how to credit sources, how to quote and paraphrase, and how to avoid plagiarizing the work of others. If you are unsure, ask your instructor for assistance before you submit your work for credit” (Cabrillo Catalog).*

Accommodations for Disabilities:

All students needing accommodations should inform the instructor as soon as possible. Veterans may qualify for accommodations. Wounded Warriors may have acquired injuries which through the American with Disabilities Act (ADA) entitles the use of accommodations to ensure equal opportunity for students with verified disabilities. To determine if you qualify or need assistance with an accommodation, please contact Accessibility Support Center, Room 1073, 479-6379, or the Learning Skills Program, Room 1073, 479-6220

Frequently Asked Questions

Are there any required materials for the class?

- Required Text: **Library 10 Handbook**. The Quizzes, Assignments, and Final are based on the material presented in this book, so you absolutely need it!
- You will also need a free **Cabrillo Library Card** for off-campus access to the library databases.
- You must use **Canvas** to participate in this course. You will need a **computer with Internet access**. Note: If needed, computers with Internet access are available for students to use on campus, for free, at the Cabrillo Library, Watsonville ILC and CTC, and at the Computer Technology Center (Bldg. 1400).

Where and when does the class meet on campus?

- You do not have to come to campus or the Library to meet with me. All course work will be done online.

How much time should I be spending on this class?

- As stated in the schedule of classes, the time commitment for this course is 3 hrs. 5 min. per week. To do well in the class, expect to spend an **average** of 3 hours per week on the course material.

What are the “Quizzes” and “Assignments”?

- These must be submitted online, via our Canvas site.
- **Quizzes** are untimed, but only 1 attempt is allowed, so take your time. Both **Assignments** are documents that must be uploaded to Canvas as attachments.

Can I submit work early?

- Yes. All lessons, quizzes and assignments are available for you to complete from the very first day of class. Exception: You must wait to take the Final Exam (available starting May 16).

How do I get help or ask questions?

- Email me or visit or call the Library Reference Desk and ask **any** librarian if you have questions.

Can I drop Library 10? What happens if I drop English 1A?

- You **cannot drop** Library 10. As long as you are enrolled in ENG1A, you must be enrolled in LIBR10.

I've never used Canvas. What should I do?

- For help using Canvas, visit <https://www.cabrillo.edu/services/tlc/canvas/help.html>