**Business Digest**

**APTOS**

**QuickBooks classes set March 21, 28**

The Small Business Development Center presents “QuickBooks Basics” in a two-part series 9 a.m. to 1 p.m. March 21 and 28 at Cabrillo College, 6500 Soquel Drive, covering accounting concepts, business structure, and sound recordkeeping procedures for your consulting or service business. Instructor Carol Jensen will show how to: Prepare Invoices, track your receivables and predict timely collection, accept credit/debit card payments, learn to use basic financial statements and document tax deductions. Cost is $110. Advance registration is required. Information: centralcoastbdc.org or 831-479-6136.