The Governing Board shall evaluate and assess in writing the performance of the Superintendent/President at least once each year. This annual evaluation shall take place during the month of February and shall be reasonably related to the position description of the Superintendent/President and the goals and objectives of the District for the year in question. The evaluation format shall be mutually agreed upon.

Action to amend the Superintendent/President’s base salary or extension of contract for additional periods of time shall be scheduled for the March meeting of the Board.

**Legal Reference:** None

Adopted: February 1, 1988