

## **FACULTY ROLE IN GOVERNANCE**

**AR 2130**

The President/Superintendent or his/her designee or the Faculty Senate President or his/her designee is responsible for the initiation and facilitation of appropriate collegial consultation on “academic and professional matters,” as follows:

1. Curriculum, including establishing prerequisites and planning courses within disciplines.
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structure, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development, and
11. Other academic professional matters as mutually agreed upon between the Governing Board and the Academic Senate

The appointment of faculty members to serve on college committees, task forces, or other groups dealing with academic and professional matters shall be made, after consultation with the President/Superintendent or his/her designee, by the Faculty Senate. Notwithstanding the subsection, the faculty’s collective bargaining representative may seek to appoint faculty members to committees, task forces, or other groups.

### **Process Steps For Planning, Budgeting And Program Review Decisions Requiring Primary Reliance On The Faculty Senate**

1. Proposal developed for submittal to CPC by a CPC member, or a subcommittee or task force established by CPC.
2. Preliminary CPC review and discussion
3. CPC representatives communicate with their constituencies concerning issues and decisions being discussed. Constituencies provide feedback and advice to their representatives.
4. Open forums, or other means of maximizing dialogue and input from the college community on critical issues may be sponsored by the CPC (optional).
5. CPC develops a recommendation, by consensus, if possible, otherwise, by majority vote.
6. The Faculty Senate reviews the recommendation.
7. The President reviews the recommendation.
8. The President and Faculty Senate attempt to resolve any differences and reach agreement on a recommendation to the Governing Board.
9. If the President and Faculty Senate agree, a single recommendation is submitted to the Board, with a sign off on the cover sheet by both the initiating administrator and Faculty Senate President.
10. If the President and Faculty Senate do not agree, the Faculty Senate will submit a separate recommendation.

11. In the event of disagreement the President's recommendation will include a cover sheet indicating that the Faculty Senate disagrees, and that a separate proposal is being submitted.
12. The recommendation(s) is included in the monthly Governing Board agenda and Board book distributed to all constituency groups. Any constituency group may communicate a position to the Board during the scheduled agenda time.
13. The Board reviews the recommendation(s).
14. The Board takes action. Except in unusual cases requiring immediate action, the Board will first review the recommendation(s) as an information item (first reading), and then take action at the following meeting (second reading).
15. If the Board action is in agreement with the Faculty Senate recommendation, the decision is final.
16. If the Board action is not in agreement with the Faculty Senate recommendation, the decision is final, and the Board, through the President, will promptly communicate its reasons in writing to the Faculty Senate.

*Process Steps For Planning, Budgeting And Program Review Decisions Which Do Not Require Primary Reliance On The Faculty Senate*

1. Proposal developed for submittal to CPC by a CPC member or a subcommittee or task force established by CPC.
2. Preliminary CPC review and discussion. CPC representatives communicate with their constituencies concerning issues and decisions being discussed.
3. Constituencies provide feedback and advice to their representatives.
4. Open forums, or other means of maximizing dialogue and input from the college community on critical issues may be sponsored by the CPC (optional).
5. CPC develops a recommendation by consensus, if possible, otherwise, by majority vote.
6. The President reviews the recommendation and submits a written recommendation to the Governing Board.
7. The recommendation is included in the monthly Governing Board agenda and Board book distributed to all constituency groups. Any constituency group may communicate a position to the Governing Board during the scheduled agenda time.
8. The Governing Board reviews the recommendation.
9. The Board takes action. Except in unusual cases requiring immediate action, the Board will first review the recommendation as an information item (first reading), and then take action at the following meeting (second reading). At the first reading the Board may request additional analysis and/or consideration of additional alternatives, causing retracing of some of the earlier steps.
10. The resulting Board policy becomes official.

Approved: March 2, 1992

Revised: July 10, 1995