

PRECOLLEGIATE BASIC SKILLS INSTRUCTION

BP 3025

In order to promote student success, the Cabrillo College Governing Board recognizes remedial (precollegiate basic skills) education as an essential and important mission along with the provision of English as a second language instruction. Pre-collegiate basic skills courses are defined as courses in reading, writing, computation, learning skills, study skills and English as a second language offered for non-degree credit. These courses are specifically designed to prepare students for successful completion of an associate degree, transfer, and certificate courses, and to meet the needs of underprepared students, so that the quality and rigor of the associate degree curriculum is protected.

The college will provide the full range of precollegiate basic skills instruction needed and sufficient sections thereof for students who demonstrate a need for such instruction and who intend to complete degree and certificate courses and/or programs. Identification of students in need of courses in these subjects will occur through the college assessment process. A student may challenge the requirement of any basic skills course which is not available to the student at enrollment.

Students can be required to enroll in basic skills courses if/when all of the following conditions are met:

- a. The student has been comprehensively assessed using multiple measures and validated instruments
- b. Local validation studies demonstrate that the instruction is related to success in a subsequent course
- c. Sufficient sections of the course are available

A student cannot be required to pass a college or department exit test subsequent to completing basic skills courses and prior to enrollment in associate degree, transfer, or certificate courses.

Enrollment in precollegiate basic skills course work is limited to 30 semester units of instruction, except for students enrolled in English as a second language courses, or who are identified as having a learning disability. The 30-unit limit may be waived if students show significant, measurable progress toward the development of skills appropriate to their enrollment in college-level courses. Students needing additional remediation shall be referred to appropriate adult basic education programs or to appropriate community services. Students may be reinstated upon successful completion of appropriate remedial course work or upon demonstration of skill levels which will reasonably assure success in college courses.

The college will adopt and publish procedures for appeal and/or waiver of the unit limitation on enrollment in precollegiate basic skills courses. The development of policies and procedures will be undertaken in consultation with faculty and staff, including the Faculty Senate.

Adopted: July 6, 1992