



The District recognizes pre-transfer and basic skills as an essential and important mission, Basic skills courses are defined as courses in reading, writing, computation, learning skills, study skills and English as a Second Language offered for non-degree credit. These courses are specifically designed to prepare students for successful completion of an associate degree, transfer, and certificate courses, and to meet the needs of underprepared students, so that the quality and rigor of the associate degree curriculum is protected.

The college will provide the full range of basic skills instruction needed and sufficient sections thereof for students who demonstrate a need for such instruction and who intend to complete degree and certificate courses and/or programs. Identification of students in need of courses in these subjects will occur through the college assessment process.

Enrollment in basic skills coursework is limited to 30 semester units of instruction, except for students enrolled in English as a Second Language courses, or who are identified as having a qualifying disability.

The college will publish procedures for appeal and/or waiver, developed in consultation with the Faculty Senate, of the unit limitation on enrollment in basic skills courses.

See AR 3025

Legal References:

Board of Governors Policies adopted January 1987, Matriculation Regulations Section 55502, and Title 5 Section 55002 (b).

Adopted: July 6, 1992

Revised: June 13, 2011