Chapter Three: Instruction and Instructional Programs

AR 3040
(League AP 4102)
Career Technical Education Programs

Board Approval of Programs
Career and Technical Education programs are sequences of courses that prepare students with the knowledge and skills that lead to entry-level employment. Cabrillo College Board of Trustees shall approve all programs identified within this category.

Responsibility for Student Outcomes
1. Each Career and Technical Education program shall determine the student learning outcomes necessary for entry into employment and determine the methodology for assessing and documenting that students have attained these outcomes and are competent to enter employment.

Gainful Employment Requirements
1. Consistent with federal regulations pertaining to federal financial aid eligibility, the Vice-President of Instruction will ensure that the District complies with the United States Department of Education’s disclosure requirements for each of the District’s gainful employment programs, by disclosing federally-mandated information about the programs to prospective students.

2. The District shall make the required disclosures available to prospective students in promotional materials and on its website.

3. The Vice-President of Instruction shall establish procedures to ensure that the District meets these reporting requirements whenever the District intends to add a new gainful employment program.

Legal References:
Title 5 Section 55601;
Title 5 Section 55600 et seq.
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;
34 C.F.R. Part 600.

Adopted: May 5, 2011
Revised: December 6, 2012