



## Chapter Three: Instruction and Instructional Programs

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**BP 3120**

Program, Curriculum, and Course Development

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. The Governing Board recognizes that the college curriculum will be dynamic in response to changes in teaching methodology, legal requirements, student needs, technology, and occupational opportunities. For this reason, the faculty and administration have the responsibility to engage in continuing review of college offerings for the purpose of revising, deleting or adding courses and programs as needed within the resources available. To that end, the President shall, through consultation with the Faculty Senate, establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance, which include consultation with the Faculty Senate.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Faculty Senate and Curriculum Committee in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development;
- consideration of job market and other related information for career and technical programs.

All new programs, and program changes shall be approved by the Board, and submitted to the Office of the Chancellor for the California Community Colleges for approval, certified by the Vice President of Instruction, as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

See Administrative Procedures AR 3120.

*Reference:*

***Education Code Section 70901(b), 70902(b); 78016; Title 5, Section 51000, 51022, 55100, 55130, 55150***

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