

**STUDENT ATTENDANCE****BP 3270**

Attendance shall be recorded and kept by faculty in accordance with the rules and regulations of the California Education Code.

A student is expected to be in attendance at all times in classes and laboratories. A student who has been absent because of illness is responsible for making personal contact with the instructor of each class missed. An absence due to illness does not relieve the student from the responsibility of making up all work missed. It is the responsibility of the student to obtain information concerning missed assignments and to see that they are completed and turned in.

A faculty member may drop a student from class when absence is excessive or when the student does not attend the first class meeting.

*Legal Reference: Education Code Sections 76300, 78204 and 78205.*

Adopted: April 4, 1988