

**SOLICITING PRICES
(BIDS AND QUOTATIONS)**

AR 4140

Regulations Relative to the Bidding Activity

1. Bid instructions and specifications should be clear and complete, setting forth all necessary conditions conducive to competitive bidding.
2. The college shall seek bids from those sources able to offer the best prices, consistent with quality, delivery and service.
3. After the bids have been opened and tabulated, they will be available for those interested to copy or study. They shall not, however, be removed from the Business Services Office.