

**EMPLOYMENT OF COMMUNITY  
EDUCATION CLASS LEADERS**

**BP 7020**

*Community Education Class Leader* is the employment classification for those who conduct Community Education classes. Class Leaders are selected by the Vice President/Assistant Superintendent, Instruction upon recommendation by the Community Education Coordinator and the Dean of Occupational and Community Development. Class Leaders are not required to hold California community college teaching credentials, but they must have the appropriate education and experience as recommended by the Community Education Coordinator and the Dean of Occupational and Community Development and determined by the Vice President/Assistant Superintendent, Instruction.

Time spent instructing Community Education classes does not accrue toward attainment of tenure or completion of a 60% regular assignment for certificated employees of the District.

Payments for leading Community Education classes are based on hourly rates and/or on percentages of net income in individual classes.

Minimum enrollments are set for each class. If that number is not reached, the class may be cancelled, or by mutual agreement, the payment to the class leader may be altered so that fees collected cover costs.

*Legal Reference: Education Code Sections 78300, 78301, 78302, 78303, 78304 and 78305; and Ca. Adm. Code, Title 5, Sections 55001 and 55006.*

Adopted: June 6, 1988

Revised: July 1, 1995