Committee Name: Professional Engagement and Transformational Learning

Date of Approved Report: 5/15/15

Please list the committee goals (milestones) for the semester and which are:

Completed:

(1) Theme for 2015-2016 Cabrillo Connects: Transforming Habits of Mind

A college-wide conference on Habits of Mind was presented through 3CSN (California Community College Support Network) on Friday, April 24. This has made Cabrillo College a more effective learning institution by involving all components and departments in an initiative to promote student success and a more positive campus climate, as well as unifying the campus around a common professional development theme.

(2) Create constituency surveys respective of the college theme to inform constituency focus group follow up and planning.

This has made Cabrillo College a more effective learning institution by involving all constituencies in thinking about professional development needs. It will give the PETL committee and the Flex planning committee (part of the faculty ad hoc) more developed information to plan professional development events and opportunities.

In Progress:

(3) Review Meritorious Award responses and other college best practices to determine a model for institutional recognition. It is recommended that this be delegated to a task force created from committee members.

Continued to Next Semester:

(1) Theme for 2015-2016 Cabrillo Connects: Transforming Habits of Mind

1. Leading from the middle: A year-long leadership development program sponsored by the RP Group of California Community colleges. A team of five has developed a 5 day summer institute on Pedagogy and Pathways, integrating Habits of Mind. Several teams have been identified for the Institute to work on action research projects across campus, departments and disciplines. Completion: fall 2015

(2) Create constituency surveys respective of the college theme to inform constituency focus group follow up and planning.
1. Results will be analyzed over summer 2015 to add to the professional development activities in the Flex calendar to expand beyond Flex. Completion: fall 2015

(3) Review Meritorious Award responses and other college best practices to determine a model for institutional recognition. It is recommended that this be delegated to a task force created from committee members.

1. Task force will convene over summer 2015 to review best practices and determine model for institutional recognition. Completion: fall 2015
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Accreditation:

Standard II: Student Learning Program and Services
The institution offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of stated student learning outcomes. The institution provides an environment that supports learning, enhances student understanding and appreciation of diversity, and encourages personal and civic responsibility as well as intellectual, aesthetic, and personal development for all of its students.

Standard III: Resources
The institution effectively uses its human, physical, technology, and financial resources to achieve its broad educational purposes, including stated student learning outcomes, and to improve institutional effectiveness.

Standard IV: Leadership and Governance
The institution recognizes and utilizes the contributions of leadership throughout the organization for continuous improvement of the institution. Governance roles are designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the Governing Board and the Chief Administrator.

Goal One: Theme for 2015-2016 Cabrillo Connects: Transforming Habits of Mind

Action Items: (Crosswalk between SESS [student equity & student success] and PETL created for action items 1 & 2)

1. Leading from the middle: A year-long leadership development program sponsored by the RP Group of California Community colleges. A team of five has developed a 5-day summer institute on Pedagogy and Pathways, integrating Habits of Mind. Several teams have been identified for the Institute to work on action research projects across campus, departments and disciplines.

2. Habits of mind: A college-wide conference on Habits of Mind was presented through 3CSN (California Community College Support Network) on Friday, April 24

Goal Two: Create constituency surveys respective of the college theme to inform constituency focus group follow up and planning.

Action Items:

1. Input gathered from faculty ad hoc, managers’ ad hoc, classified ad hoc and confidentials regarding needs for professional development

2. Results will be analyzed over summer 2015 to add to the professional development activities in the Flex calendar to expand beyond Flex
3. TrueNorthLogic, a Professional Development Management System, has been acquired by the College to track and schedule professional development activities.

**Goal Three:** Review Meritorious Award responses and other college best practices to determine a model for institutional recognition. It is recommended that this be delegated to a task force created from committee members.

**Action Items:**

1. Task force will convene over summer 2015 to review best practices and determine model for institutional recognition.

See overview

**Action Items for goals to be developed by the committee.**

It is also recommended that the college invest in an annual planning software package that will ease the paperwork load for FLEX and other calendar submittals, sign ups, tracking and other needs to make planning and implementation efficient and productive. It is recommended that the Flex Coordinator and the Dean of Educational Centers & Innovative Learning recommend software based on a review by appropriate college experts in the field (IT, Research, Faculty, Management and Fiscal).

**PETL Goal Overview:**

The strategic plan asks that the participatory governance PETL committee commit to transformational change as part of its responsibility. With “Leading From the Middle” being funded through Student Equity and Success Committee funds, it is recommended that PETL work directly with this committee on measurable projects that meet the needs of the categorical funding source. This funding source is responsible for programs that enhance institutional leadership. It is imperative that ALL projects be approved by the SESC, and that all deliverable outcomes are approved by this committee as well.

PETL will take the role of committing this professional engagement to an annual plan and will organize all travel, all follow up and all institutional ‘train the trainers' workshops incumbent to the funding imperatives.

PETL is also responsible for the transformational change noted through the college-wide deep dive into “Habits of Mind”. Outcomes from this professional engagement must include:

- Application to classroom strategies that promote equity and success mandates
- Application to college services and college support programs that promote equity and success mandates
• **Application to K-12 Common Core training and curriculum / assessment development that promotes student matriculation and that assists Math, ESL, and English (and other disciplines) specifically in noting high school exit skills respective to common core standards and their relationship to the community college**

PETL is responsible for the annual planning that accommodates all of the above and in addition, will provide other annual trainings specific to constituent need in transformational change. It is requested that PRO provide all necessary outcomes for SESC and PETL as it relates to categorical funding mandates.

FLEX mandates will be developed and reviewed by the faculty ad hoc. The faculty coordinator for FLEX will be responsible for working with this constituency on required state mandated teaching days allowable under Title 5 section 55720. It is the responsibility of this ad hoc, in consultant with PETL, to identify annual planning workshops or events that fall under the authorized use of funding.