Contract Education Programs shall be administered by the Office of Instruction through the appropriate division. Credit and non-credit courses in these programs must follow the normal curriculum committee regulations.

Faculty in all credit and non-credit Contract Education Programs shall be selected, hired, compensated, and evaluated according to the same approved Cabrillo College policies and procedures and exclusive faculty bargaining unit contract provisions as those for instructors teaching non-contract credit courses.

Faculty teaching not-for-credit Contract Education Programs shall be compensated in the same manner as faculty in the regular instructional program if the class meets the same standard as a class in the credit curriculum. Faculty teaching not-for-credit Contract Education Programs shall be evaluated according to procedures specified in the contract between the college and the public or private entity.

The income generated by the Contract Education Program shall be an amount equal to, but not less than, the actual costs, including administrative cost.

*Legal Reference: Title 5 Section 55170*

Adopted: December 6, 2012