

Cabrillo College
ACADEMIC DISHONESTY REPORT FORM

Student Last Name _____ First Name _____ SID _____

Date of Incident: _____ Time: _____ Course: _____ Location: _____

Person Reporting _____ Telephone _____ Email _____

1. Occurrence of offense in THIS course: First Second

2. Proven violation?

- Circumstantial evidence (no hard evidence to prove it)
- Proven (have data and evidence to prove it)

3. Description of Violation: Include the names of those involved. If more space is required to complete the report, please attach extra pages to this form. If there are other witnesses to this interaction who may be contacted, please list their name(s).

4. Notification of Student (Check all that apply)

- I spoke to the student in person.
- I spoke to the student by telephone.
- I emailed the student.
- I mailed a letter to the student.
- I have not contacted the student yet because:

5. Action Taken by Instructor

- Student was issued a failing grade on the test, paper or exam
- Student's course grade was lowered
- Student was removed from class for one or two sessions
- Student was dropped from course
- Student was referred to the Dean of Student Services for possible disciplinary action
- Other

If you answered "other" or wish to provide additional information, please state what action was taken:

6. What remedy are you seeking from the Office of the Dean of Student Services?

IMPORTANT: If requesting a disciplinary hearing, you must forward material to the Dean of Student Services that demonstrates your allegation.

- For your information – data entry and tracking only
- Conference with the Dean of Student Services
- Requesting disciplinary hearing (that could lead to suspension or expulsion)
- Referred the student to the Dean of Student Services for possible further disciplinary action

PLEASE RETURN FORM TO THE DEAN OF STUDENT SERVICES
UNDER CONFIDENTIAL COVER