

*Cabrillo College*

CABRILLO COLLEGE STAFF DEVELOPMENT

**SPRING 2009 FLEXIBLE CALENDAR**

FEBRUARY 2 – FEBRUARY 5, 2009



*I always thought a unifying  
theme added great beauty.*

— Robert E. Swenson

[www.cabrillo.edu/services/tlc/spring2009flex/](http://www.cabrillo.edu/services/tlc/spring2009flex/)

## >> WORKSHOPS FOR ALL

The following list of Flex Calendar activities are highlighted to indicate they may be of particular interest to both staff AND faculty. Join your friends and colleagues this flex week to learn about student support strategies, best practices for retention, building a learning community, instructional programs successful with our diverse student population, and smarter ways to use technology in teaching and learning. Dotted descriptions indicate workshops after 4pm. The calendar website is located at [www.cabrillo.edu/services/tlc/spring2009flex](http://www.cabrillo.edu/services/tlc/spring2009flex)

### **MONDAY, FEBRUARY 2, 2009**

Breakfast with Brian  
Technology Boot Camp—New Camper Orientation  
Yoga: Moving into Relaxation  
Pathways to Prosperity – Former Cabrillo Career Technical Education Students in Real Life  
Lessons Learned: Tips from the Past/Strategies for the Future  
WebAdvisor 101  
Helping Students Cope with Violence, Loss and Grief  
The NEW and IMPROVED [www.cabrillo.edu](http://www.cabrillo.edu)  
Sustainable Cabrillo  
Latino Issues and the Cabrillo College Student  
IP Phone Training

### **TUESDAY, FEBRUARY 3, 2009**

Our Gang and the Adventure of the Beach Master  
Professional Behavior: Where's the Line?  
What's Going On: The California Basic Skills Initiative at Cabrillo  
Cabrillo College Employees Union Spring Luncheon  
Endangered Grammarians  
Integrating Health & Wellness Across the Campus  
WebAdvisor—What's New for Spring 2009?  
Technology Boot Camp—Experienced Campers  
Soirée Culinaire  
The Courage to Teach—Continuing the Dialogue  
IP Phone Training

### **WEDNESDAY, FEBRUARY 4, 2009**

SLO and Easy: SLO Assessment—Tips, Tools & Techniques  
It Continues: The 3rd Annual Social Justice Conference  
“Three Cups of Tea”: Promoting Peace One School at a Time  
Adobe CS4: Photoshop, Dreamweaver and Flash  
The NEW and IMPROVED [www.cabrillo.edu](http://www.cabrillo.edu)  
Taking Your Career to the Next Level  
The Power of Acknowledgement  
Staff, Faculty and the Board Mixer

*On the Cover:* The Library represents an example of the distinctive Monterey style architecture seen throughout campus. In oral history tapes, founding President Robert E. Swenson talks about designing the campus “so that wherever you are, you have a sense of the beautiful Monterey Bay.” He states, “I was often jokingly referred to as the keeper of the aesthetics.”

**Breakfast with Brian**

Join Brian King, Cabrillo College president, for an informal dialog to discuss space allocation, master planning, the state of the budget and other topics of interest.

8:30-10AM Forum 450 Brian King

**Technology Boot Camp—New Camper Orientation**

Come meet the Teaching & Learning Center staff and let us demonstrate what technology is available to all faculty and staff.

8-10AM 1096 Francine Van Meter

**Yoga: Moving into Relaxation**

This is an all levels Yoga workshop designed to reduce stress through asana practice, breath awareness and deep relaxation. Poses will be taught to help participants identify areas of tension and tightness. Then, while staying within your range of comfort, conscious relaxation allows that tension to be slowly released. Gentle and comfortable breathing practices will be taught and participants will be guided through a long deep relaxation.

10-11:30AM Gymnasium Don Bard

**Instructional Program Planning**

Programs beginning the instructional planning process this spring will meet to review the process and obtain planning data specific to your department. There is a **mandatory** meeting for those faculty whose programs are beginning the instructional planning process in spring 2009: CIS (Cisco Networking, System Administration, Database Management), Computer Science, Criminal Justice, Digital Media, Economics, Foreign Languages, Human Services, Math, Philosophy, Psychology, Real Estate, Studio Art, and Women's Studies.

10AM-12NOON Hort 5005 Renée Kilmer

**Pathways to Prosperity – Former Cabrillo Career Technical Education Students in Real Life**

What are the benefits of a Career Technical Education (CTE) at Cabrillo College? Discover what happens after our CTE students move on. We will share the results of an extensive analysis of nine years of survey data. Additionally, we will explore post-college employment, student wage gains, job satisfaction and educational satisfaction. Have you ever wondered what types of jobs your former students secure once they have left your classroom? Come find out.

10AM-12NOON 508 Craig Hayward and Natalia Córdoba-Velásquez

**Transfer Challenges**

Cabrillo's numbers of students transferring to the UC system have been declining over the last several years. Join a panel of instructors and counselors to discuss the issues associated with transfer education. How do we encourage and support students in their transfer plans and programs? What works and what does not work? Are our students who enter Cabrillo ready to take the classes needed for transfer? How can we create and sustain the academic and student support environment that helps students to achieve their transfer goals?

10AM-Noon 405 Rosemary Brogan, Mario Garcia, Michael Mangin, and Donna Mekis

**BREAKFAST WITH BRIAN**

Join Brian King, Cabrillo College president, for an informal dialog to discuss space allocation, master planning, the state of the budget and other topics of interest.

8:30-10AM Forum 450 Brian King

**PATHWAYS TO PROSPERITY – FORMER CABRILLO CAREER TECHNICAL EDUCATION STUDENTS IN REAL LIFE**

What are the benefits of a Career Technical Education (CTE) at Cabrillo College? Discover what happens after our CTE students move on. We will share the results of an extensive analysis of nine years of survey data. Additionally, we will explore post-college employment, student wage gains, job satisfaction and educational satisfaction. Have you ever wondered what types of jobs your former students secure once they have left your classroom? Come find out.

10AM-12NOON 508  
Craig Hayward and Natalia Córdoba-Velásquez

**LESSONS LEARNED: TIPS FROM THE PAST/ STRATEGIES FOR THE FUTURE**

Enjoy celebrating Cabrillo's 50th Anniversary by joining current and emeriti Cabrillo faculty in discussing effective teaching strategies. Reflections on teaching will come from past Floyd Younger and John Hurd Award recipients. This promises to be a lively discussion.

1-3PM Forum 450  
Rosemary Brogan, Micki Witzig, Terry Fetterman, Jane Gregorius, Sandy Lydon, Rich Hart, Rhodna Brown, Joanne Allan, Andre Neu, and Dave Schwartz

# MONDAY, FEBRUARY 2, 2009

## **Communication of Student Progress: When the news isn't good**

This workshop develops clear written communication of student progress when warnings and probation contracts are necessary to support the student toward course outcomes. This activity is designed primarily for clinical adjunct faculty who evaluate students in the clinical area. Other faculty are welcome and may find much of the material applicable to your own course. A presentation of work done by the nursing department to improve written formal communication will be presented. Discussion is encouraged, and as time allows, actual written material will be critiqued. Participants are encouraged to bring samples to the workshop for discussion (prepared for overhead projection). A panel membership of administration, faculty and students will participate in a closing panel discussion.

10AM-12NOON

1521

Dorothy Nunn and Lee Brunngraber

## **Lessons Learned: Tips from the Past/Strategies for the Future**

Enjoy celebrating Cabrillo's 50th Anniversary by joining current and emeriti Cabrillo faculty in discussing effective teaching strategies. Reflections on teaching will come from past Floyd Younger and John Hurd Award recipients. This promises to be a lively discussion.

1-3PM

Forum 450

Rosemary Brogan, Micki Witzig, Terry Fetterman, Jane Gregorius, Sandy Lydon, Rich Hart, Rhodna Brown, Joanne Allan, Andre Neu, and Dave Schwartz

## **WebAdvisor 101**

WebAdvisor provides faculty with online access to their rosters, census, and more. This workshop is designed for new faculty and those who are still a little tentative with using WebAdvisor. More experienced faculty should consider attending Tuesday's workshop from 1-3PM.

1-3PM

1096

Paula Macias and Loren Washburn

## **Helping Students Cope with Violence, Loss and Grief**

In a community as small as Cabrillo it is striking to see the number of students affected by loss, exposure to violence, and death. In the Fall of 2008 at least two violent deaths have had a dramatic impact on students. The new wave of veterans returning to our community from war zones is beginning to grow on campus. Annually, the reverberations of suicides are felt throughout the campus. The unresolved feelings related to these losses and the exposure to violence heavily impedes one's ability to function well and places students at risk for depression, substance abuse and other emotional difficulties. Unresolved feelings often lead to post-traumatic responses which we see in the classroom and around the campus. Absences, difficulties with concentration, tearfulness and even reactive behavior are common symptoms of post-traumatic stress. This workshop is designed to help faculty and staff discuss ways we can help students dealing with complicated grief, loss and exposure to violence. We will discuss ways to design curriculum to help students and explore other pedagogical approaches to dealing with these experiences in their lives. Additionally, community resources will also be identified.

1-3PM

508

Patrick Meyer, Diego Navarro, and Dianne Avelar

## **Faculty Senate Meeting**

Come to the first faculty senate meeting of 2009, held at the Watsonville Center. Catch up on the latest news affecting faculty and get an opportunity to visit Watsonville. At this meeting you will learn about how the Senate functions as an integral part of the shared governance process on campus. Light refreshments will be served.

3-5PM

Watsonville Center

Steve Hodges

## **The NEW and IMPROVED [www.cabrillo.edu](http://www.cabrillo.edu)**

Join us for a look at the new college website that a cast of hundreds is feverishly working on for launch in July 2009. See the new templates and learn how you can convert your existing pages to this exciting new design.

3-5PM

517

John Mauceri and Mary Planding

## **Sustainable Cabrillo**

Find out about progress, possibilities and people involved in making Cabrillo more sustainable in all ways. Help make plans and prioritize strategies to keep Cabrillo growing greener through current and future challenges.

3-5PM

406

Karen Groppi, Michelle Merrill, and Elissa Wagner

MONDAY, FEBRUARY 2, 2009

**Beyond the Classroom with Blackboard Basics**

In this workshop, you'll learn online instructional techniques and develop a plan to deliver your teaching online whether it is one lesson or an entire course. Find out what distinguishes distance learning from face-to-face instruction, and best practices for course design.

3-5PM

1096

Francine Van Meter

**Latino Issues and the Cabrillo College Student**

What are the issues affecting Latino/a students at Cabrillo College? What struggles do AB540 students encounter and how can we help? What is the current legislative status of AB540? How can we help Latino/a students succeed in the classroom? CHAC, the Cabrillo Hispanic Affairs Council, would like to sponsor an information and discussion session focusing on various topics concerning Latino/a students and college success. Handouts, definitions, student presentations, plus more, perhaps even a short film. Please join us to discuss these important issues directly affecting so many of our students.

5-7PM

406

Adela Najarro

**Orientation for New Adjunct Faculty**

This workshop is designed for new adjunct faculty to introduce them to the college and familiarize them with college processes and procedures. How do you handle a waitlist? What about disruptive students? What accommodations might a student with a learning disability request of you? What is WebAdvisor and how are you expected to use it? Get answers to these and other questions and handouts vital to a successful first semester at Cabrillo. Don't miss it!

5:30-7:30PM

Sesnon 1804

Rock Pfothenhauer

**IP Phone Training**

Get acquainted with your new phone and become a savvy communicator on campus. Learn how to use basic features on Cisco IP phones to place calls, answer calls, transfer and forward calls, in addition to more advanced features such as conference calls or forwarding your calls to another office on campus. Learn how to maximize the use of IP telephony by using your web browser to change your password or set up a personal address book.

Monday, Tuesday and Wednesday of Flex Week

SAC East 225

8-10AM / 10AM-12NOON / 1-3PM / 3-5PM

TUESDAY, FEBRUARY 3, 2009

**Part-timers' Solidarity Breakfast**

Have you ever wanted the opportunity to address your working situation and concerns as a part-timer to the governing board of the college? If so, this flex activity is the chance for which you have been waiting. Join us and a number of board members for an informal discussion over the state of the school and your very important place within it. Breakfast will be provided. All you have to do is bring your story.

8-10AM

Sesnon1804

Michael McCarthy and Maya Bendotoff

**Assessment Strategies Using Blackboard**

Participants will learn how to increase student engagement by incorporating interactive assessment techniques such as peer review, graded discussion, surveys, self-tests, and the group tool.

8-10AM

1096

Francine Van Meter

**What's Going On: The California Basic Skills Initiative at Cabrillo**

The Emerging Scholars Advisory Committee will meet to discuss where we are in our basic skills action plan, how budget cuts will impact our plans for Emerging Scholars, the status of our high-engagement enrollment pilot, and where we go from here. Join us to plug into campus basic skills and help shape our future!

10AM-12NOON

510

Emerging Scholars Advisory Committee

## ENDANGERED GRAMMARIANS

Discuss the challenges of teaching grammar and the strategies employed by different instructors at Cabrillo. This is a session for teachers who quaintly consider grammar to be important. In an age of text-messaging, chat rooms, and email syntax, how do we get students to care about their grammar? It's a call for action, or at least a support group. (If the previous use of "there" and "Its" bothered you, we'd love to see you at this session.)

1-3PM 405

Winnie Baer, Zarmina Dastagir, Jason Malone, Michael Mangin, and Diane Putnam

## PUTTING STUDENTS FIRST: LEARNER-CENTERED STRATEGIES FOR THE 21ST CENTURY

Several Cabrillo instructors have recently attended teaching institutes to discover innovative strategies to help our students take charge of their own learning. Setting goals, increasing self-awareness, navigating academia, and honing their critical thinking are just some of the skills we've learned to help students improve. These learner-centered teaching methods set the conditions for students to develop relationships for academic success—often through integrated classes or a cohort-based model but also in individual classes. Faculty will present the techniques they have adapted from On Course and Digital Bridge Academy faculty training workshops sponsored by the Emerging Scholars program. An open discussion will follow on how to apply these strategies in a variety of classes. All On Course and DBA alumni are encouraged to attend and share examples.

3-5PM 510

Geneffa Jonker, Deborah Shulman, Gabriela Rodriguez and other On Course and DBA Graduates

## Our Gang and the Adventure of the Beach Master

Our Gang has done this a couple of times; we head to Año Nuevo State Park to visit the elephant seals. This is all contingent upon securing reservations, which happens after this plan is submitted, so contact [paharvel@cabrillo.edu](mailto:paharvel@cabrillo.edu) for information and schedule changes. Space will be limited, so reservations with Paul are required. There's also a \$7 per person charge for the walk, and if you drive, a \$7 per car charge for entry into the parking area. Walks last about 2.5 hours, and consist of a moderately strenuous 3-mile hike over sand and sloping terrain. Be prepared for windy, rainy conditions, as well as muddy trails. Layered clothing, sturdy shoes, and hooded rain gear are recommended. Bring bottled water for drinking as there is none available during the walk.

9AM-2PM

Off campus

Paul Harvell

## Professional Behavior: Where's the Line?

The faculty/student and staff/student relationship vests considerable trust in the person, who, in turn, bears authority and accountability as mentor, educator, and evaluator. It's not always easy to know where to draw the line in terms of professional behavior. This session is designed to help faculty and staff identify the grey area around the faculty/student or staff/student relationship.

10AM-12NOON

Hort 5001

Carmen Plaza de Jennings, Renée Kilmer, Steve Hodges, Kathie Welch

## You Can Lead a Study Abroad

Study Travel Coordinator, Carolyn Rudesill, will go over the timeline and process for proposing and preparing a Cabrillo Study Travel program for faculty in any discipline who have never led a Cabrillo group before. Bring your ideas and questions and leave with a plan!

10AM-12NOON

1094

Carolyn Rudesill

## Distance Faculty Showcase

This is your opportunity to tour several distance learning courses and see some incredible work that's been done by Cabrillo faculty. Ask them how they designed and developed their courses, and what tech tools they use to engage students, build a learning community, and improve retention.

10AM-12NOON

1096

Distance Education Faculty

## Cabrillo College Employees Union Spring Luncheon

Cabrillo Classified Employees Union welcomes you to our annual spring flex luncheon. We will discuss current challenges that are in front of us and hope to see you all together in one place. Bring your friends and join us! Lunch will be provided.

12NOON-2PM

Hort 5005

Stephanie Stainback

## WebAdvisor—What's New for Spring 2009?

This workshop will cover improvements, new functionality, and what's next in WebAdvisor. Faculty needing information on the basics of logging in, printing rosters, and dropping students should attend the Monday workshop.

1-3PM

1096

Loren Washburn, Marcy Wieland, and Paula Macias

## **Endangered Grammarians**

Discuss the challenges of teaching grammar and the strategies employed by different instructors at Cabrillo. This is a session for teachers who quaintly consider grammar to be important. In an age of text-messaging, chat rooms, and email syntax, how do we get students to care about their grammar? It's a call for action, or at least a support group. (If the previous use of "there" and "Its" bothered you, we'd love to see you at this session.)

1–3PM

405

Winnie Baer, Zarmina Dastagir, Jason Malone, Michael Mangin, and Diane Putnam

## **Making the Connections: Roundtable Discussion for Watsonville Center English, ESL, and Reading Instructors and Integrated Learning Center**

This discussion offers Watsonville Center based instructors and LIA's the opportunity to share ideas for the semester and to plan possible collaborations to improve support for Watsonville Center English, ESL, and Reading students. Light lunch provided.

1–3PM

4410 Wats Center

Shirley Ancheta, Tanya Arnold, Jose Gonzalez, Julie Hanks, and Tera Martin

## **Integrating Health & Wellness Across the Campus**

Join colleagues from multiple disciplines in discussing the challenges and accomplishments promoting Health and Wellness programs, culture and concepts throughout our campus-wide community. What progress have we made? What occupational, transfer and life-long learning classes in Health and Wellness are being created? What other programs and plans are in the making?

1–3PM

1522

Patrick Meyer and Debora Bone

## **Program Chair Meeting**

Program Chairs will discuss issues including how we are addressing impending program changes and budget cuts.

3–4:30PM

312

Michele Rivard

## **Technology Boot Camp—Experienced Campers**

Let us help you update your instructional web resources in Dreamweaver, including how to use style sheets, make your course materials accessible, and download media from the web.

3–5PM

1096

Francine Van Meter

## **Putting Students First—Learner-Centered Strategies for the 21st Century**

(See detailed description in left column.) Faculty will present the techniques they have adapted from On Course and Digital Bridge Academy faculty training workshops sponsored by the Emerging Scholars program. An open discussion will follow on how to apply these strategies in a variety of classes. All On Course and DBA alumni are encouraged to attend and share examples.

3–5PM

510

Geneffa Jonker, Deborah Shulman, Gabriela Rodriguez and other On Course and DBA Graduates

## **IP Phone Training**

Get acquainted with your new phone and become a savvy communicator on campus. Learn how to use basic features on Cisco IP phones to place calls, answer calls, transfer and forward calls, in addition to more advanced features such as conference calls or forwarding your calls to another office on campus. Learn how to maximize the use of IP telephony by using your web browser to change your password or set up a personal address book.

Monday, Tuesday and Wednesday of Flex Week

SAC East 225

8–10AM / 10AM–12NOON / 1–3PM / 3–5PM

## **The Budget Process for Cabrillo Coaches**

This workshop is designed to "walk" members of the athletic department through the budget and the purchase requisition process.

5–7PM

Pool Classroom

Dale Murray

## TUESDAY, FEBRUARY 3, 2009

### **Soirée Culinaire**

French speakers, bring a copy of your favorite recipe to share (written in French, s.v.p.) or bring your questions and/or expertise to our Soirée Culinaire. In a congenial, supportive environment, exercise your dormant language skills to discuss your recipes, the tools of the trade (cooking utensils) and the so-called “French Paradox,” i.e., how eating à la française keeps you healthy! Please bring bread/crackers, cheese or fruit, and/or a beverage to share. This event will be hosted at Allan Lönnberg’s house, 305 Mar Vista Avenue, Aptos (directly across the freeway from Cabrillo). For directions: call Robyn at 477- 5201 x1390 or email: romarsha@cabrillo.edu.

5–7PM

Off campus

Robyn Marshall, Allan Lönnberg, Bernadette Guimberteau

### ***The Courage to Teach*—Continuing the Dialogue**

Join in an ongoing discussion that began last spring. We’ll gather again in Vicki’s living room to take up some more of Parker Palmer’s inspiring questions from his book, *The Courage to Teach*. A copy will be available on reserve in the Library... but don’t let not reading it stop you. Just come with a readiness to examine how teaching can be food that nourishes body, mind and soul. Email Vicki at vifabbri@cabrillo.edu for directions.

5:30–7:30PM

Off campus

Vicki Fabbri

### **Watsonville Center Faculty Meeting and Orientation**

This is an opportunity for new and returning faculty to learn current information regarding developments at the Center and meet with colleagues to share expertise and resources. Get critical information regarding the technology in the classrooms, instructional and student service resources available to students, operational procedures and keys, copier/alarm codes and office assignments.

5:30–8:30PM

4330

Rachel Mayo, Marcelo Nogueira, Tera Martin, and Francisco Tostado

## WEDNESDAY, FEBRUARY 4, 2009

### **Individual Creativity in Math Teaching**

Members of the Mathematics Department will share their Elementary and Intermediate Algebra exams and grading rubrics.

8–10AM

712

David Viglienzoni

### **From Artist Studio to Classroom**

Drawing is an essential part of the creative process. This workshop is designed to bring instructors together to discuss their personal teaching methods. Bring in a successful drawing assignment that inspires students to learn what the studio artist/teacher has to offer. The presenter will begin with a brief introduction on drawing foundation. Powerpoint and slide projectors will be available or bring in actual support materials.

10AM–12NOON

2015

Ron Millhoan

### **SLO and Easy: SLO Assessment—Tips, Tools & Techniques**

Has your department or office defined Student Learning Outcomes for its courses and/or services? Have you developed a plan for assessing those outcomes? Have you begun assessing your SLOs as part of an ongoing planning process? If you answered “No” or “I don’t know” to any of these questions, then this workshop is designed for you. We will review these requirements of the new accreditation standards, show participants how to access online help, and offer strategies for implementing a meaningful SLO Assessment Cycle in your department or office.

10AM–12NOON

406

Winnie Baer and Craig Hayward

**New Tenure Track Faculty Seminar**

The fall 2008 class of new tenure track faculty are invited to reflect about their experiences over the past year and dialog about the future. This session is for new tenure track faculty now that they've had a semester behind them. Hear what "not-so-new" tenure track faculty have to say about what they know now and how their perspective may help smooth your learning curve.

10AM-12NOON                      Sesnon 1804                      Jean Gallagher-Heil, Nancy Phillips,  
Bill Garrison, Peter Shaw, Brian Legakis

**It Continues: The 3rd Annual Social Justice Conference**

The 3rd Annual Social Justice Conference will be held on Saturday, May 2, 2009 from 9:00 am to 3:30 pm at the Aptos campus. We are proud to announce that we will hold an opening reception on Friday, May 1, 2009 from 6:00 pm to 9:00 pm at the Watsonville campus. Please join us to learn the specifics about this year's conference and how you can help behind the scenes and with students. Both SJC I & II had over 350 students, faculty, staff, administrators and members of the community in attendance! Please join us and support social justice here on campus!

10AM-12NOON                      425                      Adela Najarro, Geneffa Jonker and  
Rebeca Villafaña

**"Three Cups of Tea"— Promoting Peace One School at a Time**

Do you ever wonder whether a single individual can make a difference in the world? Greg Mortenson's book, "Three Cups of Tea" dispels any doubts you may have. Read how his failure to reach the summit of Pakistan's K2 led to a "mission to promote peace, one school at a time." It is an amazing and uplifting story. Come and join us in a discussion about the adventure, whether you've read the book or not. For more information about the book and author, visit [www.threecupsoftea.com](http://www.threecupsoftea.com). Copies will be on reserve in the Library.

10AM-12NOON                      Main Library                      Allan Lönnberg and Topsy Smalley

**CCFT Luncheon**

Enjoy a delicious meal while learning about pertinent union-related issues. As in the past few years, we will honor a long-time faculty activist.

12NOON-1PM                      Hort 5005                      Paul Harvell

**CCFT General Council Meeting**

The CCFT Council is one of the most important decision-making bodies on campus. Come meet your union reps, share your input, and learn about the most pressing issues that affect you as a faculty member at Cabrillo. Emphasis will be placed on creating faculty unity in the climate of budget cutbacks.

1-3PM                      Hort 5005                      Paul Harvell

**Adobe CS4: Photoshop, Dreamweaver and Flash**

Join Rick Miller, Adobe Systems Senior Solutions Engineer and certified expert, to see the new interface and exciting additions to Adobe's most popular applications. Hosted by the Teaching & Learning Center.

1-3PM                      1096                      Rick Miller

**"THREE CUPS OF TEA"—  
PROMOTING PEACE ONE  
SCHOOL AT A TIME**

Do you ever wonder whether a single individual can make a difference in the world? Greg Mortenson's book, "Three Cups of Tea" dispels any doubts you may have. Read how his failure to reach the summit of Pakistan's K2 led to a "mission to promote peace, one school at a time." It is an amazing and uplifting story. Come and join us in a discussion about the adventure, whether you've read the book or not. For more information about the book and author, visit [www.threecupsoftea.com](http://www.threecupsoftea.com). Copies will be on reserve in the Library.

10AM-12NOON                      Main Library  
Allan Lönnberg and Topsy Smalley

**TAKING YOUR CAREER TO  
THE NEXT LEVEL**

This panel presentation explores options that open up exciting new horizons for faculty development. Panelists will discuss their own experiences and draw on their background to suggest ways for faculty to enrich their current careers. Discussions will include the Fulbright program, doctoral studies experience and career path choices. The goal of the presentation is to inspire and leave the faculty energized with new goals and ideas.

1-3PM                      Sesnon 1804  
Bernadette Guimberteau, Renée Kilmer, Bill Hill, and  
Matt Escover

**STAFF, FACULTY AND THE  
BOARD MIXER**

The 2nd annual gathering of staff and faculty groups will meet and mix with the Governing Board of Cabrillo. This is a great opportunity to talk with campus leaders and the Governing Board in a relaxed environment.

5-7PM                      Sesnon 1804  
Academic Senate, CCEU, CCFT, and Governing Board

# WEDNESDAY, FEBRUARY 4, 2009

## **The NEW and IMPROVED [www.cabrillo.edu](http://www.cabrillo.edu)**

Join us for a look at the new college website that a cast of hundreds is feverishly working on for launch in July 2009. See the new templates and learn how you can convert your existing pages to this exciting new design.

1–3PM

517

John Mauceri, Mary Planding and Topsy Smalley

## **Great Student Writing: English Writing Awards**

All English and ESL faculty are invited; full-time English faculty may be solicited to assist with reading entries. Come and be a part of selecting award winning essays, stories, and more for the 2008 Writing Awards. Participants will work in small groups reading and discussing entries and ultimately choosing a first and second place winner for each category. We'll wrap up with a discussion of how the process worked and what makes for outstanding writing in various genres.

1–3PM

406

Barbara Bloom, David Sullivan, and Susan Gorsky

## **Taking Your Career to the Next Level**

This panel presentation explores options that open up exciting new horizons for faculty development. Panelists will discuss their own experiences and draw on their background to suggest ways for faculty to enrich their current careers. Discussions will include the Fulbright program, doctoral studies experience and career path choices. The goal of the presentation is to inspire and leave the faculty energized with new goals and ideas.

1–3PM

Sesnon 1804

Bernadette Guimberteau, Renée Kilmer, Bill Hill, and Matt Escover

## **Brain-Based Approaches to Curriculum and Pedagogical Design**

Recent published neurological research on brain plasticity, mirror neurons, synaptic- and neuro-genesis, and the brain's prefrontal lobe have implications for the design of curriculum and pedagogy. In this workshop we will explore the characteristics/ behaviors of successful and unsuccessful students and how recent neurological research points to the development (or lack of development) of a student's prefrontal lobe. We will then discuss ways that curriculum and pedagogy can be designed to utilize this research and explore as an example the Digital Bridge Academy curriculum and pedagogy.

3–5PM

515

Diego Navarro

## **Curriculum Innovations**

Join us for the latest curriculum information regarding issues such as distance education, e-mail voting, and establishing a year-long time line for course development. This presentation is required for Curriculum Committee members.

3–5PM

1096

Dale Attias and Jennifer Cass

## **The Power of Acknowledgement**

In this workshop you will learn a simple process of acknowledgement that will give your students the support and encouragement they need to achieve greater success in the classroom and in life.

3–5PM

Hort 5001

John Orlando

## **IP Phone Training**

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5–7PM

Sesnon 1804

Academic Senate, CCEU, CCFT, and Governing Board

### WAIS IV Practice

This workshop is designed for **Learning Disability Specialists only** to practice and familiarize themselves with the new WAIS IV subtests. At this informal session, participants should be prepared to be a test-taking student, and a questioning, concerned test administrator. If you have access to a kit, please bring it.

10:30AM–12NOON

1072

Deborah Shulman

### Digital Media Department Online Lab

This workshop is for Digital Media Department Instructors who will be teaching online labs. The first hour will highlight effective online lab models, including facilitation of online discussions, online lab exercises, and quizzes. The second hour will cover hands-on basics of Blackboard and setting up tools for the online lab environment.

11AM–1PM

517

Wendy Norris and Francine Van Meter

## GUIDELINES FOR FLEX

The flex calendar affords faculty the time and format in which to examine instructional concerns outside the traditional classroom setting. It offers an appropriate prelude to the school year as well as a checkpoint between semesters to refresh our sense of educational mission. This publication is your guide to the principles and process of staff development flex days at Cabrillo College. If you have any questions after reading it, please consult with your Dean or the Staff Development Coordinator.

### General Guidelines:

#### 1. Required flex time:

Faculty may fulfill their flex requirement by attending workshops on flex days, participating in advisement at registration, or performing individual projects on designated flex days. Any exceptions to this policy must be approved by your Dean.

Full-time faculty have a minimum time commitment of 24 flexible hours per year plus two fall semester mandatory days and one spring semester mandatory day.

Partial contract faculty are required to participate in a specific number of days, which is prorated on a per-

centage basis of an individual's contract. Adjunct faculty are required to participate in at least one hour of flex activity per teaching unit each semester.

#### 2. Special exception:

You may perform flex activities on days other than the scheduled flex days, as long as they are not your regular teaching days. Weekends and holidays are permissible as are days when you are only teaching in the evening, or evenings when you are only teaching during the day. You must obtain approval of your Dean.

#### 3. Deadlines:

The deadline for submitting your flex agreement is the end of flex week. This contract needs to be signed by you and your Dean. The deadline for submitting your individual activity is the end of flex week. This contract needs to be signed by you and your Dean.

#### 4. Nonparticipation:

Should you decide to refuse to participate in the flex week, you will have your pay reduced by the number of days of nonparticipation (maximum of five days fall semester and four days spring semester). All flex activities must be completed within the academic calendar.

# THURSDAY, FEBRUARY 5, 2009

## DIVISION/DEPARTMENT DAY

DIVISION/DEPARTMENT	TIME	ROOM	DIVISION/DEPARTMENT	TIME	ROOM
Business, English, and Language Arts Division Meeting	8:30–10:30AM	508	Instructional Development	9–10:15AM	SACW 214
BARE			Learning Skills	12:30–2:30PM	Deborah Shulman's home
Accounting and Finance	10:30AM–12:30PM	506	Library Division Meeting	9–10AM	1040
Business			Reference/Instruction	10–12NOON	1040
Real Estate			Potluck	12NOON	1040
Computer Applications and Business Technology	10:30AM–12:30PM	507	Natural and Applied Sciences Division Meeting		
English	10:30AM–12:30PM	510		9–11AM	5005
ESL	10:30AM–12:30PM	ESL lab		Horticulture Center	
Foreign Languages	10:30AM–12:30PM	1093	Astronomy	3–5PM	Obsrv
Journalism	10:30AM–12:30PM	407	Biology	11:30AM–1:30PM	616
Reading	10:30AM–12:30PM	1062	Chemistry	11:30AM–1:30PM	614
Career Education and Economic Development (CEED)	9AM–1PM	SAC225	CS & CIS	11:30AM–1:30PM	2502
Counseling Division Meeting 8:30–11:30AM		SACW202	Construction and Energy Management	12–2PM	1301
Health and Wellness Division Meeting	9–11AM	1522	Digital Management Career Preparation	2–5PM	510
Adaptive PE	12NOON–2PM	1107	Engineering	11:30AM–1:30PM	715B
Dental Hygiene	12NOON–4PM	610	Engineering Technology	8AM–7PM*	SJ Union
Health Science	12NOON–2PM	831		*Saturday, February 7	
Human Services	5–7PM	831	Geology/Ocean	11AM–1PM	5005
Medical Assistant	12NOON–4PM	514	Horticulture	12NOON–2PM	5015
Nursing	11:30AM–2:30PM	1520	Math	11:30AM–1:30PM	711
Physical Education/Athletics	11:30AM–1:30PM	1118	MESA	2–4PM	714
Radiologic Technology	1–3PM	1603	Physics	11:30AM–1:30PM	830
Stroke Center	12NOON–2PM	Stroke Center	Welding	8AM–7PM*	SJ Union
Human Arts and Social Sciences Division Meeting	8:30–10:30AM	1804		*Saturday, February 7	
Anthropology	11AM–1PM	431	Visual and Performing Arts Division Meeting	9–11AM	Forum 450
Archaeological Tech	11AM–1PM	431		9–11AM	Forum 450
Communication Studies	11AM–1PM	834	Art History	11AM–1PM	VAPA1014
Culinary Arts & Hospitality	11AM–1PM	1803	Dance	11AM–1PM	1117
Early Childhood Education	5:30–8:30PM	1508	Digital Media	11AM–1PM	517
Global Studies	11–11:30AM	425	Music	11AM–1PM	204
Global Studies Dept Mtgs	11:30AM–1PM	425	Photography	12NOON–2PM	VAPA2022
Economics, Education, History, Geography/ Meteorology, Political Science, Womens' Studies			Studio Arts	11AM–1PM	VAPA3004
Philosophy	11AM–1PM	403	Theatre Arts	11AM–1PM	208
Psychology	11AM–1PM	401			
Public Safety	11AM–1PM	1605			
Sociology	11AM–1PM	431			

FRIDAY, APRIL 3, 2009

One Day Workshop / Conference hosted by the **California Chapter of the College Reading and Learning Association**

The College Reading and Learning Association (CRLA) is a group of student-oriented professionals active in the fields of reading, learning assistance, developmental education, and tutorial services at the college/adult level. CRLA's members represent diverse disciplines: English, ESL, Reading, Math, Study Skills, Tutorials, and Learning Disabilities. The California chapter will host their annual meeting, along with a day workshop / conference, at Cabrillo College this spring. All are invited to join us! More details soon! For more information, please contact Tera Martin, 477-5152.

JUNE 8–14, 2009

## DIGITAL BRIDGE ACADEMY'S FACULTY EXPERIENTIAL LEARNING INSTITUTE

The Digital Bridge Academy Faculty Experiential Learning Institute (FELI) exposes participants to the transformative exercises and curriculum used with students during the first two weeks of the Digital Bridge Academy semester at Cabrillo College, Berkeley City College, Las Positas College and Hartnell College.

The results have been positive, and faculty members have valued the opportunity to build a community, to discuss teaching with other instructors, and to develop new tools and understanding for working with students, especially students who come from poverty. An evaluation of the FELI by UCSC's Center For Justice, Tolerance and Community is available.

Participants have included Cabrillo faculty members from many disciplines, ranging from English and Math to Basic Skills, Biology, Chemistry, CIS, Counseling, Dance, Anthropology, History, Early Childhood Education, and Sociology.

If this opportunity interests you or you would like to obtain an evaluation, please contact Beth Nelson, DBA Program Manager for additional information at [benelson@cabrillo.edu](mailto:benelson@cabrillo.edu) or 477-3272.

JUNE 11–12, 2009

## 2009 ONLINE TEACHING CONFERENCE

Digital Native or Immigrant? Preparing 4 R New Generation of Students.

Our next generation of students was born into a world filled with digital technology. Stay ahead by attending the annual Online Teaching Conference, Thursday and Friday, June 11-12, 2009, hosted by the @ONE Chancellor's Office Project at Cabrillo College. This event is attended by hundreds of community college faculty and staff throughout California. Cabrillo faculty and staff are eligible to receive a waiver on the registration fee. For more information, contact Francine Van Meter in the TLC at 831-479-6191 or Marti Atkinson at [matkinson@ccccone.org](mailto:matkinson@ccccone.org) or 831-722-9898.

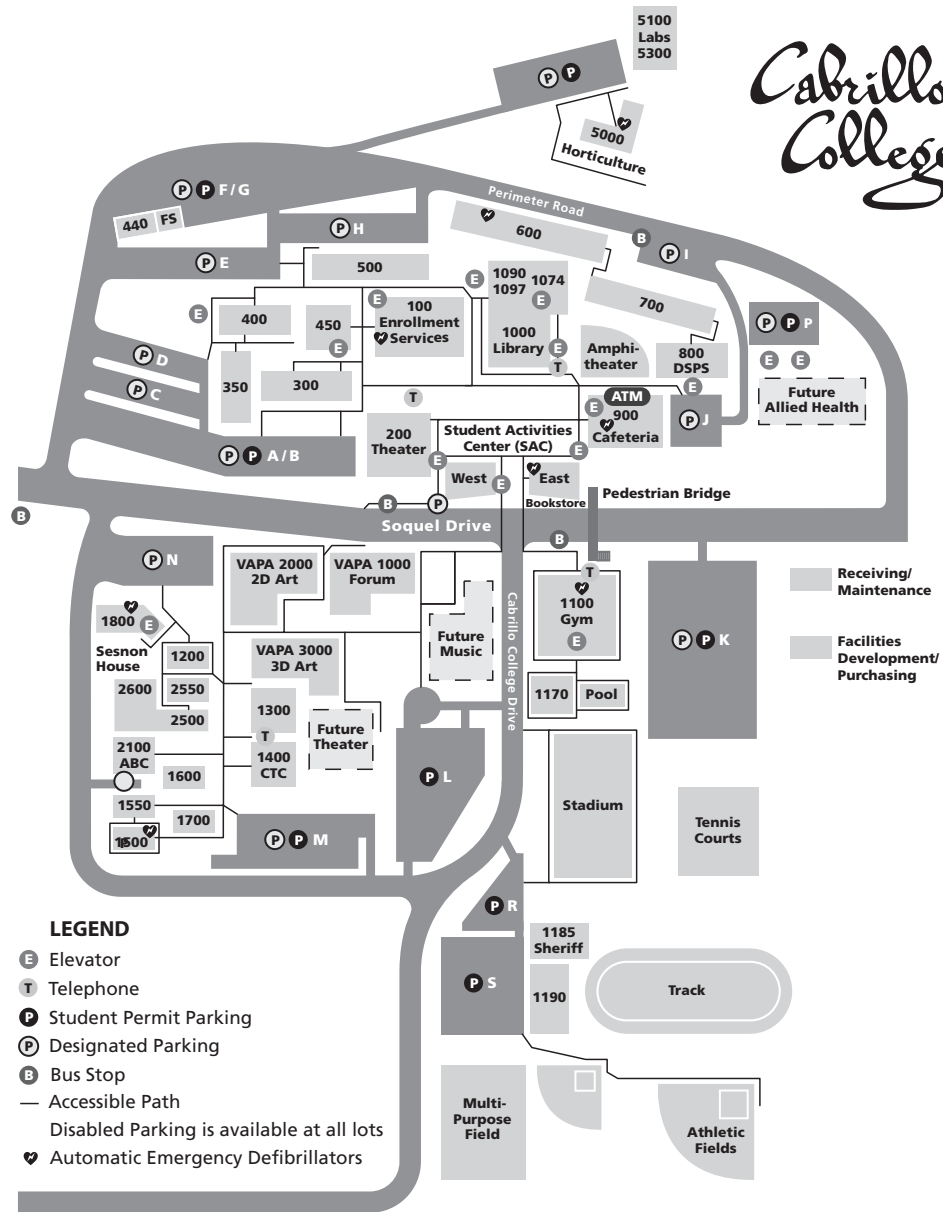
### CABRILLO STAFF DEVELOPMENT COMMITTEE

Renée Kilmer, Johanna Bowen, Mark Hopkins, Adela Najarro, Dan Martinez, Rory O'Brien, Beatriz Perez, Sue Slater, Francine Van Meter, John Govsky, Vicki Fabbri, Sesario Escoto, Loree McCawley, Winifred Baer

### ACKNOWLEDGEMENTS

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- 800 Administrative Offices
  - 100 Admissions and Records
  - VAPA 1000 Art History Forum
  - SAC West Assessment
  - 1700 Baskin Child Care Center
  - SAC East Bookstore (Librería)
  - 2600 Business Office
  - 800 Cabrillo Advancement Program
  - 2100 A Cabrillo Extension Office
  - 900 Cafeteria
  - 100 Career Transfer Center
  - 1500 Children's Center
  - 2500 Cisco Lab
  - 100 College Bank
  - 2100 A Community Education & Economic Development
  - 2100 B Cooperative Work Experience Education
  - 100 Counseling
  - 1190 Delta High School
  - 600 Dental Hygiene
  - 1000 Digital Bridges Academy
  - 800 Disabled Student Program / Services (DSPS)
  - 450 Erica Schilling Forum
  - 900 Extended Opportunity Program & Services (EOPS)
  - 2030 Facilities Development/Purchasing
  - FS Faculty Senate Office
  - 800 Fast Track to Work
  - 100 Financial Aid & Scholarships
  - 1100 Gymnasium (Gimnasio)
  - 5000 Horticulture
  - 900 Human Resources (Recursos Humanos)
  - 100 Hurd Enrollment Services (Servicios de Matricula)
  - 1200 Information Technology
  - 800 Job Placement / Student Employment
  - 1000 Learning Resource Center (LRC)
  - 1000 Learning Skills
  - 700 Mathematics, Engineering, Science Achievement Lab (MESA)
  - 1074 Math Learning Center (MLC)
  - SAC West Matriculation Office
  - SAC West Outreach & Recruitment
  - 800 Physics Learning Center
  - 700 Planetarium
  - SAC West Puente Program
  - SAC Samper Student Activities Center
  - 1800 Sesnon House (Pino Alto Room)
  - 1185 Sheriff
  - 2100 C Small Business Development Center (SBDC)
  - 1400 Solari Computer Technology Center (CTC)
  - SAC East Student Affairs Office (Asuntos Estudiantiles)
  - 900 Student Health Center (Centro de Salud)
  - 1000 Swenson Library (Biblioteca)
  - 1095 Teaching & Learning Center (TLC)
  - 100 Transfer Center
  - 1000 Tutorials
  - 1000 Writing Center & ESL Lab
- 
- INSTRUCTIONAL DIVISION OFFICES**
- 500 Business, English, Language Arts (BELA)
  - 500 Health, Wellness, Physical Education & Athletics (HWPEA)
  - 400 Human Arts & Social Sciences (HASS)
- SAC West** Instructional Development (ID)
- 700 Natural & Applied Sciences (NAS)
- VAPA1000** Visual, Applied & Performing Arts (VAPA)



**LEGEND**

- E Elevator
- T Telephone
- P Student Permit Parking
- P Designated Parking
- B Bus Stop
- Accessible Path
- Disabled Parking is available at all lots
- ♥ Automatic Emergency Defibrillators

**AUTOMATIC EMERGENCY DEFIBRILLATORS**

Are located in the following buildings:  
100 - 600 - 900 - 1100 - 1500 - SAC East - Sesnon House (1800)

**IN CASE OF EMERGENCY CALL 911**

To reach a Sheriff's Deputy 7:00am - midnight,  
call 831.212.8464.  
For ADA assistance, call 831.479.6379.

**CONTACT US AT:**

Aptos Campus	831.479.6100
Watsonville Center	831.477.5100
Scotts Valley Center	831.477.3550
Disabled Student Program/Services	831.479.6379

[www.cabrillo.edu](http://www.cabrillo.edu)

**FREQUENTLY ASKED QUESTIONS**

- Where do I get a bus pass?**  
Student Affairs office in SAC East.
- How do I get a parking permit?**  
1) Staff permits can be obtained at College Bank.  
2) Day Permit vending machines are located in parking lots.
- Where can I get something to eat?**  
– Cafeteria, Building 900  
– Kiosk at the Building 100 Plaza  
– Kiosk between Buildings 1300 & 1400  
– Lower level of SAC West  
– Pino Alto Restaurant - Sesnon House