

STAFF DEVELOPMENT COMMITTEE

MEETING MINUTES

November 15, 2007

Attendees: Francine Van Meter (chair), Dan Martinez, Johanna Bowen, John Govsky, Loree McCawley, Mark Hopkins, Rory O'Brien, Sue Slater, Vicki Fabbri

Spring 2008 Flex Calendar

At the last meeting there was discussion on expanding the part-timers' orientation to spring. (10-25-07 minutes) Francine was under the impression John would talk to Rock about doing a spring adjunct orientation and discuss what adjuncts need. There was no proposal submitted for a spring adjunct orientation so it did not make the calendar. John stated he would contact Rock about content needs. Francine also contacted Rock (11-28-07) about where the responsibility will lie for submitting a proposal.

Renée received an advance copy of the calendar and approved it via email. The committee approved the Spring 2008 Flex Calendar.

Francine brought forward a conference attendance request from Lalu Simcik for a conference he attended and was a presenter. Because the request came in past the first funding deadline, the committee asked the request be held over to the next round of funding in February.

Upcoming Fall 2007 meeting dates

~~Thursday, December 13, 3:30–5pm~~ **CANCELED**