

FREE SPEECH INFORMATION

Visitors to campus will check in with Kim Flock in SAC East-Welcome Center, 831-479-6571 or kiflock@cabrillo.edu for visiting groups' contact and information.

Visitors to our campus have constitutionally-protected rights of freedom of speech and expression. Notwithstanding this fact, a delicate balance is required between Freedom of Speech First Amendment rights of Visitors and the compelling public interest to protect the safety of our campus community. Please be advised that Freedom of Speech is protected as such:

- In accordance with college policy on freedom of speech, ANY individual or group can request or show up unannounced and is allowed space on campus to communicate to the campus community.
- We no longer have a pre-approval policy in place for visitors wishing to distribute literature or communicate with students on campus. However, in order to notify the campus of the presence of visitors, the college respectfully requests that visitors check in with a 48 hour notice prior to their arrival.
- Please be courteous to all campus visitors.
- NOTHING in the college policy shall prohibit the regulation of hate violence! Hate violence is defined as physical intimidation or physical harassment, physical force or physical violence that is directed against any person or persons, or the property of any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political or religious beliefs of that person or group.
- Acts shall not be considered "hate violence" BASED ON SPEECH alone, EXCEPT upon a showing that the speech itself threatens violence against a specific person or group of persons, that the person or group of persons against whom the threat is directed reasonably fears that the violence will be committed because of the speech, and that the person threatening violence had the apparent ability to carry out the threat.
- Students may be disciplined for harassment, threats, intimidation, or hate violence unless such speech is constitutionally protected.

The Cabrillo College Sheriff's Office-Campus Division and Student Services-Welcome & Information Center will advise of the group's presence. The Constitution protects the expression of highly, unpopular, even repulsive ideas. Student Affairs may advise faculty, staff, administration and students of their presence, when, in the opinion of Student Affairs, the advocacy topic is considered controversial, emotionally charged or have the potential to be disruptive. With respect to handling visitors whose communications fall within this category, please remind students that, students:

- ❖ May take alternate routes, and are not obligated to engage, make eye-contact, or accept any literature from an individual or group. Visitors no longer have to stand behind a table.
- ❖ Counter-advocacy is also a First Amendment right for our campus community as well. HOWEVER, hate violence will not be tolerated. Students may be disciplined for harassment, threats, intimidation, or hate violence through disciplinary action.
- ❖ If in distress call Student Health Services at 831-479-6345/Room 912. Anonymous appointments are available on campus.
- ❖ Santa Cruz County offers a help line by dialing 211 or website at www.2-1-1santacruzcounty.com.
- ❖ If you notice any individuals or groups please contact Kimberly Flock-Program Specialist at 831-479-6571 immediately so we may notify the campus. You have the right to ask for a receipt issued through the SAC East office.
- ❖ Notify the Cabrillo College Sheriff's Campus Division dispatch line at 831-471-1121, if necessary.
- ❖ **As always, if you see a true emergency on campus, please call 911.**
Student Affairs greatly appreciates the collaboration of all campus constituents to keep the campus safe and secure. Please feel free to distribute this to all concerned.



Cabrillo Community College District
Welcome & Information Center, SAC East Bldg 200
6500 Soquel Avenue, Aptos, CA 95003

FREE SPEECH REGISTRATION

Request#	

<i>(Staff Initials & Date)</i>	

Return your completed registration form to the Welcome & Information Center Office

GENERAL GUIDELINES	
❖	Students and campus visitor's use of the district for Free Speech will be available during regular campus hours. The college has the responsibility to designate time, place and manner.
❖	A completed registration form shall be submitted to the Welcome & Information Center
❖	Board Policy 3900: Speech: Time, Place, and Manner – Students and Campus Visitors

Administration Procedure 3900: Students and campus visitors shall be free to exercise their rights of free expression, subject to reasonable regulations governing time, place, and manner.

Students and campus visitors use of the District for Free Speech is subject to the following:

- a) Students and campus visitors shall be allowed to distribute petitions, circulars, leaflets, newspapers, and other printed matter, provided that no person shall be forced to take such materials.
- b) The foregoing notwithstanding, no person shall hinder, block or obstruct the free movement of others or hinder, block or obstruct the ingress and/or egress to all campus public areas.
- c) No students and campus visitors using the areas shall touch, strike or impede the progress of passersby, except for incidental contact or contact initiated by a passerby.
- d) Materials distributed that are discarded or dropped in or around the areas other than in an appropriate receptacle must be retrieved and removed or properly discarded by those persons distributing the material prior to their departure from the areas that day. A charge will be incurred for any remaining debris.
- e) Students and campus visitors shall not use any means of amplification that creates a noise or diversion that disturbs or tends to disturb the orderly conduct of the campus or classes.

The Santa Cruz Sheriff's Department-Cabrillo Division will be responsible for enforcing the administrative procedure.

REGISTRATION INFORMATION (REQUIRED)

Date(s) _____ Arrival/Setup at _____ am/pm Exit/Tear-down _____ am/pm

Location(s) _____

Organization Name _____

Responsible Individual _____

Address _____

Phone Number: _____ Email Address: _____

Names(s) of individuals(s) to be on site during activity _____



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HOLD HARMLESS STATEMENT

Hold harmless against all liability and indemnify Santa Cruz Sheriff's Department, Cabrillo Division, Cabrillo College and the District Board of Trustees, its officers, and employees from any claim or demand that may arise from this contract; and the organization shall, at its own cost, expense and risk, defend any legal proceeding that may be brought against SCSD, Cabrillo Division, Cabrillo College, and the District Board of Trustees, its officers, agents and employees, on any liability, claim or demand, and satisfy any judgement that may be rendered against any of them.

I have read and understand all of the terms and conditions of this Free Speech Area Registration and agree to the guidelines as stated.

SIGNATURE _____ **DATE** _____

Once approved, a copy of this form must be retained with you at all times (in all locations) while on district property..

<u>For Office Use Only</u>	
Signature _____	Date _____
Issued to: _____	
Date(s) _____	
Location(s) _____	
Names of individuals(s) allowed to be on site during activity: _____	
<i>(This registration form is valid for the date(s) and location listed in this box)</i>	

Guidelines for Chalking on Campus

If your organization would like to chalk on campus for the purpose of advertising for an event, please remember that:

1. Chalking is allowed on the Cabrillo College campus, you will need to submit an event request form.
 - a) Chalking should not be used in excess. Try to limit yourself to one chalking per area of campus.
 - b) Areas include the Quad, Library Plaza, VAPA, between the SAC East & SAC West buildings, etc,
2. All chalking should be used to promote events, awareness, etc. no offensive language, images, etc.
3. If your chalking is to bring awareness to an issue, please be sure to include messages of hope and also resources they can reach out to on or off campus.
4. All chalking done for an event should be removed/washed away 1 week after an event is completed. If the chalking is not removed within a week, a warning will be sent by the Student Activities Coordinator to the organization.
5. If a chalking is not removed after receiving a warning, your organization/department could be charged up to \$25 an hour for the time incurred cleaning it up.