A brief guide to using **Core FTP Lite** to transfer your files to a web server

(Note that you must have Core FTP Lite installed first. Core FTP Lite is installed on student lab computers at Cabrillo College. It is also freely available for download at [www.coreftp.com](http://www.coreftp.com))

Follow these steps:

1. Run the **Core FTP Lite** program

2. In the Site Manager window, enter the Host Name (www.webhawks.org) and Username (cs1l+yournetworkaccountname). Click the **Connect** button.
CS1L: Technology Tools

3. You will be prompted for your **password**. Enter your **birthdate as mmddyy**.

4. You may see the **server's host not cached** dialog box. If so, click **Yes**.

5. After you are connected, you will see the **main window**.

6. On the **remote** (right) side display pane, open (double click) the **public_html** folder. This is where you will deposit your folders and files.
7. On the **local** (left) side display pane, click the **Directory Tree** button. In the resulting **Local** dialog box, select the location of your files (such as **Desktop**).

8. Now **click-and-drag your files** from the local (left) pane to the remote (right) pane.
9. To verify that you files have been correctly transferred, try the following URL in your web browser:

If the first page of your website is a name other than *index.html*, enter the following-

`www.webhawks.org/~cs1lyournetworkaccountname/foldername/nameofyourfirstpage.html`

This is what you enter if the first page of your site is *index.html*

`www.webhawks.org/~cs1lyournetworkaccountname/foldername/index.html`

Once you enter the URL path to your index page on webhawks, it should appear. Now, you can navigate to your other pages.