Written Homework Rules and Guidelines

- **Late homework will not be accepted.** Homework is considered late if not turned in before or at the time of the exam for the corresponding chapters.

- Loose-leaf paper is recommended. No notebooks will be accepted.

- Homework is to be **neat and organized** – your writing is to be **readable**, problems should be numbered and worked in order, and your answers boxed, circled, or somehow set apart from the problem.

- Problems are to be separated by at least one line width.

- The top right of each **page** should clearly display the text section number as well as your name.

- **Copy original problem** to paper first, then show your calculations and final answer. For wordy application problems you only have to write down the key pieces of information.

- **NO WORK ... NO POINTS!** It’s that simple! The process is much more important than the answers in this class. First write down the original problem. Then **show your work**, step by step, in a logical manner. Remember to use equal signs properly. Homework with only answers will receive zero points.

- When working on word problems, any variable(s) need to be clearly defined (using words or pictures), all work has to be shown, and the final solution is to be written as a complete sentence with correct units.

- Graphing problems need to be done on a neatly drawn grid, with evenly spaced axis scales on graphing paper.

- I assign mainly odd problems, with the intent of you to **correct your own answers** with the *Answers to Selected Exercises* or *Student Solutions Manual*, both of which can be found in CourseCompass. If you can’t figure out a problem, please ask a tutor or post your question on the Discussion Board – you earn participation points for doing so and others can earn points by answering your question. Do not just copy work and answers from the *Student Solutions Manual*.

- **Staple** your pages together, in correct order, in the top left corner. (Please do NOT use paperclips or fold the corners.)

**Grading:** There will be 4 written homework assignments, each worth a total of 15 pts.

- 10 pts – I will check 10 specific problems in each homework set, worth 1 pt each
- 5 pts – overall completeness
- 15 pts – total

*If you are not sure if your homework conforms to the guidelines above, please come and see me.*