History Instructor  
CR04-71 (Tenure Track Position)  

College Web Address:  www.cabrillo.edu  

Application Deadline: Wednesday, February 23, 2005 by 4:00 p.m.  

Starting Salary Range:  $46,507 to $71,339 per year depending on education and experience; maximum salary step placement on the faculty salary schedule is step 9.  Cabrillo College provides a doctoral stipend of $3,105 per year for eligible contract faculty.  

Benefits:  Cabrillo College provides a current benefit stipend for medical, dental, life and long-term disability insurance for employees and eligible dependents.  

Days per Year:  Faculty enjoy a 175-day work schedule.  

Beginning Date:  Position scheduled to begin Fall semester 2005 pending funding and Governing Board ratification.  Assignments may include distance education courses and may be at various campus locations; days, evenings, and/or weekends.  

About Cabrillo College  
Situated on Monterey Bay in the county of Santa Cruz, California, Cabrillo College is one of the most highly regarded community colleges in the state for its success in the area of transfer and career education and currently serves over 14,000 students.  Cabrillo College transfers many of its students to three nearby universities – the University of California at Santa Cruz, San Jose State University in the heart of Silicon Valley, and California State University at Monterey Bay.  Cabrillo's career education is closely connected to the nearby Silicon Valley business environment as well as that of the greater San Francisco Bay Area.  Cabrillo focuses on student-centered learning and has a tradition of collegial governance.  Currently, facility planning and major construction is under way on campus for a new Student Services Complex, Arts Education facilities and a Health Care Education Center.  

About the Community  
Santa Cruz County (population 260,372), is located on California’s Central Coast, 65 miles south of San Francisco and 35 miles north of Monterey.  Santa Cruz County boasts a rich cultural life and numerous recreational opportunities.  Residents enjoy a Mediterranean climate amid redwood forests, sparkling beaches and rich farmland.  

Approximately 32% of Cabrillo College students are from underrepresented populations, with 24% Hispanic or Latino.  To increase outreach to this population, Cabrillo established a center in Watsonville, where Hispanics and Latinos are 75% of the population.  This population is the fastest growing group in Santa Cruz County.
The college is particularly interested in candidates who possess academic or life experiences that enhance teaching in a multicultural context.

Local cultural highlights include numerous performing arts events, and museums and galleries throughout the area which showcase the work of artists in every medium. A number of annual events celebrate the area’s ethnic and cultural diversity. For more information, visit the Santa Cruz County website at www.scccvc.org/places/county.html.

About the Department

The History Department at Cabrillo College is looking for a faculty member to join us in our pursuit of student success and professional excellence.

The History department offers core courses in United States, European, and world history, as well as courses focusing on women, cultural and ethnic groups within the United States, area studies in Asia and the Americas, and local and regional history. All of the courses have been articulated, and with the sole exception of the regional history sequence, are fully transferable to UC and CSU systems. We prepare students to transfer as history majors and we also provide our students with a variety of ways to fulfill both the United States History and multicultural requirements for graduation and transfer. The department is committed to an emphasis on analytical writing as the primary means of student evaluation, as well as encouraging students to develop critical thinking skills through the analysis of historical questions. The department currently has four full-time faculty members.

Faculty at Cabrillo College have a long history of shared governance and participation in all levels of decision-making at the college. To teach at Cabrillo is an opportunity to learn, to collaborate, to create, and to make a difference in the lives of our students and our community.

Position Description

The successful candidate will have a broad background in American and Chicano history. The teaching assignment for the 2005/06 academic year will consist of four classes in each of two semesters.

Teaching assignments include but are not limited to:

- History 17A – U.S. History to 1865
- History 17B – U.S. History since 1865
- History 21A – History of the Chicano to 1865
- History 21B – History of the Chicano since 1865
- History 16C – History of Mexico

The successful candidate will also be encouraged to develop courses in his/her own areas of expertise and interest. In addition, the successful candidate should be adept at developing students’ research and Internet skills. Successful candidate will be sensitive to students of diverse backgrounds and committed to the mission of the community college.
Professional assignments include participation in division, department, and college-wide meetings; curriculum and program development; and other related duties.

**Qualifications**

**Required Education from a U.S. Department of Education recognized accredited organization:**

*Master's Degree* in history OR
*Bachelor's Degree* in history AND
*Master's Degree* in political science, humanities, geography, area studies, women's studies, social science or ethnic studies

OR

The Equivalent

OR

A lifetime California Community College Instructor Credential in History.

**Equivalency**

*Candidates without the specified degrees listed above must complete and submit an Application for Equivalency Determination.* Additionally, candidates must provide documentation, as part of this application process, sufficient to convince the committee that the candidate possesses the equivalent of these minimum qualifications, including the depth and breadth of discipline knowledge plus general education. Further information and application for equivalency forms may be obtained at www.cabrillo.edu/services/hr/apps/index.html.

*Note:* Graduate students currently working on a Master’s degree are encouraged to apply, with the understanding that the degree must be completed and confirmed by July 1, 2005.

**Required Professional Expertise**

1. Knowledge of and commitment to teaching strategies and methods, which enhance student success at community colleges.
2. Effective oral and written communication skills.
3. Demonstrated ability to teach the courses and effectively perform the duties (teaching demonstration will be part of interview).
4. Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
5. Ability to work cooperatively with others.

**Desired Discipline-Specific Qualifications:**

1. Recent, successful teaching experience in the subject area at the lower division college level or secondary level.
2. Experience with or willingness to explore innovative teaching methodologies in addition to lecture mode.
3. Bilingual English/Spanish.

**Selection Process**

A committee will review complete applications. Meeting minimum qualifications does not ensure an interview. Therefore, it is critical that candidates submit a detailed and
complete application. The application will be used to assess each candidate’s qualifications and determine the possible match between qualifications and the assignment. A limited number of candidates will be invited for an interview slated for approximately early-to-mid April 2005. Partial travel reimbursement may be available.

How to Apply

Application forms may be obtained through Cabrillo’s web site: www.cabrillo.edu/services/hr/apps/index.html OR from the address below:

Cabrillo College, Human Resources Department
6500 Soquel Drive, Aptos, CA 95003
OR Fax to (831) 477-3545
(E-mail transmittals and postmarks are not accepted)

To be considered, each candidate **MUST SUBMIT**:

1. Completed and signed Cabrillo College application.
2. Cover letter, which states how the candidate specifically meets the qualifications.
3. Job-related resume.
4. Verification of educational qualifications (Foreign transcripts must be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant):
   • Transcripts from all colleges attended (copies are acceptable) OR official proof of request for transcripts. If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required.
   • Copy of Teaching Credential, front and back (if applicable).
5. Supplemental Application for Equivalency Determination and supporting documentation. (This is only necessary if candidate does not possess and submit proof of specified degrees listed in minimum qualifications OR possess and submit copy of a valid lifetime credential).
6. Three job-related letters of recommendation, which address the candidate's ability to perform the duties of this position.
7. In a response of no more than two typed, double-spaced pages, describe your approach toward teaching Chicano history at the community college level.
8. Criminal History Inquiry Supplemental form.

If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.
Candidates selected for employment with Cabrillo College must agree to be fingerprinted and cleared, provide current Tuberculosis test results, provide proof of eligibility for employment in the United States and present a valid Social Security card upon hire.

**Application Deadline**

All application materials **MUST** be received in the Human Resources Department by 4:00 p.m., Wednesday, February 23, 2005. (E-mail transmissions and postmarks will NOT be accepted).

*Please Note:* Cabrillo College will be closed beginning Thursday, December 23, 2004 and will reopen on Monday, January 3, 2005, for the receipt of application materials. Additionally, Cabrillo College will be closed on Friday, February 18, and Monday, February 21, reopening on Tuesday, February 22, 2005 for the receipt of application materials.

*Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body.*