Employment Opportunity

Intercollegiate Coach
CR04-23 (Temporary, part-time assignments)

Apply by: Wednesday, April 28, 2004, 4:00 p.m.

Example of Teaching Assignments and Related Duties

- Intercollegiate Football and/or Intercollegiate Golf
- With the Athletic Director: promote the intercollegiate program in Santa Cruz County; recruit local athletes; participate appropriately in athletic department public relations; fundraising projects; and attend athletic department and Coast Conference meetings as appropriate.
- Coach activity class(es) as assigned.

Qualifications Required:

1. A lifetime California Community College Instructor credential in physical education OR meet state minimum qualifications or equivalent (refer to attachment as it relates to state minimum qualifications and equivalency).
2. Knowledge of and commitment to teaching strategies and methods, which enhance student success at community colleges.
3. Effective oral and written communication skills.
4. Demonstrated ability to teach the courses or perform the duties effectively as described above (a teaching demonstration may be part of the interview).
5. Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
6. Ability to work cooperatively with others.

Desirable:
1) Recent, successful teaching experience in the subject area at the high school, college or university level

Please Note: To ensure an accurate evaluation of your application materials, please submit information regarding your education, experience, knowledge and abilities as they relate to the qualifications listed.

Starting Date
Assignment scheduled to begin summer session 2004, pending funding and administrative approval.

Salary
$921 - $1,378 per teaching unit, per semester, depending on education and experience. Cabrillo College provides a doctoral stipend of $61 per unit for eligible adjunct faculty. One to four classes; up to nine teaching units per semester; assignments may be at various campus locations; days, evenings, and/or weekends; hours to be arranged.

How to Apply
Application forms may be obtained through our web site: http://www.cabrillo.edu/services/hr/apps/index.html OR our office location noted below. A signed application and the materials listed below must be submitted to:
*EACH APPLICANT MUST SUBMIT:
1)  Completed and signed Cabrillo College application.
2)  Job-related resume.
3)  One to three recent job-related letters of recommendation, which address the candidate's ability to perform the duties of this position.
4)  Verification of educational qualifications:
   - Transcripts from all colleges attended (copies are acceptable). If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required. Foreign transcripts are required to be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant.
   - Copy of teaching credential, front and back (if applicable).
5)  Supplemental Application for Equivalency Determination (as it relates to equivalency if candidate does not possess a credential or meet the minimum qualifications).
6)  Criminal History Inquiry Supplemental application form.

ADDITIONALLY, APPLICANTS MAY WISH TO SUBMIT:
1)  Cover letter that addresses the candidate’s qualifications for these assignments.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.

Selection Procedure  A search committee will review application materials. On the basis of appraisal of qualifications as documented by application materials submitted, the search committee will invite applicants for interview. If the candidate does NOT possess an applicable community college credential or the specific degree(s) listed on the next page under "State Minimum Qualifications," then he/she MUST provide evidence of equivalency as described under "Equivalency Requirements." An eligibility pool may be established.

Candidates selected for employment with Cabrillo College must agree to be fingerprinted, provide current tuberculosis test results, provide proof of eligibility for employment in the United States and present their Social Security card upon hire.

Application Deadline  All application materials MUST be received in the Human Resources Department by: Wednesday, April 28, 2004 by 4:00 p.m. (Postmarks or E-mail transmittals are not accepted).

Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body.
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State Minimum Qualifications and Equivalency Requirements (whichever is applicable)

State Minimum Qualifications
Coaching
Bachelor’s Degree and 2 years of relevant experience OR
Associate Degree and 6 years of relevant experience OR
The equivalent.

Equivalency Requirements
Equivalency to an academic degree shall include the same depth of knowledge in the discipline and breadth of general education that is required for the degree to meet the minimum qualifications. Equivalent preparation for employment shall be considered under any one category or any combination of the categories listed below:

a) Degree in related field with equivalent course work in the required discipline as indicated by transcripts and/or thesis subject.
b) Equivalent degrees from foreign universities (as determined by an agency selected by Cabrillo College).
c) Course work at an accredited institution of higher education AND state-approved continuing education units applicable for maintaining licensure AND/OR an internship for licensure AND/OR equivalent professional or work experience AND/OR equivalent verifiable accomplishments of eminence in the discipline including but not limited to: publications, research, seminars, creative works, professional performances or exhibitions, honors or awards.