Student Health Services Nurse Practitioner
CR05-53 (75% categorically funded assignment)

Application Deadline: Tuesday, March 7, 2006 by 4:00 p.m.

College Web Address: www.cabrillo.edu

Starting Salary Range: $35,226 to $54,034.50 per year depending on education and experience; maximum salary step placement on the faculty salary schedule is step 9. Cabrillo College provides a doctoral stipend of $2,351.25 per year for eligible contract faculty.

Benefits: Cabrillo College provides a current benefit stipend for medical, dental, life and long-term disability insurance for employees and eligible dependents.

Days per Year: Full academic year coverage (175 days) at 75% time. May be scheduled for a four-day workweek.

Beginning Date: Position scheduled to begin Fall semester 2006 pending categorical funding and Governing Board ratification. Assignments may include distance education courses and may be at various campus locations; days, evenings, and/or weekends.

About Cabrillo College
Situated on Monterey Bay in the county of Santa Cruz, California, Cabrillo College is one of the most highly regarded community colleges in the state for its success in the area of transfer and career education and currently serves over 14,000 students. Cabrillo College transfers many of its students to three nearby universities – the University of California at Santa Cruz, San Jose State University in the heart of Silicon Valley, and California State University at Monterey Bay. Cabrillo’s career education is closely connected to the nearby Silicon Valley business environment as well as that of the greater San Francisco Bay Area. Cabrillo focuses on student-centered learning and has a tradition of collegial governance. Currently, facility planning and major construction is under way on campus for a new Student Services Complex, Arts Education facilities and a Health Care Education Center.

Faculty at Cabrillo College have a long history of shared governance and participation in all levels of decision-making at the college. To teach at Cabrillo is an opportunity to learn, to collaborate, to create, and to make a difference in the lives of our students and our community.
About the Community

Santa Cruz County (population 260,372), is located on California’s Central Coast, 65 miles south of San Francisco and 35 miles north of Monterey. Santa Cruz County boasts a rich cultural life and numerous recreational opportunities. Residents enjoy a Mediterranean climate amid redwood forests, sparkling beaches and rich farmland.

Approximately 32% of Cabrillo College students are from underrepresented populations, with 24% Hispanic or Latino. To increase outreach to this population, Cabrillo established a center in Watsonville, where Hispanics and Latinos are 75% of the population. This population is the fastest growing group in Santa Cruz County. The college is particularly interested in candidates who possess academic or life experiences that enhance teaching in a multicultural context.

Local cultural highlights include numerous performing arts events, and museums and galleries throughout the area which showcase the work of artists in every medium. A number of annual events celebrate the area’s ethnic and cultural diversity. For more information, visit the Santa Cruz County website at www.scccvc.org/places/county.html.

About the Program

Cabrillo’s Student Health Service provides acute care for minor illness and injuries, health screenings, examinations, and health prerequisites for academic programs. In addition, staff provide wellness and prevention curriculum in the classroom setting and through community health programs. Both mental and physical health counseling and referral services are provided. The Health Center serves as a resource to the college community in health related matters. Clinicians function with an off-site medical director under standing policies and procedures and supervisory agreements.

Position Description

Under the general direction of the Director of Student Health Services, duties include:

- Clinical care in the Health Services Center, providing assessment, diagnosis and treatment of common acute illnesses and injuries to the campus population.
- Provide emergency first aid on campus; may provide transportation for treatment off-site.
- Perform basic laboratory screenings and tests (e.g. blood drawing, TB skin testing, pregnancy and strep testing).
- Crisis intervention, evaluation, and referral to campus and community counselors and other mental health resources.
- Serve as health promotion resource for the wider campus community, organizing outreach activities, health fairs and monthly health education promotions.
- Initiate and maintain confidential, complete medical records for Health Services Center clientele.
- Participate with members of the Health Services Center staff and college community in planning student health programs to respond to identified needs, involvement in the implementation of new need-based programs, and monitoring of existing programs for effectiveness, applicability and safety through ongoing quality improvement and program review activities.
Serve as a resource for the college community on issues of health promotion, disease prevention, safety and health advocacy which may include classroom presentations, curriculum development, committee membership, or staff and faculty presentations.

Perform related duties as required or assigned.

Qualifications

**Required Education from a U.S. Department of Education recognized accredited organization and Licensure:**

**Family Nurse Practitioner:**

- *Master's degree in nursing and a California Public Health Nurse certificate OR
- Bachelor's degree in nursing and a California Public Health Nurse certificate, **AND**
- Master’s degree in health education, sociology, psychology, counseling, health care administration, public health, or community health **OR**
- The equivalent **AND**
- The appropriate valid current licensure and certification to practice in California.

**Equivalency**

*Candidates without the specified degrees listed above must complete and submit an Application for Equivalency Determination.* Additionally, candidates must provide documentation, as part of this application process, sufficient to convince the committee that the candidate possesses the equivalent of these minimum qualifications, including the depth and breadth of discipline knowledge plus general education. Further information and application for equivalency forms may be obtained at www.cabrillo.edu/services/hr/apps/index.html.

*Note: Graduate students currently working on a Master’s degree are encouraged to apply, with the understanding that the degree must be completed and confirmed by July 1, 2006.*

**Required Professional Expertise**

1. Knowledge of and commitment to teaching strategies and methods which enhance student success at community colleges.
2. Effective oral and written communication skills.
3. Demonstrated ability to teach the courses or perform the duties effectively as described above (a teaching demonstration may be part of the interview).
4. Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
5. Ability to work cooperatively with others.

**Required Discipline-Specific Requirements/Licensure:**

1. Basic computer proficiency.
2. Graduation from an accredited Nurse Practitioner program
3. Possession of a current California Advance Practice Certificate
4. Possession of a current California Registered Nurse License
5. Possession of a valid California Public Health Nurse Certificate
6. Possession of a valid California driver's license
7. Knowledge of current standards of college health service practice and available resources in the field.
8. Knowledge of safety issues related to student health services, equipment and facilities.
9. Eligibility for Drug Enforcement Administration registration.

**Desired Qualifications/Performance Expectations:**
1. Recent successful experience as a health care provider in an educational setting, preferably in higher education.
2. Demonstrated successful experience in health education and health promotion activities.

**Selection Process**
A committee will review complete applications. Meeting minimum qualifications does not ensure an interview. Therefore, it is critical that candidates submit a detailed and complete application. The application will be used to assess each candidate's qualifications and determine the possible match between qualifications and the assignment. A limited number of candidates will be invited for an interview slated for Spring semester 2006.

**How to Apply**
Application forms may be obtained through Cabrillo’s web site: www.cabrillo.edu/services/hr/apps/index.html OR from the address below:

Cabrillo College, Human Resources Department
6500 Soquel Drive, Aptos, CA 95003
Phone: (831)479-6217
Fax: (831) 477-3545

(E-mail transmittals and postmarks are not accepted)

To be considered, each candidate **MUST SUBMIT:**
1. Completed and signed Cabrillo College application.
2. Cover letter, which states how the candidate specifically meets the qualifications.
3. Job-related resume.
4. Verification of educational qualifications (Foreign transcripts must be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant):
   - Transcripts from all colleges attended (copies are acceptable) OR official proof of request for transcripts. If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required.
   - Copy of Teaching Credential, front and back (if applicable).
5. Current copy of the following documents:
   - California Advance Practice Certificate
   - California Registered Nurse License
   - California Public Health Nurse Certificate
   - California Driver’s License
   - Current DMV record print-out
If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.

Candidates selected for employment with Cabrillo College must agree to be fingerprinted and cleared, provide current Tuberculosis test results, provide proof of eligibility for employment in the United States and present a valid Social Security card upon hire.

Application Deadline

All application materials **MUST** be received in the Human Resources Department by Tuesday, March 7, 2006 by 4:00 p.m. (E-mail transmissions and postmarks will **NOT** be accepted).


*Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body.*