Swimming, Diving and Water Polo Coach and Physical Education Instructor

CR05-55 (Tenure Track position)

College Web Address: www.cabrillo.edu

Application Deadline: Monday, February 27, 2006 by 4:00 p.m.

Starting Salary Range: $46,968 to $72,046 per year depending on education and experience; maximum salary step placement on the faculty salary schedule is step 9. Cabrillo College provides a doctoral stipend of $3,135 per year for eligible contract faculty.

Benefits: Cabrillo College provides a current benefit stipend for medical, dental, life and long-term disability insurance for employees and eligible dependents.

Days per Year: Faculty enjoy a 175-day work schedule.

Beginning Date: Position scheduled to begin Fall semester 2006, pending funding and Governing Board ratification. Assignments may be at various campus locations; days, evenings, and/or weekends.

About Cabrillo College

Situated on Monterey Bay in the county of Santa Cruz, California, Cabrillo College is one of the most highly regarded community colleges in the state for its success in the area of transfer and career education and currently serves over 14,000 students. Cabrillo College transfers many of its students to three nearby universities – the University of California at Santa Cruz, San Jose State University in the heart of Silicon Valley, and California State University at Monterey Bay. Cabrillo’s career education is closely connected to the nearby Silicon Valley business environment as well as that of the greater San Francisco Bay Area. Cabrillo focuses on student-centered learning and has a tradition of collegial governance. Currently, facility planning and major construction is under way on campus for a new Student Services Complex, Arts Education facilities and a Health Care Education Center.

Faculty at Cabrillo College have a long history of shared governance and participation in all levels of decision-making at the college. To teach at Cabrillo is an opportunity to learn, to collaborate, to create, and to make a difference in the lives of our students and our community.
About the Community

Santa Cruz County (population 260,372), is located on California's Central Coast, 65 miles south of San Francisco and 35 miles north of Monterey. Santa Cruz County boasts a rich cultural life and numerous recreational opportunities. Residents enjoy a Mediterranean climate amid redwood forests, sparkling beaches and rich farmland.

Approximately 32% of Cabrillo College students are from underrepresented populations, with 24% Hispanic or Latino. To increase outreach to this population, Cabrillo established a center in Watsonville, where Hispanics and Latinos are 75% of the population. This population is the fastest growing group in Santa Cruz County. The college is particularly interested in candidates who possess academic or life experiences that enhance teaching in a multicultural context.

Local cultural highlights include numerous performing arts events, and museums and galleries throughout the area which showcase the work of artists in every medium. A number of annual events celebrate the area’s ethnic and cultural diversity. For more information, visit the Santa Cruz County website at www.scccvc.org/places/county.html.

About the Division

Cabrillo College's HWPEA (Health, Wellness, Physical Education, and Athletics) Division seeks a dynamic and innovative individual to join its staff as a physical education instructor and swimming, diving and water polo coach. The department philosophy encourages students to acquire the knowledge and skills necessary to achieve and maintain optimal health and well-being. Cabrillo College offers intercollegiate athletic programs that reflect the interests and abilities of Cabrillo’s student body and local high schools. Student health and welfare, sound academic progress, and ethical conduct are the foundation of the athletic program. The department functions within the rules and regulations of the Coast Athletic Conference and the California Community College Commission on Athletics. There are 5 contract instructors in the Physical Education department, two of whom are intercollegiate coaches. Cabrillo College supports 14 athletic programs (eight men's and six women's).

Cabrillo College expects and supports excellence. New faculty members are expected to enhance Cabrillo's state-wide reputation as a leader in shared governance through involvement on division, campus-wide and state committees. Professional responsibilities include writing curriculum, program development, committee membership, student outreach, and attendance at department and division meetings.

Position Description

- Teach physical education core curriculum classes, and swimming, swim fitness, lifeguard training, and other classes as assigned.
- Coach men’s and women’s swimming and diving.
- Coach women’s water polo.
- Coordinate recruitment and training of lifeguards and teaching assignments.
- Develop and enforce health and safety policies.
In consultation with the Athletic Director:

- Prepare water polo and swimming equipment and supply budgets.
- Request transportation for competitions.
- Develop athletic event schedules.
- Promote intercollegiate water polo and swimming in Santa Cruz County.
- Recruit local water polo and swimming athletes.
- Participate in athletic department public relations.
- Coordinate and participate in fundraising projects and summer camps.

- Attend athletic department meetings.
- Participate in division and college-wide activities.

**Qualifications**

**Required Education from a U.S. Department of Education recognized accredited organization:**

*Master's Degree* in physical education, exercise science, education with an emphasis in physical education, kinesiology, physiology of exercise, or adaptive physical education, OR

_Bachelor's Degree_ in any of the above AND

_Master's Degree_ in any life science, dance, physiology, health education, recreation administration or physical therapy OR

the Equivalent OR

A lifetime California Community College Instructor Credential in Physical Education.

**Equivalency**

*Candidates without the specified degrees listed above must complete and submit an Application for Equivalency Determination.* Additionally, candidates must provide documentation, as part of this application process, sufficient to convince the committee that the candidate possesses the equivalent of these minimum qualifications, including the depth and breadth of discipline knowledge plus general education. Further information and application for equivalency forms may be obtained at www.cabrillo.edu/services/hr/apps/index.html.

*Note: Graduate students currently working on a Master’s degree are encouraged to apply, with the understanding that the degree must be completed and confirmed by July 1, 2006.*

**Required Professional Expertise**

1. Knowledge of and commitment to teaching strategies and methods, which enhance student success at community colleges.
2. Effective oral and written communication skills.
3. Demonstrated ability to teach the courses and effectively perform the duties (teaching demonstration will be part of interview).
4. Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
5. Ability to work cooperatively with others.
**Required Discipline-Specific Performance Expectations:**
- Recent, successful coaching experience in water polo, swimming and diving.
- Ability to safely lift up to 40 pounds.
- Demonstrated ability to coach student athletes.
- Knowledge of skill learning progressions from beginning to advanced levels.
- Knowledge of conditioning and weight training principles.

**Desired Qualifications/Performance Expectations:**
- Ability to recruit local high school athletics within California community college parameters.
- Credential and/or experience in personal training, physical fitness, or wellness programming.

**Selection Process**
A committee will review complete applications. Meeting minimum qualifications does not ensure an interview. Therefore, it is critical that candidates submit a detailed and complete application. The application will be used to assess each candidate's qualifications and determine the possible match between qualifications and the assignment. A limited number of candidates will be invited for an interview slated for Spring semester 2006.

**How to Apply**
Application forms may be obtained through Cabrillo’s web site: [www.cabrillo.edu/services/hr/apps/index.html](http://www.cabrillo.edu/services/hr/apps/index.html) OR from the address below:

Cabrillo College, Human Resources Department  
6500 Soquel Drive, Aptos, CA 95003  
Phone: (831)479-6217  
Fax: (831) 477-3545  
(E-mail transmittals and postmarks are not accepted)

To be considered, each candidate **MUST SUBMIT**:

1. Completed and signed Cabrillo College application.
2. Cover letter, which states how the candidate specifically meets the qualifications.
3. Job-related resume.
4. Verification of educational qualifications (Foreign transcripts must be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant):
   - Transcripts from all colleges attended (copies are acceptable) **OR** official proof of request for transcripts. If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required.
   - Copy of Teaching Credential, front and back (if applicable).
5. Supplemental Application for Equivalency Determination and supporting documentation. *(This is only necessary if candidate does not possess and submit proof of specified degrees listed in minimum qualifications OR possess and submit copy of a valid lifetime credential).*
6. Three job-related letters of recommendation which address the candidate's ability to perform the duties of this position.
7. A brief (not to exceed two pages), clearly identified, separately attached statement outlining your concept of coaching at the community college level.
8. Criminal History Inquiry Supplemental form.

If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.

Candidates selected for employment with Cabrillo College must agree to be fingerprinted and cleared, provide current Tuberculosis test results, provide proof of eligibility for employment in the United States and present a valid Social Security card upon hire.

**Application Deadline**

All application materials **MUST** be received in the Human Resources Department by 4:00 p.m., Monday, February 27, 2006. (E-mail transmissions and postmarks will **NOT** be accepted).


_Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body._