Employment Opportunity

Photography Instructor
CR04-14 (Temporary, part-time assignment)

Apply by: Tuesday, April 13, 2004, 4:00 p.m.

(Revised Closing Date)

An eligibility pool of qualified instructors may be established to fill positions as they may develop. Evening and weekend assignments may be made during the spring and fall semesters and during the summer and winter sessions. Well-qualified persons will be selected depending on college needs and the applicant’s qualifications and experience.

Example of Teaching Assignment

Teach one or more of the following courses in photography:

- Beginning Photography (AP9A and AP9B)
- Alternative Photographic Processes (AP42)
- Beginning Color Photography (AP43)
- Contemporary Trends in Photography (AP45)
- Beginning Digital Photography (AP46A)
- Intermediate Digital Photography (AP46B)
- Studio Lighting for Photography (AP47)
- Beyond 35mm: Medium and Large Format Photography (ART 40MLF)
- Studies in Photography (Art 40 A-Z)

In addition, faculty are required to hold office hours as defined in faculty collective bargaining agreement and to participate in related professional duties as required.

Qualifications Required:

1. A lifetime California Community College Instructor credential Art and Design, including Photography, OR meet state minimum qualifications or equivalent (refer to attachment as it relates to state minimum qualifications and equivalency).
2. Knowledge of and commitment to teaching strategies and methods, which enhance student success at community colleges.
3. Effective oral and written communication skills.
4. Demonstrated ability to teach the courses or perform the duties effectively as described above (a teaching demonstration may be part of the interview).
5. Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
6. Ability to work cooperatively with others.

Desirable:

1) Recent, verifiable, successful experience (within last five years) in an accredited community college or university setting, teaching photography courses described in the example of teaching assignments above.
2) Recent, verifiable successful professional or teaching experience (within last five years) in one or more of the following subject areas: history of photography,
medium and large format photography and/or studio lighting.

3) Experience as an artist in photography, including, but not limited to creative works, exhibitions, publications, honors or awards.

4) Professional experience in studio and large format photography.

**Please Note:** To ensure an accurate evaluation of your application materials, please submit information regarding your education, experience, knowledge and abilities as they relate to the qualifications listed.

**Starting Date**

Day, evening and/or weekend assignments may be made during the Fall 2004 semester and/or during the summer session, pending funding and administrative approval. Applicants not offered an immediate teaching assignment may be included in an eligibility pool from which assignments may be offered for Spring 2005 semester or summer session.

**Salary**

$921 - $1,378 per teaching unit, per semester, depending on education and experience. Cabrillo College provides a doctoral stipend of $61 per unit for eligible adjunct faculty. One to two classes per semester; up to 18 teaching units maximum per academic year; assignments may be at various campus locations; days, evenings, and/or weekends; hours to be arranged.

**How to Apply**

Application forms may be obtained through our website: [http://www.cabrillo.edu/services/hr/apps/index.html](http://www.cabrillo.edu/services/hr/apps/index.html) OR our office location noted below. A signed application and the materials listed below must be submitted to:

**Cabrillo College, Human Resources Department**

6500 Soquel Drive, Aptos, CA 95003

**OR FAX** to (831) 477-3545

**EACH APPLICANT MUST SUBMIT:**

1) Completed and signed Cabrillo College application.

2) Job-related resume.

3) One to three recent job-related letters of recommendation, which address the candidate’s ability to perform the duties of this position.

4) Verification of educational qualifications:
   - Transcripts from all colleges attended (copies are acceptable). If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required.
   - Copy of teaching credential, front and back (if applicable).

5) Twenty (20) slides of your recent work (within last five years) in photography. Slide selection should represent your strengths in those areas that you feel you are most qualified for. Include no more and no less than 20 slides. Please do not include slides of your student’s class work. Slides must be labeled and contained in an 8 ½ x 11” plastic slide holder. Applicants must pick up slides after selection process is complete, or enclose a self-addressed, stamped envelope for return.

6) A brief (not to exceed two pages) clearly defined, separately attached statement outlining your teaching philosophy as it relates to the community college.

7) Supplemental Application for Equivalency Determination (as it relates to equivalency if candidate does not possess a credential or meet the minimum qualifications).

8) Criminal History Inquiry Supplemental application form.

**If any of the above materials are not submitted with your application packet, your materials will be deemed incomplete and will not be forwarded to the committee for screening.**
ADDITIONALLY, APPLICANTS MAY WISH TO SUBMIT:

1) Cover letter that addresses the candidate’s qualifications for these assignments, and clearly identifies:
   - Specific professional, artistic and teaching experience and expertise related to the skills taught in the program.
   - Specific courses you are qualified and willing to teach; define availability for days, evenings and weekend assignments.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.

Selection Procedure

A search committee will review application materials. On the basis of appraisal of qualifications as documented by application materials submitted, the search committee will invite applicants for interview. If the candidate does NOT possess an applicable community college credential or the specific degree(s) listed on the next page under "State Minimum Qualifications," then he/she MUST provide evidence of equivalency as described under "Equivalency Requirements." An eligibility pool may be established.

Candidates selected for employment with Cabrillo College must agree to be fingerprinted, provide current tuberculosis test results, provide proof of eligibility for employment in the United States and present their Social Security card upon hire.

Application Deadline

All application materials MUST be received in the Human Resources Department by: Tuesday, April 13, 2004 by 4:00 p.m. (No postmarks accepted).

Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body.
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State Minimum Qualifications and
Equivalency Requirements (whichever is applicable)

State Minimum Qualifications
Photography

Master’s degree in photography, fine arts or art, OR
Bachelor’s degree in any of the above AND
Master’s degree in art history or humanities OR
the equivalent.

Equivalency Requirements
Equivalency to an academic degree shall include the same depth of knowledge in the discipline and breadth of general education that is required for the degree to meet the minimum qualifications. Equivalent preparation for employment shall be considered under any one category or any combination of the categories listed below:

a) Degree in related field with equivalent course work in the required discipline as indicated by transcripts and/or thesis subject.
b) Equivalent degrees from foreign universities (as determined by an agency selected by Cabrillo College).
c) Course work at an accredited institution of higher education AND state-approved continuing education units applicable for maintaining licensure AND/OR an internship for licensure AND/OR equivalent professional or work experience AND/OR equivalent verifiable accomplishments of eminence in the discipline including but not limited to: publications, research, seminars, creative works, professional performances or exhibitions, honors or awards.