Employment Opportunity

Student Health Services
Nurse Practitioner
CR04-31 (Temporary, part-time assignment)

Apply by: Wednesday, August 18, 2004, 4:00 p.m.

About Cabrillo College
Situated on Monterey Bay in the county of Santa Cruz, California, Cabrillo College transfers many of its students to the nearby universities – the University of California at Santa Cruz, San Jose State University in the heart of Silicon Valley, and the new and innovative California Statue University at Monterey Bay. Cabrillo College is one of the most highly regarded community colleges in the state, both for its high transfer rate and the success of its transfer and occupational students. Over the last several years, major reconstruction of the Computer Technology Center and Library/learning Resources Center have provided faculty and students with some of the most up to date instructional technology in California. Cabrillo College faculty members also enjoy a Teaching Resources Center staffed by an instructional designer and equipped with state-of-the-art instructional equipment. Cabrillo College supports a generous sabbatical program. For more information and an application form, please visit our website at www.cabrillo.edu.

Examples of Teaching Assignment

- Clinical care in the Health Services Center, providing assessment, diagnosis and treatment of common acute illnesses and injuries to the campus population.
- Provide emergency first aid on campus.
- Perform basic laboratory screenings and tests (e.g. blood drawing, TB skin testing, pregnancy and strep testing).
- Crisis intervention, evaluation, and referral to campus and community counselors and other mental health resources.
- Serve as health promotion resource for the wider campus community, organizing outreach activities, health fairs and monthly health education promotions.
- Initiate and maintain confidential, complete medical records for Health Services Center clientele.
- Participate with members of the Health Services Center staff and college community in planning student health programs to respond to identified needs, involvement in the implementation of new need-based programs, and monitoring of existing programs for effectiveness, applicability and safety through ongoing quality improvement and program review activities.
- Serve as a resource for the college community on issues of health promotion, disease prevention, safety and health advocacy which may include classroom presentations, curriculum development, committee membership, or staff and faculty presentations.
- Performs related duties as required or assigned.
Qualifications Required:
1. A lifetime California Community College Instructor credential in Health and Physical Care Services and Related Technologies OR meet state minimum qualifications or equivalent (refer to attachment as it relates to state minimum qualifications and equivalency).
2. Knowledge of and commitment to teaching strategies and methods, which enhance student success at community colleges.
3. Effective oral and written communication skills.
4. Demonstrated ability to teach the courses or perform the duties effectively as described above (a teaching demonstration may be part of the interview).
5. Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
6. Ability to work cooperatively with others.

Additional Requirements:
1. Graduation from an accredited Nurse Practitioner Program
2. Possession of a current California Advance Practice Certificate
3. Possession of a current California Registered Nurse license
4. Possession of a valid California Public Health Nurse Certificate
5. Possession of a valid California driver's license
6. Knowledge of current standards of college health service practice and available resources in the field.
7. Knowledge of safety issues related to student health services, equipment and facilities.

Desired:
1. Recent successful experience as a health care provider in an educational setting, preferably in higher education.
2. Demonstrated successful experience in health education and health promotion activities.

Please Note: To ensure an accurate evaluation of your application materials, please submit information regarding your education, experience, knowledge and abilities as they relate to the qualifications listed.

Starting Date Assignment scheduled to begin Fall semester 2004, pending funding and administrative approval.

Salary $1228 - $1,837 per teaching unit, per semester, depending on education and experience. Cabrillo College provides a doctoral stipend of $82 per unit for eligible adjunct faculty. Up to six units per semester, depending on assignment. Assignments may be at various campus locations; days, evenings and/or weekends; hours to be arranged.

How to Apply Application forms may be obtained through our web site: [http://www.cabrillo.edu/services/hr/apps/index.html](http://www.cabrillo.edu/services/hr/apps/index.html) OR our office location noted below. A signed application and the materials listed below must be submitted to:

CABRILLO COLLEGE, HUMAN RESOURCES DEPARTMENT
6500 SOQUEL DRIVE, APTOS, CA  95003
OR FAX to (831) 477-3545
E-mail transmittals and postmarks are not accepted.
*EACH APPLICANT MUST SUBMIT:

1) Completed and signed Cabrillo College application.
2) Job-related resume.
3) One to three recent job-related letters of recommendation, which address the candidate’s ability to perform the duties of this position.
4) Verification of educational qualifications:
   - Transcripts from all colleges attended (copies are acceptable). If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required. Foreign transcripts are required to be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant.
   - Copy of teaching credential, front and back (if applicable).
5) Current copy of the following documents:
   a. California Advance Practice Certificate
   b. California Registered Nurse license
   c. California Public Health Nurse Certificate
   d. California driver’s license
   e. Current DMV record print-out
6) A brief, not to exceed two pages, clearly identified, separately attached statement, outlining your concept of the community college philosophy and your understanding of the role of Student Health Services in a community college.
7) Supplemental Application for Equivalency Determination (as it relates to equivalency if candidate does not possess a credential or meet the minimum qualifications).
8) Criminal History Inquiry Supplemental application form.

ADDITIONALLY, APPLICANTS MAY WISH TO SUBMIT:

1) Cover letter that addresses the candidate’s qualifications for these assignments.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.

**Selection Procedure**

A search committee will review application materials. On the basis of appraisal of qualifications as documented by application materials submitted, the search committee will invite applicants for interview. If the candidate does NOT possess an applicable community college credential or the specific degree(s) listed on the next page under "State Minimum Qualifications," then he/she MUST provide evidence of equivalency as described under "Equivalency Requirements." An eligibility pool may be established.

Candidates selected for employment with Cabrillo College must agree to be fingerprinted, provide current tuberculosis test results, provide proof of eligibility for employment in the United States and present their Social Security card upon hire.

**Application Deadline**

All application materials MUST be received in the Human Resources Department by: Wednesday, August 18, 2004 by 4:00 p.m. (E-mail transmittals and postmarks are not accepted).

*Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body.*
State Minimum Qualifications and Equivalency Requirements (whichever is applicable)

State Minimum Qualifications

Family Nurse Practitioner:

- Master’s degree in nursing and a California Public Health Nurse certificate OR
- Bachelor’s degree in nursing and a California Public Health Nurse certificate, AND
- Master’s degree in health education, sociology, psychology, counseling, health care administration, public health, or community health OR
- The equivalent AND
- The appropriate valid current licensure and certification to practice in California.

Equivalency Requirements

Equivalency to an academic degree shall include the same depth of knowledge in the discipline and breadth of general education that is required for the degree to meet the minimum qualifications. Equivalent preparation for employment shall be considered under any one category or any combination of the categories listed below:

a) Degree in related field with equivalent course work in the required discipline as indicated by transcripts and/or thesis subject.

b) Equivalent degrees from foreign universities (as determined by an agency selected by Cabrillo College).

c) Course work at an accredited institution of higher education AND state-approved continuing education units applicable for maintaining licensure AND/OR an internship for licensure AND/OR equivalent professional or work experience AND/OR equivalent verifiable accomplishments of eminence in the discipline including but not limited to: publications, research, seminars, creative works, professional performances or exhibitions, honors or awards.