Your second formal essay is based on the research and writing you did for your MA class: "Career of Your Choice." Since academic classes follow different conventions from occupational classes, this will give you practice both in adapting work you have already done to new requirements and in expanding, revising, and polishing your writing.

Follow these steps:

1) **Respond to feedback** you got from your instructors on the "Career of Your Choice" assignment. This means not only correcting sentence-level errors but also applying suggestions for improvement in development, organization, and documentation. Use the space below to summarize the feedback you got and make a plan; use extra paper if necessary.

2) The essay you turn in for English 100 needs to follow the general **format of an academic essay**. This means that your introductory paragraph should reflect the entire essay and must **state a thesis** that reflects the main point of your essay. Remember that the **body paragraphs present evidence** that supports the thesis, and the **conclusion** provides closure while reminding the reader of the thesis.

3) All sources used in the essay must be cited using **MLA Documentation**. The MLA system uses a "Works Cited" page at the end of the essay AND citations in the body of the essay, whenever researched information is used, that refer your reader to the "Works Cited" list. Remember that you must cite a source even when you put information in your own words (paraphrase), and you must use quotation marks to indicate phrases and sentences that come directly from the source. Failure to cite sources is **plagiarism**, a serious violation of the rules of the academy.

4) In order to meet the additional word requirement, or to improve the development of your essay, you may do additional research or add anecdotal examples of your own to supplement the evidence in the body.

5) Take this opportunity to further refine your writing style.

In the space below, summarize the feedback you got from your instructors, and identify your next steps.

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